

- g) Information on an upcoming L.E.A.D. Workshop of possible interest to trustees was received from the Parks and Recreation Department. The workshop, "ethical decision making" will be held on March 25.

Finance Committee Report:

- The accounts for December 1992 were examined and discussed. The following motion was passed unanimously.

Moved by Sheila Tierney, seconded by Bob Allen that the library accounts for December 1992 in the amount of \$ 13,068.18 be approved for payment.

- The Financial Statement to December 31, 1992 was examined. The expenses incurred for the framing of the Paul Johns prints and the cost of producing note cards from the prints appeared on the financial statement separate from any of the budget categories. Total expenses for the year including these costs were less than revenues for the year.

The question of how to treat these expenses within the budget framework was discussed. It was decided that these expenses would remain in the 1992 budget but that revenues received from the sale of the note cards would be used to reimburse the 1993 operating budget for the total costs of the printing of the note cards and the advertising costs associated with their promotion.

The need for a policy in regard to the funding of special projects was noted as a result of the above discussion and the following motion was passed.

Moved by Jack Robinson, seconded by Carol Gray that a guide-line be developed for how special projects will be financed.

Carol Gray, Chairman of the Policies and Procedures Committee volunteered to draft a policy for "funding of special projects" for discussion at the February board meeting.

Librarian's Report:

- The following statistics were reported for morning hours during December.

People - 464	Items - 561
Average people on Tuesdays: 56	Average items on Tuesdays: 50
Average people on Thursdays: 37	Average items on Thursdays: 62

- Circulation for the month of December was reported to be 6,914. This compared to circulation during December 1991 of 6,072. An increase of 842 was recorded.