

160 Office Help**BOOKKEEPER/TYPIST**

required at
Harris Stationery Ltd.
 Computer experience an asset - Will train.
 180 Main Street, Milton
 878-6962

CLEARING CLERK

This full time position requires a person with an aptitude for figures and knowledge of computers. Previous banking experience is also preferred.

Submit resumes to:
 Halton Community Credit Union,
 P.O. Box 40,
 Milton Ontario, L9T 2Y3

Benefits Clerk

We require a self-starter who can organize effectively and has excellent communication and presentation skills.

The successful candidate should have 1 to 2 years' experience in the benefits administration area and have had exposure to Pension Legislation.

Please send your resume, in confidence, to:

Personnel Co-Ordinator
Maple Lodge Farms Ltd.

R.R. No. 2
 Norval, Ontario
 L0P 1K0

CLERK TYPIST

We have an immediate opening in our Accounts Receivable Department for a Clerk Typist.

The position will require good typing skills, some basic Accounting, data entry and the ability to communicate effectively with customers.

Please submit your resume in confidence to:

Personnel Manager
Robertson Whitehouse
 97 Bronte Street
 Milton, Ontario
 L9T 2N8

JR. OFFICE CLERK

Local firm requires junior office clerk with typing, general office skills, and an interest in learning a computerized bookkeeping system. Please send resume to:

Box 1748, c/o The Canadian Champion,
 191 Main Street East,
 Milton, Ontario L9T 4N9

KINNEY CANADA INC

requires
FULL TIME DATA ENTRY CLERK
 Keyboard experience essential. PC experience an asset, Symphony, WordPerfect 5.0, and Lotus 1 2 3. Must be able to work well with others.
 Please call between 9 a.m. and 12 noon.
 875-0522 ext. 15 or 18.

MILTON AREA position available immediately. Reception, typing, Wordperfect 5.0 and general office duties. For an interview please call Olsen Temporary and Permanent Placement services. 842-4220.



THE CORPORATION OF THE TOWN OF
 MILTON

The Department of Leisure Services has a Part Time Secretarial Position Available (10 hours per week)
 Job responsibilities include - typing, filing, photocopying, counter reception.

Please forward your resume no later than Friday May 4 to:

Bonnie Ward, Program Supervisor
 Department of Leisure Services
 Victoria Park Square
 P.O. Box 1005
 Milton, Ontario
 L9T 4B6
 878-7211 (Extension 181)

166 Careers

*It's More Than A Summer Job. . .
 It's Your Opportunity
 To Meet Some Interesting People*

**The Regional Municipality of Halton
 is holding a summer**

Job Fair

May 8, 4:00 pm to 7:00 pm

If you're interested in job variety and satisfaction that comes from helping other people, our home for the aged, Halton Centennial Manor, part of the Regional Municipality of Halton, has a number of positions in:

- Nursing • Dietary • Groundskeeping
- Housekeeping • Maintenance

We offer \$8.00/hr. to high school students; \$9.22/hr. to university students. Join us! We'll be interviewing and giving tours of the facility that evening at:

Halton Centennial Manor,
 185 Ontario Street South,
 Milton, Ontario L9T 2M4

Halton

A World Class Place To Be

165 Hosp., Medical, Dental etc.

CAPS
 nursing service

**DIPLOMA HEALTH CARE AIDE COURSE**

Govt. approved & registered with the
 Ministry of Colleges & Universities

Full Time Course

Starting May 14th, 1990

14 Weeks Full Time,

Monday-Friday

MATURE STUDENTS WELCOME

Small Classes

Well supervised clinical instruction.

Funding available if qualified

Funded by The Canada Employment Centre
 Sponsored by Hapitac

844-5588

170 Daycare

WARM WEATHER is here! Summer break is just around the corner. Let a responsible mother of 2 care for your child. Lots of indoor and outdoor play. Younger children also welcome. References available. Call anytime 876-1097.

