# LOCAL COORDINATOR

Required Red Leaf Student Programs, providing student exchange programs, requires flexible "people" person" with a sense of humour to coordinate during the year and summer ESL programs in the Milton area. Work from your home (located in the Milton area) recruiting local families to host visiting students and coordinating all aspects of the program. Best suits a candidate with no more than another part-time position. Should own a computer, printer and scanner and have a car. Flexible hours.

Please send resumes to Email: mlowen@red-leaf.com Fax: 905-889-9523

## Burlington Post

Burlington Post Circulation Department is currently seeking a reliable, customer service orientated person to fill the position of

## PART TIME OFFICE HELP IN CIRCULATION

Students welcome 12-15 hours/week Please submit resume to: cbabineau@burlingtonpost.com or fax 905-632-7768

## **EAST PLAINS United Church requires:** VISITATION MINISTER

Duties will be to provide emotional and spiritual care for those unable to attend church regularly. Approx. 6-8 hrs/wk, requires the use of a car.

May 2009 start. Duties include assisting the senior minister, phones, making room bookings. Must have excellent people/computer skills and be able to work independently

Send resume to EPUC, Attn: M. Bromley 375 Plains Rd E, Burlington, ON L7T 2C7

# Burlington Post

Contracts available for carriers to deliver papers in rural areas. Must have valid drivers licence and reliable vehicle.

> Call Lynn Hamm at: 905-632-0588 Ext#236

D&W Forwarders Inc. Accepting applications for 3 openings For February start

AZ Truck Driver 5 years experience

Dry Bulk pneumatic and hopper Ontario runs from Brampton Terminal Contact Darcy Aitchison 1-800-387-2300 x 5581 fax 905-459-2156 Email: darcy.aitchison@dwforwarders.com

**Horse Farm** 

Breeder of top quality racehorses has immediate full-time position available. Working with mares, foals and sale yearlings. Ideal applicant will enjoy the outdoors, be able to do physical work and be comfortable around horses. This is a long term position. We are in the Acton area.

Email: bferguson@xplornet.com

## HOMEWORKERS NEEDED!!

To Assemble Products, Stuffing Envelopes, Mailing\Processing Circulars, Online Computer Work available. Up To \$1,500/Week. No Experience Needed! FREE information at: www.Jobs-WorkConnection.com Reference: 3-113

Stopp's Drycleaners has two part-time positions available for general help. Hours are 15-20 hours a week, mornings

Please fax resume: 905-876-4132 or Email: stoppsdrycleaners@bellnet.ca

## Work hard. Have fun. Make the Customer #1...

It's more than just a catch phrase at TSC Stores. It's the essence of our corporate culture and the attitude we look for in the people we hire. It is why we invest heavily in developing their skills, empowering them to succeed and rewarding their contribution.

We are looking for 6 individuals to fill the following position at our Milton Store:

## General Labourers Temporary (3-4 weeks)

Please visit www.tscteam.ca for more information and to apply online. We thank everyone who applies but will only contact those we wish to interview

510 General Help

Commercials,

\$655.50

+ ROYALTIES

Shows & Photo-

graphic Jobs. We are

Teens & Adults. \$20

Fee. If not accepted,

money refunded. We

will be in Burlington

Call to book your

Average \$20/hr

Enumeration type

work, Piecework

compensation

NO EXPERIENCE

NEEDED

Product Training

Provided

Excellent bonuses

& incentives

To qualify for an

interview call

1-866-421-2727

appt:1-416-703-2580

for Kids,

Jan/28th 6pm

525 Office Help

525 Office Help

Part-Time Secretary/Treasurer

Fairboard is seeking a Secretary/Treasurer of the Halton Agricultural Society (non-profit organization) for the administration required to operate the Milton Fairgrounds and Annual Fall Fair.

Duties include accounting, meeting coordination and documentation, scheduling facility rentals, submitting grant applications and project management of the fall fair.

Please submit resume to: Halton Agricultural Society Box 142, 25 Brown St. Milton, ON L9T 4N9 miltonfair@bellnet.ca

The Minor Oaks Hockey Association currently has an opening for a Part-time Bookkeeper. Approximately 25 hours per week. Interested applicants should submit resume stating qualifications to:

> The Minor Oaks Hockey Association 1026 Speers Rd., Unit #8 Oakville, Ontario L6L 2X4 Attention: Mark Bentley

Deadline for applications: Fri. Feb. 6th, 2009

511 Retail Opportuniti

dividual.

511 Retail Opportunities

PLUMBING MART

Retail Associate

We are currently recruiting for our busy kitchen

& bath retail/design store. You must have ex-

cellent communication skills, enjoy problem

solving and take a pro active role in exceeding

customer expectations. Plumbing fixture and

parts knowledge, basic computer functions,

sound telephone skills and attention for detail

are assets. Plumbing Mart will train the right in-

Fax resume Kathy 905-639-3581

PLUMBING MART

3235 Fairview St. Burlington,

514 Salon & Spa Help 514 Salon & Spa Help

Busy Salon & Spa requires the following:

Hair Dresser with clientele

For further info please call

Vince, Toni or Nick: 905-878-5751

or email: shearpleasure@cogeco.ca

Truck and bus repair facility requires:

Body Person

Preppers &

Bus Cleaners

Phone: 905-876-0669

Fax: 905-875-2566

Excellent communication skills

Flexible hours. Serious inquiries only.

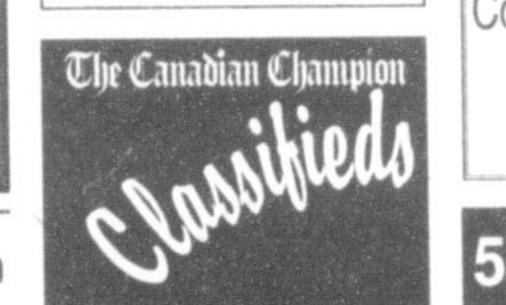
Esthetician

515 Skilled & Technical Help

Hair Assistant

OFFICE CLERK

Kiewit's Milton office: Admin. of the IMS systems, reporting and communication to support departments. 1-2 years exp. Proficient in MS Office. Written English/French required.



work!

call 905. 878.2341

530 Sales Help & Agents

Sole Proprietor of a Local Food Co. looking for

Sales Personnel Exp. & product knowledge preferred, but willing to train. Clean abstract req. Send resume to: Haltonfine foods@ sympatico.ca or fax to: 905-854-5559

530 Sales Help & Agents

515 Skilled & Technical Help

Volvo of Oakville FT Service Advisor to work weekdays. Some Sat. shifts may be req. Reynolds exp. and computer knowledge a must. Candidate will hold a valid drivers license and have an aptitude for motor vehicles.

VOLVO

Contact: martinsi@volvo ofoakville.com



# Ford

## ATTENTION RETAIL SALES PEOPLE!

Earn a great living and have a great time doing it! Work in a team environment. Learn from the best in the business. Experience not necessary

- Strong commission plan
- Company demo
- Willing to train the right individuals Exceptional relationship building
- and communication skills Self motivation with an individual drive to succeed

Please email resume to: jhaden@conceptford.ca or call John Haden or Scott Carlo 905-846-4600 fax 905-873-3309 Concept Ford

361 Guelph St. Georgetown

## YOU PROVIDE EXPERIENCE, EXPERIENCE, EXPERIENCE WE PROVIDE

MASSIVE INVENTORY AND A HUGE ADVERTISING BUDGET We are a Busy High Volume New and Used Automotive Dealer seeking **EXPERIENCED Sales Consultants** Come and be apart of a growing dealership. Yes we are growing while other dealer's sales are in decline.

Please forward a current Resume to jim\_ringer@autopark.ca No phone calls please. Only qualified candidates will be contacted

for an interview.

530 Sales Help & Agents

530 Sales Help & Agents

a division of Metroland's Halton Media Group. has an immediate opening for

## **OUTSIDE ADVERTISING** SALES REPRESENTATIVE

The qualified candidate will be a motivated, independent, self-starter driven by achievement. You will possess excellent written and verbal communication skills and be familiar with Microsoft computer applications.

In this role, you will be customer focused and will build strong relationships with new and existing clients by ensuring that their advertising needs are met. You will be goal-oriented and capable of meeting regular monthly budget.

If you would like to work for a leader in the media industry this opportunity may be the right one for you. We offer a competitive compensation & benefit package as well as opportunities for future career growth. Reliable vehicle is required.

If interested please forward your resume to: dbaird@oakvillebeaver.com

We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.

