

**155 Skilled Help**

**MACHINE OPERATORS**

Leading clay brick manufacturer has an immediate need for Machine Operators in their new plant. Applicants with 3-5 years' related experience will be given preference. Opportunities for advancement. Our company offers competitive wage and an excellent benefits package. Applications and resumes will be received at our Hwy. 5 location between the hours of 10 a.m.-4 p.m.

**CANADA BRICK**

Hwy. 5, east of Appleby Line  
Burlington

**160 Office Help**

**FILE CLERK**

Recent High School Graduate with good typing skills required for this current vacancy in our Sales Department.

Contact the Personnel Department to arrange an interview.

**ROBERTSON WHITEHOUSE  
MILTON  
(416) 878-2861**

**160 Office Help**

**GENERAL/ACCOUNTS PAYABLE**

Full time position available in a rapidly expanding organization for an individual with experience in a computerized environment. The candidate will perform general office duties and possess pleasant telephone manners. Please call:

**875-1466**

**OFFICE ASSISTANT**

For 3 months, 6 hours a day. Must type. Send resume to:

Box 212  
MILTON, Ontario, L9T 4N9  
or call  
875-2550

**160 Office Help**

**TELLER**

required  
**PARTTIME & FULLTIME**  
Experience preferred. Please submit resume to:

**NATIONAL TRUST,  
Milton Mall,  
55 Ontario St. S.,  
MILTON, Ont.  
L9T 2M3**

**WANTED**

**JUNIOR LEGAL SECRETARY  
(Litigation) Trainee**

"WordPerfect" helpful but not essential. Some experience an asset. Address replies to:

**JOHN H. BELLEGHEM, O.C.  
Barrister-at-Law  
277 Lakeshore Rd. E. Ste. 409  
Oakville, Ont. L6J 6J3  
or phone  
842-5144**

**PERSON FRIDAY**

**MONDAY-FRIDAY  
8:30 A.M. - 3:00 P.M.**

Motivated mature individual with excellent communication skills. Duties include customer service, telephones, filing and general office work.

**WILLIES QUICK PRINT INC.  
878-0515**

Company in Milton  
requires

**INTERMEDIATE BOOKKEEPER  
OFFICE PERSON**

Some computer background and typing skills an asset. Please Phone:

**878-0078**

**165 Hosp., Medical, Dental etc.**

**NURSES — GROW WITH US**

Now recruiting in your area for immediate assignments in hospitals, nursing homes, industries and private duty. Full time or part time. All shifts. For information call: Pamela or Carol

**338-5611**

**insta+care  
NURSING SERVICE INC.**

ENJOY helping seniors? Use your life experience. Flexible person who enjoys variety. Homecare. Selectacare. 842-5584

**165 Hosp., Medical, Dental etc.**

**Nurse**

**\$665-\$764 per week**

Challenge your nursing skills in this six-month contract opportunity with the **Ministry of Community and Social Services**, Thistletown Regional Centre, Syl Apps campus. You will provide professional nursing care to residents in secure programs; help with medical examinations of all new residents; administer medication; carry out physicians' orders for treatment and/or medication; arrange for specialized tests and/or appointments with specialists in the community; prepare a variety of reports; make and keep clinical records; counsel residents re health. **Location: Oakville.**

**Qualifications:** Current registration as a professional nurse in Ontario; thorough knowledge of general nursing principles; ability to cope with emergencies; current certificate in CPR; strong interpersonal skills; experience in psychiatric and/or pediatric nursing a definite asset.

Please send application/resume, quoting file SAC-26/89, by Sept. 22, 1989, to: Thistletown Regional Centre, Syl Apps Campus, 475 Iroquois Shore Road, Oakville, Ontario, L6H 1M3.



