

The evaluation process was explained by Carol Gray to refresh memories on the steps involved.

- The draft letter to the Lincoln County School Board was deferred to the February meeting. Gary England suggested that the letter mention the recent production on cable television of a short feature illustrating school and public library cooperation. As no one else was aware of the program Gary offered to try to obtain a copy of the tape to be played at a board meeting.

Both Lincoln County School Board representatives to the library board had received invitations to the inaugural meeting of the school board but had been unable to attend.

- Irene Pentesco reported that a job description for a clerical position had been prepared by the librarian and would be taken under consideration during budget discussions, most likely as a part time position.
- The librarian reported that the John Chorlton library, left to the public library in Mr. Chorlton's will, had been sold to local bookseller, Joan Draper, for \$ 500.00. The books had all been removed from the house by Joan after volumes useful to the library had been culled from the collection. Some French language volumes were sold to Ted Freeman and the sale of these books realized an additional \$ 53.00.

Included in the book collection was a large collection of long playing records. The solicitor indicated that in his opinion the records formed part of the library and this collection was brought to the library for later disposal. In going through the record collection Joan Draper lent her considerable expertise to an evaluation of the labels and suggested that a number of them might be quite valuable. She suggested that they should be offered to a record dealer rather than being sold for the usual fee of \$ 1.00 at the annual book sale. The librarian indicated her willingness to take them to Toronto to record dealers.

Board members suggested that Chris Donison and Frank Phelan be contacted and asked to assess the collection for its value prior to its being offered for sale to a record collector. The librarian will contact both these individuals for advice. Joan Draper will be sent a thank you letter for her help in advising about the records and for the speedy manner in which she handled the book removal.

- Sheila Tierney reported that the first meeting of the internal pay equity committee was scheduled for January 17th at 3:30 p.m. All materials had been received from George Voth to enable the committee to proceed and it is hoped that figures for budget purposes will be available by the February meeting of the board.
- One of the goals for 1991 established at the January meeting had been to establish a planning committee who would be responsible for developing a community needs assessment survey. In this regard the following motion was passed unanimously.

Moved by Carol Gray, seconded by Roy Page that a needs assessment steering committee be struck to develop a needs assessment survey; committee to be composed of two board members and one staff member; committee to report to the board by April with a draft needs assessment document.

The chairman called for volunteers for the needs assessment survey committee and after discussion it was determined that Terry Mactaggart, Irene Pentesco, Lorraine Warner and Gerda Molson would serve on the committee.