

Career Opportunities

510 General Help

510 General Help

510 General Help

510 General Help

510 General Help

510 General Help

515 Skilled & Technical Help

515 Skilled & Technical Help

545 Teaching Opportunities

545 Teaching Opportunities

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If interested, contact
Bob @
(905) 637-8795.

Building Manager
PATRIOT SOURCE 1

Position Description
Responsibilities and Requirements:
Patriot Source 1 offers a unique and challenging position that places a high value on the Building Manager's ability to relate to the diverse needs of the various organizations (tenants) who reside in our clients Corporate Office.

Principal Duties

- Manage, plan, coordinate and monitor the physical, environmental and security conditions and general maintenance of the building facilities
- Secure and coordinate related services with tenants not limited to, housekeeping, heating-ventilation-air conditioning, structural and cosmetic repairs, and maintenance of safety features; solicit proposals and/or bids from alternative service providers where appropriate and make recommendations for optimal selection;

Knowledge, Skills and Abilities
Work generally requires the ability to organize and coordinate a variety of facility maintenance activities. Must have the following knowledge and skills:

- Dependability and the ability to follow through on projects/assignments, including plumbing, carpentry, electrical, maintenance and general property management
- An ability to conduct minor carpentry duties along with understanding of building plans

Contact Information and Procedure:
Send Resume to: **M. Parsons**
Recruitment Director
8160 Parkhill Dr
Milton, Ontario or
email to mparsons@patriotsource1.com
"Only candidates selected for an interview will be contacted".

Les Coccinelles d'Oakville Inc.
"Au coeur de la francophonie"

Looking for creative individuals for the following positions:
FT Supervisor/ ECE
FT&PT ECEs & PT ECE Assistants

Also seeking resourceful individual for the role of **OFFICE ADMINISTRATOR**
Customer service focus; strong communications skills required; administrative and bookkeeping experience; ability to manage multiple priorities.
* Candidates must be fluent in French *
Competitive wages and benefits.
Please submit resume to **Jeanne** at:
dg.lescoccinelles@cogeco.net

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Required

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PART-TIME CA

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Please email resume to:
nhgcc@nhgcc.ca by July 31st, 2009

Don't have time to call? E-mail us your ad classified@haltonsearch.com

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ayoung@attridge.com

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Appleby Line Burlington (Millcroft Plaza)

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Qualifications

- Outgoing personality
- Good communications skills
- Committed team player

TIRE TECHNICIAN

- Customer service focused attitude
- Mechanical or automotive background
- Available evenings and weekends

We offer competitive wages, employee discount, benefit package and profit sharing after probationary period of employment

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905-335-9724
Canadian Tire Associate Store (Millcroft Plaza) Burlington

525 Office Help

525 Office Help

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(Fluent in French (Quebec) English, written/ spoken) Full and Part-Time Positions Available

We require candidates to have at least 2 years of Customer Service/ office/ administrative experience. Clinical/ pharmaceutical industry experience is an asset. Professional phone manner along with strong computer skills required (Word/ Excel).

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530 Sales Help & Agents

530 Sales Help & Agents

530 Sales Help & Agents

SECUR-U Inc.

Senior Sales Representative
SECUR-U Inc.

You were born a sales person. People who know you, say that 'you could sell ice to an Eskimo'. You have proven time and time again that you are a star player on any sales team. Your success in sales has come by way of cold calling & prospecting. From your vast sales experience, you have a large network which you have nurtured and grown throughout your career. You understand that while it's nice to hit the ball out of the park with large corporate customers, first base hits to residential customers are equally as important. You treat all customers big and small with the highest level of customer service & integrity. Your approach is genuine, your communication skills are impeccable, and you love people. You are excited by new technology, and eager to come up with creative ways to apply it. You enjoy working with a small motivated team, who are passionate about the products you are selling. You are someone who is always in the game to win. In return for your success, we will provide you with a base salary, car allowance and bonus with unlimited potential. **If you want to be on our team, please send your resume to: tina@securu.com. Only those selected for an interview will be contacted. No phone calls please.**

705 Handyman

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525 Office Help

525 Office Help

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