

Careers

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General Help

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The Forever Young Information Newsmagazine, a division of Metroland Media Group Ltd., is currently seeking an

**Account Representative**

Forever Young, Canada's leading 50+ consumer publication is seeking an experienced Display Advertising Sales Representative to service and grown an existing account list and develop new business relationships.

**KEY ACCOUNTABILITIES**

- Developing sales programs that meet client's business needs while maintaining good customer relations.
- Prospect new business through researching advertisers in competitor's publications and reviewing new businesses in the area.
- Create proposals, written and verbal for potential advertisers using statistical information to illustrate how the sales program will meet their business needs.
- Assist clients in ad design and coordinate with Production on content and appearance of ads.
- Develop and recommend special features and advertising promotions
- Sell in-paper advertising, flyer distribution, specialty projects, the FYI Website and exhibit space for the Forever Young lifestyle show and Canadian Maturity and Travel Show.
- Proof clients' ads when necessary to ensure completeness and accuracy.
- Negotiate rates with clients, subject to Department restrictions, and to ensure collection of accounts.
- Ensure that monthly budgets and targets as assigned are met.
- When applicable, co-ordinate special coverage by Editorial where appropriate.
- Address customer concerns in a timely, professional and appropriate manner.
- As part of the Account Representative role, you will be required to handle credit card information. Metroland Media is a PCI compliant company and requires people in this role to take PCI training to handle cards in a safe and compliant manner.

**WHAT WE'RE LOOKING FOR**

- Strong written and verbal communication skills
- Solid time-management and organizational skills
- Interpersonal skills
- Solid relationship building skills
- Ability to work within a deadline driven environment
- Customer Focus
- Knowledge of all Microsoft applications
- Access to a reliable vehicle

Please email resumes to [yourcareer@metroland.com](mailto:yourcareer@metroland.com) no later than August 1st, 2014

We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.



The Metroland West Distribution Centre, a division of Metroland Media Group Ltd., is currently seeking an

**Insert Account Executive**

As a key member of the Halton Distribution Sales Team, you will source new, and support existing, insert clients for our community newspapers. This position will work out of our Distribution Centre in Burlington, ON.

**KEY ACCOUNTABILITIES**

- Provide our valued customers with creative and effective advertising solutions and play a key role in the overall success of our organization.
- Client servicing of corporate accounts
- Responsible for ongoing sales with both new and existing clients
- Service and maintain corporate accounts and prospect for new local accounts
- Create proposals for prospective advertisers through compelling business cases
- Assist clients in flyer ad designs and co-ordinate with Production department
- Attain and/or surpass sales targets
- Concurrently manage both sales and administrative procedures.
- As part of the Account Executive role, you will be required to handle credit card information. Metroland Media is a PCI compliant company and requires people in this role to take PCI training to handle cards in a safe and compliant manner.

**WHAT WE'RE LOOKING FOR**

- Previous sales experience
- Superior customer service skills
- Ability to develop effective relationships within the team and with clients
- Solid organizational and time management skills
- Solid relationship building skills
- Strong verbal and written communication skills
- Ability to work in a fast-paced, deadline driven environment
- A proven history of achieving and surpassing sales targets, an unprecedented drive for results
- Knowledge of Microsoft applications
- Access to a reliable vehicle

Please email resumes to [yourcareer@metroland.com](mailto:yourcareer@metroland.com) no later than August 1st, 2014

We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.

**Burlington Post**

The Burlington Post, an award-winning community newspaper, has an opening for a hard-working, **Permanent Part-Time Reporter** to work three days a week.

**The successful candidate will have:**

- A journalism degree or diploma
- Strong written and verbal communication skills with at least three year's experience in news writing
- Able to work within a fast-paced, deadline-driven environment
- A team player in the newsroom
- Passion to cover stories that matter
- Must be proficient in Microsoft Word, Adobe InDesign, Adobe Photoshop, and Final Cut
- A strong knowledge of social media
- Access to a reliable vehicle
- Flexibility to work evenings and weekends

Interested candidates are requested to forward their resume via email by Friday July 25th, 2014 with samples of their writing to:

Don Ford Managing Editor,  
The Burlington Post,  
[dford@burlingtonpost.com](mailto:dford@burlingtonpost.com)



The Milton Canadian Champion, an award-winning community newspaper, has an opening for a hard-working **Reporter** to fill a 12-month temporary part-time position, working three days a week. The ideal candidate is expected to develop and produce clean and fresh, interesting story ideas with a focus on Town Council.

**The successful candidate will have:**

- A journalism degree or diploma
- Strong written and verbal communication skills with at least three year's experience in news writing
- Able to work within a fast-paced, deadline-driven environment
- A team player in the newsroom
- Passion to cover stories that matter
- Must be proficient in Microsoft Word, Adobe InDesign, Adobe Photoshop, and Final Cut
- A strong knowledge of social media
- Access to a reliable vehicle
- Evening work will be required

Experience in covering the police and fire beats and knowledge of the Milton/Halton area are assets.

