

Career Development

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Careers

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Careers

Dental

Start Training for Your New Career



BUSINESS

- Honours Business Administration
- Business Administration
- Accounting & Payroll Administrator
- Office Administrator
- Administrative Assistant

TECHNOLOGY

- Information Technology Professional
- Information Technology Administrator
- Computer & Network Support Administrator
- Network Support Technician
- Enterprise Web & Mobile Developer
- Applications Developer
- Web Applications Specialist
- Video Game Design & Development
- Video Game Design Technologies

HEALTHCARE

- Pharmacy Assistant
- Personal Support Worker
- Community Services Worker
- Medical Office Assistant
- Addiction Worker
- Physiotherapy Assistant / Occupational Therapy Assistant
- Physiotherapy Assistant
- Medical Transcriptionist

LAW

- Paralegal
- Law Clerk
- Police Foundations

SUPPLY CHAIN

- Supply Chain & Logistics
- Professional Transport Operator
- Tractor-Trailer (AZ)



Internships available for most programs! Contact us for details.

For a full list of triOS programs, visit www.trios.com

Not all programs are available at all triOS locations.



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Mississauga Campus
55 City Centre Dr. 2nd Floor

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Burlington - 905-681-1140
Waterdown/Flam/Dundas - 905-690-9927
Visit us: Mydreamlife.ca
This service is funded by Employment Ontario



Drivers

Auto recycling yard requires

COUNTER SALES PERSON

Willing to train
Please call Dave
416-420-8705



AZ DRIVERS & FORKLIFT OPERATORS NEEDED

40 hours/week
Excellent Pay
Send resume and CVOR Abstract to:
philip.sharratt@bidcorp.com

THE HAMILTON SPECTATOR

The Circulation department at The Hamilton Spectator, a division of Metroland Media Group Ltd., currently has an opening for **Part time Customer Service Representatives**. This position will consist of approximately 15-25 hours per week.

The schedule will be comprised of various 5 hour shifts from Monday to Friday (6:00am to 7:00pm) and Saturdays (8:00am to 12:30pm) and may change subject to department needs.

Position Responsibilities:

Your primary duties will include answering inbound calls, placing outbound calls, handling customer requests and concerns, and data entry.

To be successful you must:

- Possess excellent customer service experience and enjoy working in a customer service environment.
- Demonstrate superior telephone skills, verbal communication and diplomacy with (external and internal) customers.
- Show exceptional computer and keyboarding skills with a focus on accuracy and attention to detail.
- Be proficient in MS Word, Excel and Outlook.
- Have a positive attitude, be self motivated
- Be results driven
- Work independently as well work as a team player with a keen interest in attaining department goals/objectives.
- Bi-lingual in French an asset

As part of the Customer Service Representative role, you will be required to handle credit card information. Metroland Media is a PCI compliant company and requires people in this role to take PCI training to handle cards in a safe and compliant manner.

All interested candidates should forward their resume no later than **March 7, 2014** to:

The Hamilton Spectator
44 Frid Street
Hamilton, Ontario
L8N 3G3
Fax: (905) 526-9211
Email: specjobs@thespec.com

We thank you for your interest however only those candidates receiving an interview will be contacted



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*Seniority incentive for current B/E Licence drivers.
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*Must have valid full G Licence.

ALSO HIRING LICENCED 310TS MECHANICS.

HANDYMAN (M/F)
req'd for building & income property company based in Milton. Knowledge of commercial electrical, mechanical, plumbing & carpentry a strong asset. Must have own transportation & common tools. Regular hours with some exceptions. We offer a competitive salary commensurate with experience.

Please forward resume to:
1357markham@hotmail.ca

Heavy Equipment Mechanic

for Tri-City Equipment. Looking for a self motivated individual to join our expanding heavy equipment mechanical team. 2 years heavy equipment or farm equipment repair experience an asset. To apply, email resume to: employment@tri-cityequipment.com or fax: 519-837-1161

Receptionist

required for Taylor Moving and Storage in Burlington. Full-time, Monday to Friday, \$14 to \$15 per hour. Must have own vehicle. Send resume to: rick@ataylormoving.com

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Hiring for DeckX USA

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Bentall Kennedy is looking for an experienced

Resident Manager

to join our team at the Lakeshore Apartments in Oakville and Brant Street Apartments in Burlington. To apply, visit our website at www.bentallkenedy.com or for more information visit: <http://sn.im/residentmanager>

General Help

yourclassifieds.ca

Dental

F/T DENTAL RECEPTIONIST

(Exp'd) needed for Oakville Endo. & Perio. office. Must have great attitude, energetic, motivated, excellent organizational skills and outstanding patient and computer skills. Must be flexible and willing to work evenings & Saturdays.

Fax resume to: 905-849-8428
or email: endoperio@alliancedds.com

General Help

Level II Dental Assistant

Req'd for Milton area Mon. & Weds., 8:30-5:30. Hygienists may apply for position
Email: niceteeth32@yahoo.ca

Receptionist & Level II Dental Assistant

Required for busy office in Burlington. Minimum 2 years experience.
Email: dentaloffice392@gmail.com



Metroland Media Group is a dynamic media company delivering vital business and community information to millions of readers across Ontario. We are currently seeking candidates to join our Burlington Distribution Centre in the role of:

Junior Operator, Part-time

In this role, the successful candidate will run assigned machinery and all flyer insertion jobs required, maintain the mechanical needs of the machinery including maintenance and repair of compressor equipment, and prepare production plans for efficient production of required jobs, all with support from the senior and intermediate operators.

The qualified candidate will possess knowledge of machinery including mechanics and software. You will be detail oriented and capable of working within a fast-paced environment, possess excellent communication skills, and the ability to work as part of a team.

This role will require you to lift 35 lbs continuously, stand for extended periods of time, and bend frequently.

The successful candidate must be able to work Friday from 8:00am to 8:00pm and Saturdays from 8:00pm to 2:00pm (with the flexibility to work up to 8:00pm)

If you would like to work for a leader in the media industry, this opportunity may be the right one for you.

If interested, please forward your resume by to:
rashford@burlingtonpost.com

We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.

SUPERINTENDENT COUPLE

With solid experience required for small building in Oakville. If you have excellent communication skills, solid repair and maintenance skills, keep a super clean building, and enjoy dealing with tenants, we would like to hear from you!

Please fax both resumes to: 416-240-1064
Only suitable candidates will be contacted.
One in, one out arrangement is acceptable.

HORNBY GLEN GOLF COURSE

is now accepting resumes for the 2014 golf season for the position of GREENS ATTENDANT/ COURSE LABOURER

REQUIREMENTS:

- Must have a valid drivers licence
- Must have reliable transportation
- Must be willing to work weekends

Golf experience is an asset but it is not required.

Please send resume by email to
darren@hornbyglen.com



Kitchen Help

Local childcare centre looking for a PT, reliable, 9:30-1:30, Mon-Fri. Kitchen Worker. Light kitchen duties and serving of prepared foods. Forward resume to info@littlehandsmilton.ca or contact 905-864-6629.

Schwimmer Pool Service

Spring Pool Opener. Starting @ \$14/hr. Please email resumes to schwimmerpools@gmail.com or call 416-277-8370.

Superintendent

Burlington Building For Mature Couple
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905-317-3401