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Careers

Facilities

Administrator

for Primacy in Burlington. Candidate must be very comfortable problem solving, negotiating & team player. Occasional overnight travel is required. Candidate must have a valid driver's license. Email resume & salary expectations to: tara_stanford@primacy.ca For more information: <http://snipurl.com/facilitiesadmin>

Registered Dental Hygienist

for a busy orthodontic office in Oakville. Looking for someone who is a quick learner, hard working, and self motivated with the ability to work in a fast paced environment. To apply email resume to: megan@4braces.ca

SALON RECEPTIONIST

Seeking energetic positive individuals to join our team. Someone who's in pursuit of excellence and career advancement to work in our dynamic, exciting environment. Drop off resume at: 534 Brant St. or info@hairxtacy.com

TRANSX

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Careers



Central West Specialized Developmental Services (CWSDS) is a leader in providing residential, community participation supports and specialized services that provide care, assessment and treatment for individuals who have developmental disabilities, dual diagnosis, and/or challenging behaviours. Our specialized services are delivered throughout the regional municipalities of Peel, Halton and Waterloo, and the counties of Dufferin and Wellington.

To support our continued growth we require the following:

Residential Area Managers Residential Manager

Reporting to the Director of Services, Area Managers will be responsible to oversee a cluster of homes. The Area Managers will be strategic thinkers, have developed solid relationships in the sector and possess strong leadership, analytical and problem solving skills necessary to effectively manage change initiatives. Candidates will hold a post graduate degree in social sciences or equivalent, possess a valid G drivers' license and have a minimum of 5 years progressive managerial experience in a unionized environment.

Reporting to an Area Manager, the Residential Manager will be responsible for the day to day operation of a group home. The successful candidate will have good problem solving and conflict resolution skills. She/he will hold a DSW diploma and/or possess a university degree in a related field, possess a valid G drivers' license and a minimum of 2 years supervisory experience in a unionized environment.

We offer competitive salaries and a comprehensive benefits package including one of the top pensions in Canada.

If you are interested in joining a fast growing organization with advancement opportunities, please contact Tajinder for more detailed information or forward your resume no later than January 24, 2014 to:

Tajinder Hundal
Central West Specialized
Developmental Services
53 Bond Street Oakville, ON L6K 1L8 Fax
(905) 844-1167
Email hundal@cwsds.ca

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Careers

FASTSIGNS Sign & Graphic Solutions Made Simple.

SIGNAGE INSTALLER

We are looking to add an installer to our team of sign and graphics experts. The position would be part time (approx. 20 hrs per week) and would involve going to our clients sites to complete any installations including interior and exterior sign boards/dimensional signage as well as installing vinyl graphics on windows, walls and vehicles.

The ideal candidate will have:

- Experience in the Sign Industry or Construction
- Licensed to operate a scissor lift
- Ability to carry heavy materials and work from a ladder/bucket truck
- Sign Manufacturing Experience a plus

Please email your resume to diane.henderson@fastsigns.com
To learn more about Fastsigns, please visit our website www.fastsigns.com/656



Canadian Tire Milton is looking for a PARTS MANAGER

Assisting a 1 million dollar plus service department & operating a busy parts department, you will be responsible for retail standards, staffing & scheduling, inventory movement, customer service & seasonal changes.

You must have a minimum of three years experience as a proven leader in customer service and retail excellence.

Milton is one of the fastest growing communities in Canada perfectly situated to deliver small town ambience & big city amenities.

Please contact Associate Dealer,
Jamie Grant at: jgrant140@gmail.com

Drivers

Drivers

General Help

General Help

metrolandmedia

Metroland Media Group Ltd.
has an immediate opening for a:

CIRCULATION CLERK

In this part-time position, the successful candidate will be responsible for the day to day activities relating to customer service, handling all inbound and outbound customer service calls, managing our customer data, preparing invoices, and any other duties relating to customer service needs.