**Ontario  
Public Service**

Dedicated to Employment Equity

**CERTIFIED  
DENTAL ASSISTANT**

Part Time  
For busy Mississauga practise:  
Ask for April.  
**878-1023  
or  
826-6706**

**Pediculosis  
Screening**

RNA or certified Health Care Aide needed for Pediculosis Screening in Halton Schools. On-call basis Monday to Friday. Orientation provided. Call Diane at

**Medical  
Personnel Pool  
827-2300**

**HCA's &  
Homemakers**

Needed immediately for assignments in private homes and nursing homes. All shifts available. For appointment call:

**338-5611**

**insta+care  
NURSING SERVICE INC.**

**170 Daycare**

BABYSITTER needed for 2 year old boy and 6 year old girl, Mon., Wed., and Fridays from 5:30 p.m. to 11:30 p.m. in my home. Pearl St. area. Own transportation preferable but not essential. 876-1992.

RELIABLE Mother will babysit in her home, Monday - Friday, Laurier/Vanier area. Phone 875-0188.

**KELLY Temporary Services**  
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- Receptionists
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- Executive Secretaries
- Computer Programmers
- Engineering Assistants
- Instrument Technicians
- Light Assembly

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PACKAGES.**

**OAKVILLE**  
710 Dorval Dr. Suite 105  
842-4400

**MILTON**  
310 Main St. E.  
875-0004

**CONCHEM**

**ACCOUNTING CLERK**

To perform a variety of accounting functions, including accounts payable and accounts receivable and invoicing. Experience with Lotus 1,2,3 and dBase would be a definite asset.

This newly created position would be suitable for a highly organized person with an eye for detail.

If you possess the above qualifications please forward your resume to:

**180 MARKET DR.  
MILTON, L9T 3H5  
attn. Lori Graham  
416-876-4614**

**ACCOUNTS RECEIVABLE  
MANAGER**

Frank Heller and Co. Ltd. requires a responsible individual to administer a firm credit policy—both credit and accounting experience is required.

It is an advantage if the candidate is bilingual.

Apply in writing to:

**Personnel Manager  
Frank Heller & Co. Limited  
125 McDonald Blvd.  
Acton, Ont. L7J 2V7**

**Required Immediately  
PARTTIME OFFICE CLERKS**

Growing Mississauga company moving to Milton in early October requires immediately mature parttime office personnel. Extremely busy office. Must have own transportation.

Contact Renate  
1-275-3000

**TORONTO  
AUTO AUCTIONS**



**JUNIOR  
ACCOUNTANT**

We have an immediate opening for an individual with 2 to 3 years of related work experience, plus be a 2nd. or 3rd. year level CMA/CGA student. Capable of supervising and working within an administrative team, assist in all areas of general accounting and financial statement preparation. Please direct your resume to:

**Mr. Wayne Hebden  
49 Eastern Ave.  
Acton, Ontario  
L7G 2E6**



**EXPERIENCED LEGAL  
SECRETARY**  
(CORPORATE - REAL ESTATE)

Required for Milton office.

Please send resume to:  
Box 1710  
The Canadian Champion  
191 Main Street East  
MILTON, Ontario L9T 1N7

**PART-TIME CLERK**

Experience in Accounts Payable and Inventory a definite asset. Approximately 20 hours/week. Flexible

Call  
**878-8816**

**Out of every  
Challenge comes  
Opportunities.**

Our challenge, as one of the most highly respected Insurers in Canada, is to build the very finest Personal Lines Underwriting Department available to our independent Insurance Brokers. This new department will be responsible for all of Ontario's Personal Property and Personal Automobile business.

Your opportunity is to become part of this very talented and carefully chosen team we are just about to build.

Team positions presently open include:

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If you feel you can sell us on your expertise and your enthusiasm to be part of this exciting new team, we know that we can excite you about just what we have to offer new team members.

An excellent compensation and benefit package. A challenging yet friendly atmosphere, in a modern comfortable office located near Highway 401 and Mississauga Road. Less traffic and Free Parking. These are just a few benefits available to those individuals, keenly interested in a career move.

We would like to talk to you, call us at 440-7779 or send your resume to: **Canadian Surety, Personnel Department, 2180 Yonge St., 7th Floor, Toronto, Ontario M4S 2C2.**



**Canadian Surety**  
A Member of the Canamex Capital Group