180 Teaching**166 Careers****170 Daycare**

ALTERNATE daycare required, when child is ill, in my home, may be able to provide transportation. Bronte Street area. Phone 876-1342 after 6.

BABYSITTER required to come into my home, starting second week in August, 6 month old & 4 year old boys. Excellent pay. Receipts required. Average 2-1/2 days per week. 876-4340.

EXPERIENCED E C E Teacher has a few spots available. Babies welcome. Lots of activities and T.L.C. Call 876-2590.

HELP! My babysitter has been transferred. Loving daycare required for 2 well behaved girls age 6 & 9. Beginning end of May. 3 Days a week. Walking distance of E. W. Foster. 878-9521 after 5 p.m.

LOVING young grandmother will do daycare in my home. Any age child welcome. Will drive to school if needed. Call 876-2829.

175 Domestic

CLEANING LADIES available. General housecleaning. Phone 852-1297 or 853-1420 (leave message.)

180 Teaching

E.C.E and N.N.E.B. Teaching positions available for new grads and experienced teachers. Starting now or September, 1990. 875-1955 or 878-0537.

180 Teaching**185 Employment Wanted**

MATURE bondable non-smoker will house sit while you vacation! Preferably no animals (allergies). Please reply to Box #1750, c/o the Canadian Champion, 191 Main Street, Milton, L9T 4N9.

NEED MORE TIME? - Tired of cutting your grass? Call Bill 878-3650.

192 Modelling Agencies

MODELS wanted all ages. Call Carolyn's Modelling Agency, 1-416-949-0244.

200 Tutor

EXPERIENCED TUTOR FRENCH/GERMAN, tutoring all grade-levels - Need to improve your marks. Call Gabriele 878-3677.

205 Career Training

**Driver Training and
 Job Placement Help**

Is available from Rodger's School of Truck Driver Training Ltd., Toronto and Orillia. For career details, call 1-800-668-0031 for literature.



**RETURN-TO-WORK
 TRAINING
 PROGRAM
 (Part Time)**

Enrol for Spring

- Medical/Legal Secretarial
- Dental Receptionist
- General Business Skills
- Word Perfect
- Lotus 1, 2, 3, DOS

Financial Aid Available
 Placement Assistance
 Individualized Instruction



**Halton Business
 Institute 637-3415**

202 Business Services

TRANSLATOR FRENCH/GERMAN. Translation Services available from member of A.T.I.O. (Association of Translators & Interpreters of Ontario). Reliable, accurate and fast. Call or fax 876-1441.

210 Personal

ABUSED and afraid? For help call 878-8555, or 1-800-387-4027, a 24-hour crisis line for abused women. Halton Women's Place is an emergency shelter available for abused women and their children in Halton Region. All calls are confidential.

DIVORCE - Free Information. One low fee. Fast in Home Service. 854-0315.

PRAYER to St. Jude.

Say this prayer 9 times a day. By the 8th day your prayer will be answered. It has never been known to fail. May the sacred heart of Jesus be adored, glorified, loved and preserved throughout the world. Oh sacred heart of Jesus, pray for us. St. Jude, worker of miracles, pray for us, and St. Jude, helper of the helpless, pray for us. Publication must be promised. Thank you St. Jude for favours received.

D.W.

PREGNANT & need a friend? Free pregnancy test and confidential service, call Birthright 875-1245.

180 Teaching

Y The YMCA of
 Metropolitan
 Toronto

E.C.E.s:

ChildCare

**It's the right time to
 talk to us because. . .**

- Our high quality child care services are expanding
- We have competitive rates
- We have excellent benefits package that includes reduced Child Care or Day Camp programs
- We encourage professional development with tuition assistance and in-house training programs
- We offer a free YMCA facility membership at the centre of your choice
- Ongoing career growth opportunities

Positions available for Directors, Assistant Directors, and Teachers

Locations from Scarborough to Milton

CALL TODAY TO DISCUSS YOUR FUTURE!

ANGELA BELL
 225-9870