

**NIAGARA-ON-THE-LAKE PUBLIC LIBRARY BOARD MINUTES: Dec. 14, 1994**

A meeting of the Niagara-on-the-lake Public Library Board was held in the library on the above date. Members present at the meeting; Bob Allen, Gordon Keeble, Carol Gray, Terry Mactaggart, Sheila Tierney, Lorraine Warner, Mollie Enns and the secretary. Regrets had been received from Jack Robinson. Norm Haigh was absent.

The Chairman called the meeting to order and asked if there were any additions to the agenda. Sheila Tierney requested that the call for nominations for the W.J. Robertson Medallion to honour an outstanding trustee be added to the agenda under New Business. Terry Mactaggart requested that the OLA Conference and a staff gift be added under New Business as well.

Minutes of the November 9, 1994 meeting were examined for errors or omissions. It was moved by Sheila Tierney, seconded by Carol Gray that the minutes of the November 9, 1994 meeting be accepted as presented. Motion carried.

**Business Arising Out of the Minutes:**

- a) The final Request for Proposal for a study of current space in the library and the list of consultants/engineering firms who had been sent the RFP were distributed. Members of the Planning Committee were cautioned to interview respondents very carefully to ensure that they absolutely understood what was required of them. Minutes will be taken of each meeting with the consultants to ensure that everyone understands what has been agreed on.
- b) The secretary reported on the Information Meeting for volunteers interested in serving on various municipal boards and commissions. The information evening was attended by approximately 30 individuals and there was consensus at the end by those attending that the evening had been very valuable. The purpose of each board and commission was explained by a representative and there was time at the end of the presentations for individuals to ask additional questions of the representatives present. Jack Robinson and the secretary attended to represent the library and several people approached the library representatives following the presentations.
- c) Bob Allen reported that he had not been able to contact the individual interested in making a donation to the library but that he would continue trying. It may be that the individual is in town only on weekends.
- d) Carol Gray distributed a discussion paper in regard to formulating a policy on the reproduction of Paul Johns' prints. The paper suggested that the policy should consider the following priorities: