

One year will get you life.

...an exciting new life in the world of law as a **Legal Assistant**. Post-secondary education or business experience is all you need to get into Humber's unique **Law Firm Profile program**. You'll get classes filled with practical, hands-on applications, and we'll place you into one of several of Canada's most prominent law firms for 7 weeks of paid on-site training. All this is accomplished in only two semesters, so you don't have to do any unnecessary time. Call 416.675.6622 ext. 4371 and get a (new) life.

it's the LAW

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The Business School

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Program starts
in September

Ontario College Application Service #0214L www.business.humber.ca

LANDSCAPE CONSTRUCTION POSITIONS

Seeking full time and summer employees. All skill levels required. Personal transportation and valid drivers license required. See our work at www.hinkleyassociates.com

Contact: Steve or Mike
Fax: 905-876-0721 ~ Phone: 905-876-0008
or Email: info@hinkleyassociates.com

515 Skilled & Technical Help

515 Skilled & Technical Help



MAC ARTIST
Fairway Newspaper Group, publishers of community newspapers is looking for a part time Mac Artist to work in the Cambridge/Waterloo/Guelph area to design newspaper advertisements.

Qualifications

- successfully demonstrate creative abilities in InDesign, Photoshop, Illustrator and Quark
- Good understanding of preparing files for print
- Excellent typing skills, with an attention to detail
- Ability to work as an integral member of a marketing team
- Work with minimal supervision
- Ability to work to tight deadlines

Please send resume to
tanderson@cambridgetimes.ca
note: only those selected for an interview will be contacted

525 office help

525 office help

P-T Medical Receptionist

Good computer and time management skills required.

Please mail resumes to: **Box# 18A**
c/o Milton Canadian Champion
555 Industrial Dr. (2nd floor)
Milton, ONT., L9T-5E1

510 General Help

525 office help

Stopp's Drycleaners

Is hiring part-time help.
Approx 25 hours a week, Mon-Fri.

Email resume to:
stoppsdrycleaners@bellnet.ca
Fax to: 905-876-4132

Full Time Help Wanted

General labour, shipping, receiving, etc.
Starting wage \$ 15.00 per hour.
For more info you can visit our website
www.timmenterprises.com/job.htm
Please fax or email your resume to:
Timm Enterprises Ltd.
5204 Trafalgar Rd., Milton, Ont.
Fax: 905-878-7888
Email: mail@timmenterprises.com

Need Help Finding Work?

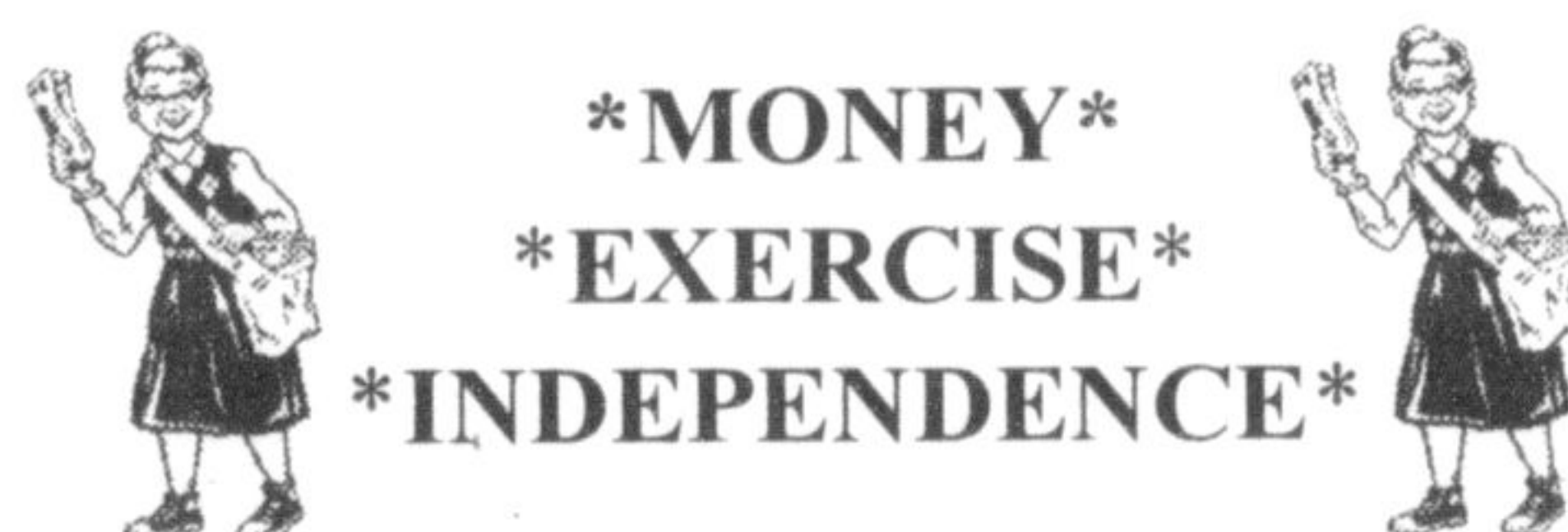
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To register please contact vpi at:
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Oakville: (905) 338-2190
Burlington: (905) 637-8988

Employment Ontario programs are funded in part by the Government of Canada.



