

155 Skilled Help

ELECTRICIAN
Wanted with some experience and knowledge of packaging and bottling machinery. Our fast growing company located in Milton, offers a wide variety of challenges. Please call Wayne at **876-4652**

Bricklayers Required

Excellent wages plus benefits. Experience necessary.
VATTER MASONRY CONTRACTORS
634-3186

PRESS PERSON

Alpha Press requires an experienced offset press person to operate a 2-color 29" miller. This is a full time position, with full benefits package. Salary commensurate with experience.
Please call Mike at:
875-2679
or Toronto Line **858-1064**

160 Office Help

RECEPTIONIST/JUNIOR CLERK
Duties include: Telephone, mail, telephone duties, etc. Benefits package.
Contact
MARIE McDONNELL
878-4175

ENGINEERING CLERK

Applications are invited for the position of Engineering Clerk. We are seeking mature candidates with Grade 12 and previous office experience, preferably in an Engineering environment. Applicant must be well organized, able to work with minimal supervision and have good typing and mathematical skills.
Apply in person to:
Human Resources Department
Standard Products (Canada) Limited
346 Guelph Street
Georgetown, Ontario
045garn38w

Accounts Payable Opportunity

Expanding Marketing organization with an energetic and pleasant working environment needs you if you:
• are motivated and career oriented
• enjoy working independently
• have a comprehensive Accounts Payable background (prefer 3-5 years experience on a computerized system)
Please call Sharon Bard (Finance Manager) at
AIM
82 Queen Street South
Streetsville, ON L5M 1K6
(416) 821-2446

160 Office Help

CUSTOMER SERVICE (Bilingual)

Caledon Laboratories, a well known Canadian manufacturer of high purity laboratory chemicals, has an immediate opening for a Customer Service Representative who is fluent in French and English.
The successful candidate will be responsible for receiving sales orders and for responding to customer's requests for information and service.
We can offer pleasant working conditions in Georgetown with a competitive salary and comprehensive benefit programme including a pension plan.
Please send your resume in confidence to Douglas Brock at Caledon Laboratories Ltd., 40 Armstrong Avenue, Georgetown, Ontario. L7G 4R9



Required Immediately PARTTIME OFFICE CLERKS.

Growing Mississauga company moving to Milton in early October requires immediately mature parttime office personnel. Extremely busy office. Must have own transportation.
Contact Renate:
1-275-3000
TORONTO
AUTO AUCTIONS

THE CENTRE

SECRETARY
Part-time position for individual with good interpersonal skills and ability to work in a setting that services children and adults. Applicants should have a working knowledge of computers and be familiar with Lotus and Wordstar.
Responsibilities include typing, payroll, general bookkeeping and office procedures. Please submit resumes by Sept. 27th to:
Carole Behn
MILTON CHILDREN & YOUTH COUNCIL
181 Main Street E.
Milton, Ontario L9T 1R6

Permanent Opportunities!

- **SECRETARIAL**
- 1) Office/Travel Secretary Burlington
- 2) WordPerfect & Lotus 123 Milton
- **ACCOUNTING**
- 1) Royal Bank Payroll Burlington
- 2) Jr. Accounts Payable Milton
- **SALES**
- 1) Bilingual Inside Sales Burlington

Call for more details on these and other positions available.
OLSEN **842-4220**
Mon.-Fri.
9 a.m.-5 p.m.
TEMPORARY & PERMANENT
PLACEMENT SERVICES

160 Office Help



Administration Clerk

Swift Sure Courier has an immediate vacancy for an:
• types manual cheques, reports and general correspondence • sorts and distributes internal and outside mail • provides backup reception support • 8:30 a.m. - 4:30 p.m.
We offer competitive salaries, flexible benefits and opportunities for advancement.
Interested individuals call **845-9150 ext 281** or send a resume to:
Sandy Morrison
HUMAN RESOURCES DEPARTMENT
SWIFT SURE COURIER SERVICE
2401 ROYAL WINDSOR DRIVE
OAKVILLE, ONTARIO L6J 4Z2



DATA ENTRY CLERK

Busy Transport company requires a computer oriented person for our dispatch department. Knowledge of an IBM 3600 system and the trucking industry would be a definite asset, but not essential. Excellent salary and benefit package. Reply in confidence to:
Personnel Manager
Sandstone Transport Ltd.
245 Bronte St. N.
Milton, Ont. L9T 3N7

PAYROLL CLERK

We have a vacancy for in our Accounting Department for a

PAYROLL CLERK

The successful applicant will have had previous experience in both hourly and salaried payrolls and be familiar with computerized payroll systems.
Please reply in confidence to:
Personnel Manager
ROBERTSON WHITEHOUSE
97 Bronte Street
MILTON, Ontario
L9T 2N8

Assistant Systems Administrator

Requires energetic and self motivated individual with proven written, oral and organizational skills. This is an entry level position. We are willing to train the right applicant, experience in MS DOS, UNIX, LOTUS 123 or equivalent is a definite asset.
Please send resume to:
Mr. J. Proudfoot
49 Eastern Ave.,
Acton L7J 2E6
045garn38w

170 Daycare

BABYSITTER WANTED - Responsible reliable teen for occasional evenings. Bronte & Main area. 878-0042.

