

- Irene Pentesco presented some estimated costs for establishing a wage scale for pages who work long term at the library. Depending on what is adopted costs could range from \$ 990. - \$ 1600. annually. After discussion it was recommended that a five year grid be developed by the Finance Committee to address this issue.

It is estimated that hiring a circulation clerk for 16 hours a week to enable the library to open earlier than 1:00 p.m. will cost \$ 7,900. annually.

Depending on what distribution method is adopted for the community needs assessment survey, costs will range from \$ 187. for a half page insertion in the newspaper to \$ 400. for unaddressed flyer in each mail box.

These cost estimates will be considered during budget discussions.

Librarian's Report:

- Circulation for the month of December 1990 was reported at 5,314. This compared to a circulation during December 1989 of 4,972. An increase of 342 was recorded.
- The complete statistical report is not available yet but it was reported that total circulation for 1990 was 71,814. This compared to a total circulation in 1989 of 67,269. An increase of 4,545 overall was recorded. Registered borrowers from October 1989 to December 1990 numbered 3,841.
- The on-line public access terminals to the library catalogue were turned on for public use the week of December 24th and the on-line circulation system was put into use as of January 9th. Data base clean-up is continuing with Section 25 employees and software release 10.5 is scheduled for installation on January 14th.
- A performance by Dicky Bird is scheduled during the March school break on March 12th at the community centre.

New Business:

- After discussion it was determined that the Board Dinner would be held at the Oban Inn the evening of February 27th beginning at 6:00 p.m. Terry Mactaggart will call to make the arrangements.
- After considerable discussion on the objective of a board orientation and meeting with staff members, it was decided that either in combination or separately these events should be developed by the chairman in consultation with the chief librarian. A proposal will be brought to the board after it has been developed.
- It was suggested that an attendance sheet be maintained as a cover page to the accumulated minutes for the year so that attendance can easily be monitored. The secretary will prepare a cover sheet beginning with the January 1991 meeting.
- A meeting of the Finance Committee was arranged for January 24th at 4:30 p.m. at the library. A draft of the 1991 proposed budget will be presented at the February board meeting.

As there was no further new business it was moved by Irene Pentesco, seconded by Carol Gray that the meeting be adjourned. Time: 11:05 p.m.

Mactaggart