The qualified candidate will possess superior customer service skills, strong verbal and written communication skills, solid time management and organizational skills, and will be detail oriented and be capable of working within a fast-paced, deadline focused environment. This position is located within our distribution office at 5300 Harvester Road, Burlington, ON.

The successful candidate must be able to work the afternoon to evening shift.
Student applicants are welcome.

If you would like to work for a leader in the media industry, this opportunity may be the right one for you.

If interested, please forward your resume by January 17, 2014 to:

yourcareer@metroland.com

We appreciate the interest of all applicants however only those selected for an interview will be contacted.
No phone calls or agencies please.

Drivers

Drivers

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General Help

General Help

General Help

THE HAMILTON SPECTATOR thespec.com

The Circulation department at The Hamilton Spectator, a division of Metroland Media Group Ltd., currently has an opening for **Temporary Part time Customer Service Representatives**. This position will consist of approximately 15-25 hours per week.

The schedule will be comprised of various 5 hour shifts from Monday to Friday (6:00am to 7:00pm) and Saturdays (8:00am to 12:30pm, and may change subject to department needs.

Position Responsibilities:

Your primary duties will include answering inbound calls, placing outbound calls, handling customer requests and concerns, and data entry.

To be successful you must:

- Possess excellent customer service experience and enjoy working in a customer service environment.
- Demonstrate superior telephone skills, verbal communication and diplomacy with (external and internal) customers.
- Show exceptional computer and keyboarding skills with a focus on accuracy and attention to detail.
- Be proficient in MS Word, Excel and Outlook.
- Have a positive attitude, be self motivated
- Be results driven
- Work independently as well work as a team player with a keen interest in attaining department goals/objectives.
- Bi-lingual in French an asset

As part of the Customer Service Representative role, you will be required to handle credit card information. Metroland Media is a PCI compliant company and requires people in this role to take PCI training to handle cards in a safe and compliant manner.

All interested candidates should forward their resume no later than January 25th, 2014 to:

The Hamilton Spectator
44 Frid Street
Hamilton, Ontario
L8N 3G3
Fax: (905) 526-9211
Email: specjobs@thespec.com

We thank you for your interest however only those candidates receiving an interview will be contacted

**MONEY
EXERCISE
INDEPENDENCE**

Newspaper and flyer deliveries are no longer just kid's stuff! Excellent daytime opportunity in Oakville, Milton area for conscientious adults.

Thursdays Only.
- You pick your hours and must have your own vehicle..

Interested adults may
contact Mariana or Bob @
905-637-8795

**PT GENERAL
LABOURERS**

must have positive attitude & strong work ethic. Must have drivers licence & own transportation. Seasonal Shovel-ing with Spring/Summer opportunities available.
Please call Mark
905-601-1316

PRODUCTION ASSEMBLERS

Hayward Pool Products Canada, Inc. a leading manufacturer of swimming pool equipment has several seasonal positions available in our manufacturing department. Wages - \$10.50/hr.

Please fax or email resume to Al Clarke
Fax: 905-829-8067
E-mail: acl Clarke@haywardnet.com

Apply in person: 8:30am-4pm, 2880 Plymouth Drive, Oak. (Wigston Churchil/QEW)

**HIRING
CARRIERS**

for early morning delivery of The Toronto Sun & National Post newspapers and magazines to homes in Milton between hours of 3am to 6am. Daily and week-end routes available. Must be reliable & have dependable car. We pay excellent rates. Call
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**CLEANERS
required**

Molly Maid requires energetic, dependable people. Permanent FT Mon-Fri. No evngs/wkends! Paid training, benefits, car provided. Driver's license req. Not suitable for students.
905-681-7484
(Burl/Oak)
anderson@mollymaid.ca

Dog Walker

for The Suburban Dog-needed for group dog walks (up to 6) South Mississauga. Must enjoy being active, outdoors in all weather. Work between 10-4 Mon-Fri. Car required. Must be bondable. Send cover letter and resume to:
info@suburbandog.ca

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