Interested candidates are requested to forward their resume via email by Friday July 25, 2014 with samples of their writing to:

Karen Miceli, Managing Editor,  
The Canadian Champion,  
[kmiceli@miltoncanadianchampion.com](mailto:kmiceli@miltoncanadianchampion.com)

Drivers

**AZ DRIVER Required Immediately**

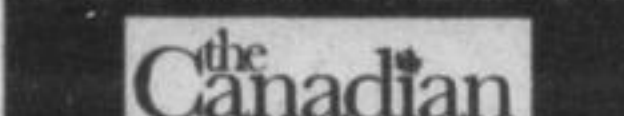
Hourly pay, competitive wages. Benefits available. Overtime available. Apply within with recent drivers abstract 416-820-7758 or 416-771-9236

Automotive

**Bodyman Technician**

Autobody shop looking for an exp'd (5 years) Tech. FT, benefits, to start immed. Email to: [carsgroup7@gmail.com](mailto:carsgroup7@gmail.com)

To book your ad call 905.878.2341



Drivers

Dental

**P/T DENTAL ASSISTANT**

for growing Burlington Office. HARP cert., DENTRIX, evenings and Saturdays. Fax resume: 905-315-7723

Dental

**LEVEL II DENTAL ASSISTANT**

CEREC experience pref. Burlington Practice. 3 - 4 days per week. Email resume to: [dentaloffice392@gmail.com](mailto:dentaloffice392@gmail.com)

General Help



The successful candidate will have a minimum of three years parts experience. Costar experience preferred.

Please send resume to: [Jennifer-140@hotmail.com](mailto:Jennifer-140@hotmail.com)

Drivers

**AZ DRIVER MILTON AREA**

Flatbed loads with Forklift/ Boom.

Milton Fax: 905-693-1803  
Email: [mike.thomson@live.com](mailto:mike.thomson@live.com)

General Help

**Concrete work**

Construction company now hiring for concrete work/interlocking stone work. Wages starting at \$16/hr based in Milton & Georgetown email: [crisciconstruction@gmail.com](mailto:crisciconstruction@gmail.com) or call Al 905-691-0300

**F/T Delivery Driver/ Warehouse Person**

Req'd for manufacturing business. Must possess a clean driving abstract & positive work ethic. Please send resume & abstract to: [dbpersonnel2013@gmail.com](mailto:dbpersonnel2013@gmail.com)

**F/T Manager/ Mover/ Driver**

For busy Oakville moving company. Experience preferred. Email resume to: [philip@itstherightmove.ca](mailto:philip@itstherightmove.ca)

General Help

**FRESH START FOODS CANADA LTD.**

**Manufacturing & Distribution Facility Located in Milton**

**G & DZ DELIVERY DRIVERS (JOB No: 14-052)**

- Day runs within extended GTA
- Must have flexible shift availability
- Loading and unloading deliveries to customers
- Must be able to work on any day including Saturday
- Clean drivers abstract a must
- Produce or food delivery experience an asset
- Physically fit / 50lb lifting requirement

**WE PROVIDE**

- Team-based Work Environment
- Competitive Wages & Benefits
- Commitment to Safety

If you meet the above criteria kindly apply by email and Quote Job No. to:

[Fsferecruitment@freshstartfoods.com](mailto:Fsferecruitment@freshstartfoods.com)  
Or fax resume to: 905-878-5397



**JOB FAIR**

Saturday July 26, 2014, 9am to 4pm

Ingram Micro is currently recruiting for **Contract General Labour and Order Selector/ Cherry Picker/ Raymond Reach Operators** on a 3-6 month contract basis with a possibility of permanent employment in the future.

If you have safety shoes, can lift up to 50 lbs., have the experience in a warehouse environment and are flexible on the hours and shifts (afternoon and midnight shifts available with an hourly premium); come join our team.

On July 26th only, we will be accepting applications, in person at:

Ingram Micro (Distribution Center)  
88 Foster Crescent  
Mississauga, Ontario  
(Hurontario/ Britannia)

If you are unable to attend the job fair in person, please apply online via our website or via fax to 905-755-1354. (Please do not send duplicate resumes).

**BURLINGTON HYUNDAI IS HIRING**

We are an incredibly busy Service Department that is in the process of adding another 11 bays. Due to this growth we are biring for all service and parts positions.

**LICENSED TECH'S EXP'D LUBE TECHS PARTS COUNTER DETAILER • TINTER LOT PERSONS**

We offer a flat rate pay structure with bonus potential, an air conditioned shop, benefits, an award winning Management team and a clean and safe work environment. You supply a willingness to work, pride in workmanship and a positive attitude.

If interested in a career change for the better where the grass is greener, please contact: [bwalsh@burlingtonhyundai.ca](mailto:bwalsh@burlingtonhyundai.ca)

**General Labourers FT**

\$12.00/hr to start. Benefits. Apply at: 930 Sheldon Court, Burlington Ph: 905-634-7751

[yourclassifieds.ca](http://yourclassifieds.ca)

**LANDSCAPERS**

Required for construction and lawn maintenance crew. Exp. preferred, lic. req'd No Weekends. Year-round employment. Email [rogerslandscaping.org](mailto:rogerslandscaping.org) Call 905-827-8158

