

month.

- b) The librarian had obtained several examples of documents which could be used for the purpose of Board evaluation. After discussion it was moved by Lorraine Warner, seconded by Carol Gray that members of the Personnel Evaluation Committee examine the documents and recommend those most appropriate for use by the Board to evaluate Board effectiveness. Members of the Committee will present their recommendation at the February Board meeting.

Correspondence:

- a) A letter from the Ministry of Culture and Communications gave notice that a Library Project Grant to assist with the purchase of special INFO equipment had been approved in the amount of \$3,000.

An information package and prices for the necessary equipment, obtained as the result of a Request for Proposal developed by the Southern Ontario Library Service, was also received. This will be evaluated by the librarian and Bob Allen before equipment is purchased.

- b) Notification was received from the Southern Ontario Library Service of the resignation of Gabriele Lundeen, Chief Executive Officer, effective February 28, 1993. She is leaving SOLS to become the new Chief Executive Officer of Toronto Public Library.
- c) Information on a program of possible interest to libraries entitled **Build and Borrow** was received from the Canadian Institute for the Blind.
- d) Various news bulletins were received from the Ministry of Culture and Communications covering the following topics:
- employment equity legislation
 - new pay equity amendment bill
 - \$506,524 in grants to libraries for the INFO project
 - stabilization of funding for community information centres
 - writers-in-libraries grants
 - Freedom To Read Week, March 1-8, 1993
- e) A letter from Linda Potter thanked the Board for the gift of a microwave oven for staff use.
- f) A letter from Clive Buist gave notice of the new rental rate for the Court House space for 1993. It was noted by Sheila Tierney that the rate given did not reflect an increase for 1993. The librarian will check with Mr. Buist to ascertain if a mistake was made in the letter.