BABYSITTING available. Mother of two willing to babysit Monday to Friday, 7:30 a.m. to 5:00 p.m. Fenced in yard. Quiet court. Call 876-2926.

BABYSITTING available, full or part time. Please call Mary 878-1730.

DAYCARE AVAILABLE in my home. Monday to Friday, Dorset Park area. Babies welcome. Call Donna 876-4895.

DAYCARE AVAILABLE in my home for afternoon shiftworkers, babies preferred. Williams Ave area. Phone 876-2818 after 2 p.m.

DAYCARE space available with mature experienced provider. Woodward and Wilson area. Full or Part time. Telephone 878-7577 for interview.

PRIMARY COLOURS PRE-SCHOOL
327 Bronte Street
878-5992

Registration for our pre-school program now taking place. Morning or afternoon programs available. Junior Kindergarten program also offered. Ages 2 1/2 to 5 years.

OPEN HOUSE
Every Wednesday in September
10 a.m. to 8 p.m.

165 Hosp., Medical, Dental etc.

ENJOY helping seniors? Use your life experience. Flexible person who enjoys variety. Homecare. Selectacare. 842-5584.

NUTRI/SYSTEM
Has a full time position available in Milton for a friendly, self motivated and an independent nurse or nutritionist interested in a career opportunity. Please call:
878-4117

MDS Laboratories LABORATORY PATIENT TECHNICIAN

Venipuncture, and ECG experience required. Occasional part time and Saturdays in Milton area. Knowledge of computer and typing skills an asset.
Contact Leslie Manchester
849-4990

NURSES — GROW WITH US

Now recruiting in your area for immediate assignments in hospitals, nursing homes, industries and private duty. Full time or part time. All shifts. For information call Pamela or Carol
338-5611

insta+care NURSING SERVICE INC.

Roxul Inc. is a Canadian Mineral Wool Manufacturer, located in Milton, Ontario. As an expanding company and subsidiary of Rockwool International of Denmark, we are carrying on a tradition of over 50 years of manufacturing high quality insulation products for our customers.
We are currently expanding our human resource base, and are searching for a talented, energetic individual to join us in the following position:

EXECUTIVE SECRETARY

Reporting to the Vice President of Finance, this position requires a well organized individual with Word Perfect(5.0), Lotus 1-2-3/Symphony and general secretarial experience. Good communication and interpersonal skills are required in a team oriented environment. Must have a firm grasp of the fundamentals of the English language.

This is a unique opportunity to join a high developed technical organization at the ground floor level in our North American expansion. Our company utilizes progressive management style, recognizing initiative and providing latitude and responsibility to achieve objectives. We have an excellent benefit and remuneration package.



Please send resume or call for appointment:
Personnel Manager
ROXUL INC.
551 Harrop Drive
Milton, Ontario L9T 3H3
(416) 878-8474

165 Hosp., Medical, Dental etc.

Part-Time RN's We Give You The Choice

If you are as dedicated to giving quality health care as we are... then our home for the aged wants to give you a choice. We'll give you the option to work days, nights or afternoons during the week on a part-time basis to fit your schedule. We also have positions available on the weekends.

Providing nursing care in accordance with established standards, you will assess and interpret symptoms while instituting appropriate nursing measures. Interpreting Manor policies and regulations to staff, residents and visitors as well as submitting input to the Charge Nurse on resident care plans, will also be your mandate. To fulfill these responsibilities, you must be currently registered or eligible for registration with the College of Nurses of Ontario.

Make the right choice and join our team of enthusiastic professionals in a quality health care environment. Please send a detailed resume, post-marked no later than October 6, 1989, to:
Carm Cardillo, Halton Centennial Manor, 185 Ontario Street South, Milton, Ontario L9T 2M4



Pediculosis Screening

RNA or certified Health Care Aide needed for Pediculosis Screening in Halton Schools. On-call basis Monday to Friday. Orientation provided. Call Diane at

Medical Personnel Pool
827-2300

HCA's & Homemakers

Needed immediately for assignments in private homes and nursing homes. All shifts available. For appointment call

338-5611
insta+care NURSING SERVICE INC.