### Part Time Sales Merchandising Positions (3 - 4 Days per Week) Requirements:

Valid Drivers License & Reliable Vehicle. Job Description:

Leading Grocery Manufacturer is looking for Representatives. Grocery merchandising an asset but not necessary. Competitive Salary & Training Provided.

Please e-mail your Resumes to:

merchandiseus@live.ca

532 Retail Sales Help 532 Retail Sales Help

## Inside Sales, Fulfillment and Call Centre Representatives

Positions in the Burlington area We are currently seeking highly motivated individuals to complement our ever growing team.

Successful individuals will possess the following:

- Strong Communication skills
- Excellent verbal and listening skills in French and English are required. Strong computer skills.
- Ability to adapt to a fast-paced, multitasking
- Solid customer service skills. Experience in Call Centre or telecommuni-
- cations industry an asset. Must be available to work Flexible Hours. Our compensation structure includes:
- Competitive base pay and incentive programs
- Competitive commission structure
- Company paid demo phone line Employee discount on Bell products and
- services Opportunity for growth, development and internal promotion.

Please email your resume to: Stephanie@celltechgroup.ca Only those selected for interviews will be contacted.



# PERSONAL ASSISTANT

An engaging and dynamic young man with autism requires a personal assistant to provide respectful & dignified support in all areas of daily living activities at home & in the community (Burlington). Journaling; meal preparation; household chores; vigorous walking/hiking.

Mature, soft spoken, joyful, outgoing; able to relate effectively to a person with significant communication challenges; honesty & integrity; physically active & very fit; post-secondary education (university degree preferred); competence in MS Word and Internet (Windows); knowledgeable re: holistic health and nutrition; Assets: knowledge of restorative yoga practices; running; background in art &/or music; piano; engaged in a mindfulness based practice. 1-6 p.m. Mon, Tues, Fri. Min. 1yr commitment. \$20/hour to start.

Please email resume & cover letter detailing your personal qualities, skills/knowledge interests, fitness level, & availability. p.neill75@gmail.com

Please note: We are a family not an agency. We welcome all relevant applications; however, only those selected for an interview will be contacted.

535 Hospital, Medical, Dental

## F/T Medical Receptionist

needed for Oakville Doctors' Office. Some evenings and some Saturdays reguired. Experience an asset.

Fax Resume: 905-842-3604 Att: General Manager

call 905. 878.2341

545 Teaching Opportunities

545 Teaching Opportunities

Child Care Centre Supervisor We build strong kids,

The YMCA of Hamilton/Burlington/Brantford has immediate full-time opening for Childcare Supervisors. This position reports to a Preschool Child Care Manager. The Supervisor will provide leadership in the marketing, set-up and day-to-day operational activities including the recruitment, management and supervision of a staff team.

The ideal applicant will provide leadership in the development and direct delivery of program, as well as being an energetic, dedicated and enthusiastic E.C.E. professional. You must have 2 to 5 years supervisory experience in a child care setting, an understanding of the YMCA Playing to Learn curriculum, Early Childhood Education diploma and a current First Aid and CPR certification.

If you are interested in applying for this position, please forward your letter of interest and resume by Wednesday, February, 2009 to:

to: Cheryl Hurst, Preschool Child Care Administrator at Cheryl\_hurst@ymca.ca. 79 James St. S, Hamilton, ON L8P 271 Fax 905-529-6682



## EARLY CHILDCARE **EDUCATORS**

The YMCA of Hamilton/Burlington/Brantford has immediate openings for E.C.E. teachers in YMCA licensed child care centers. Positions available include FT, PT, contract and supply

If you are interested in joining a YMCA team of professional child care providers, please forward your cover letter and resume

to: Cheryl Hurst, Preschool Child Care Administrator at Cheryl\_hurst@ymca.ca.

79 James St. S, Hamilton, ON L8P 271 Fax 905-529-6682

## AWESOME BEGINNINGS CO-OPERATIVE NURSERY SCHOOL Carlisle, ON

Immediate opening for very creative and caring E.C.E. Supervisor / Teacher. Competitive hourly rate and lots of programming hours!! We strive for the highest quality in programming, and to provide new and exciting ideas for the school. If you possess a high energy level, great communication skills and are committed to bringing new ideas to our school plus compassion and care to our children, please forward your resume and references to heatherpickles@xplornet.com. Only those with the skills of interest will be considered.

# ALCOHOLICS

24 hr. answering service Phone 1-800-891-4862 1-519-836-1522