MONEY
EXERCISE
INDEPENDENCE

Paper routes are no longer just kid's stuff! Excellent opportunity in Oakville for service-minded, conscientious adults.

Part-time- Wednesdays, Fridays & Saturdays. You pick your hours.

Interested adults
may contact Bob @
(905) 637-8795.

SECRETARY/ ASSISTANT

required at legal office in N. Burlington/Kilbride/ Lowville area. P/T flexible hours. Must have own transportation. Duties inc. typing, preparing invoices, dictated correspondence etc. Must be proficient in Microsoft Word, Outlook, Excel, & have excellent English communication skills. 70WPM min. \$11/hr.

Please email resume to rlande@primus.ca or fax 905-331-8580.

If you are an experienced Custom Builder or Renovator and are ready to work for an award winning, established Oakville builder, read on! We are looking for a **Construction Manager** who knows how to drive a project, is client focused, and understands how to build high-end exceptional homes. Your day to day responsibilities include project planning, site supervision, budget adherence, trade tendering, safety, and ensuring the project stays on schedule. Experience in Microsoft Project an asset.

If you are ready to join a fast paced team, who loves what they do, send your resume to custom_homes@hotmail.com

525 office help

540 Hotel Restaurant

540 Hotel Restaurant

CALL CENTRE Debt Collectors
F/T, Perm. No exp. Req. Must have good phone manner.
QEW & Erin Mills
No Students
Fax: 905-855-0603
Ref #89

530 Sales Help & Agents

Est. Windows Manufacturer req's. experienced

OUTSIDE SALES PROFESSIONALS

with proven relationship selling and closing skills. The position offers a flexible work schedule and considerable branch support with the opportunity to earn considerable income. Training and leads are provided.

Fax resume to 416-661-2515
Attn: Allan or email alani@eurotechwindows.ca

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535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

Shalom Gardens Apartments

A Christian Seniors Retirement Community, has openings for the position of

- Registered Practical Nurses
- Personal Support Workers

Competitive pay rates with long term care.
Please submit your resume to
The Director of Care: FAX: 905-945-1211
E-mail: info@shalommanor.ca
12 Bartlett Ave., Grimsby, ON L3M 4N5

Summit Housing & Outreach Programs, a non-profit charitable organization, provides flexible residential and outreach community case management support services throughout Halton for adults with a diagnosed serious mental illness.

We currently require **Community Support Workers; Full time Contract (to Nov 1, 2009)**- North Halton Program
Casual Relief -North Halton & Burlington Core Programs

Qualifications:

- Degree in mental health discipline or social work. Diploma with extensive experience will be considered.
- Community Case Management experience.
- Ability to work independently and within a team.
- 2-3 years experience working with consumers of mental health services.
- Ability to recognize, respond and diffuse crisis situations.
- Valid driver's licence and a reliable vehicle essential
- 6A endorsement needed on insurance policy.

Please submit your application by 430 PM March 13, 2009 to:
Summit Housing & Outreach Programs, 760 Brant Street Suite 405A, Burlington, ON L7R 4B7
Email: info@summit-housing.ca Fax: 905-333-6782

Stainless Steel T.I.G. Welder/Fitter looking for subcontract or employment in Halton area. S/S Purge Welding since 1983.

Please call:
Cell: 905-399-6044
or leave message for Mike at:
905-878-5796

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Workopolis listings for 30 Days for only \$125.

555 Domestic Help Available

EUROPEAN HOUSE cleaners. Professional, reliable. Services available weekly, bi-weekly, monthly. Oakville/ Burlington/ Milton. Sylvia, 647-889-2593.

HANDS & Knees Cleaning Service available. The name speaks for itself. Monthly clients are welcome. References available. Call Debbie, 905-854-8668.

556 House Cleaning

ALA CLEANERS experienced & affordable, residential cleaning service. Call 647-892-4770. www.alacleaners.com

EUROPEAN CLEANING lady offers experienced & affordable residential cleaning services for free estimates please call 905-876-1910 or 416-824-5507.

700 Home Improvements

CAMLAN GENERAL Contracting. Licensed, Insured, Basement's, Kitchen's Bathroom's, Painting, Floors, Deck's, Patio's, Free Estimates. 416-879-Work(9675)

HARDWOOD FLOORING CANADIAN
æ" Solid or Engineered FROM \$2.99 SQ FT Lengths up to 88"
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1 866 279-0769

HOME RENOVATIONS - How would you like a qualified Home Builder of 10 years for your home renovations? Call Mike 905-638-5080.



SPECIALIZING IN Framing, Drywall & Taping. No job too small! 17 years exp. Basements, Additions, Hardwood Floor Refinishing, Finish Carpentry. Call 416-566-0492.

545 Teaching Opportunities

PATHWAYS ACADEMY FOR CHILDREN

ECE Supply Staff
Email resumes to:
Burlington:
matthew.brown@pathwaysacademy.ca
Ancaster:
martina.ross@pathwaysacademy.ca

To book your ad call
905.878.2341
The Canadian Champion

535 Hospital, Medical, Dental

510 General Help

510 General Help

HOMEWORKERS NEEDED!!

To Assemble Products, Stuffing Envelopes, Mailing/Processing Circulars, Online Computer Work available. Up To \$1,500/Week. No Experience Needed! FREE information at:
www.Jobs-WorkConnection.com
Reference: 3-113

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classified@haltonsearch.com