

510 General Help

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525 Office Help

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530 Sales Help & Agents

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GENERAL HELPER POSITION

THE JOB: Reporting to the Shift Supervisor, the selected candidates will work in 12 hour shifts Continental Schedule (2 weeks of 36 hours, 2 weeks of 48 hours). The persons have to work in an industrial environment and need to be able to work in a medium to fast paced environment. The starting rate for this position is \$15.23 per hour and we pay overtime after 40 hours.

THE RESPONSIBILITIES

- Make Pallets Assembly for production line
- Work with a bailer to send back recycling products
- Working table saw cutting large cardboard pieces
- Taking off and stacking of finish goods and controlling quality (lamination, length and width)
- Perform other duties as assigned

QUALIFICATIONS / SKILLS and EXPERIENCE

- 2 - 3 years experience manufacturing environment
- Have safe work behaviour
- Able to lift 35 lbs with another employee
- Able to use a tape measure
- Posses a High School Diploma
- Speak English fluently
- Have a Good Team Spirit
- Autonomy, Initiative and Adaptability
- Willing to grow quickly in a Great Company

Please email resume by November 15th to: jerome_dufour@cascades.com

Important: the Site for the job is located in Brampton close to the Chrysler Plant. Only candidates for interviews will be contacted.

CUSTOMER RELATIONS \$17.90/hr

Local Distributor for International Manufacturer now expanding in Burlington and Oakville. There are openings in the Customer Relations Department. *No experience required.*

Company offers: Complete training, paid vacation, rapid Advancement & benefits. All applicants must be neat in appearance & ready to start immediately with own transportation.

905-634-0000 - 10am-8pm

Looking for work?

Call **SRG Staffing ~ 905-878-7789**

515 Skilled & Technical Help

515 Skilled & Technical Help

PROGRESSIVE BUS REPAIR SHOP IN MILTON requires:

- **Certified Welders & Licensed Truck & Coach Technicians.**

Excellent wages & benefits.

Apply within 8170 Lawson Rd., Milton 905-876-0669

CNC Horizontal Boring Mill Operators and CNC Vertical Lathe Operators

Required for Custom Machine shop in Milton. Minimum 5 years CNC experience.

Fax resume: **905-876-4451**
Or email: hr@romac1.com

WANTED

EXPERIENCED TECHNICIAN LICENCED and 4th / 5th YEAR APPRENTICE

Call Ray
905-877-5110 or 905-877-5119

Evaporative Tower Service SERVICE MANAGER

Long established Mississauga based cooling tower service company has immediate opening; Duties: planning/scheduling of material, equipment & labour. Strong supervisory, mechanical And organizational skills needed. Electrical knowledge/previous experience an asset. Company paid benefits, competitive salary. Come join our great team!

Email resume to: mvt@herinc.ca
or fax: 905-569-7969

Office/Location Manager

4 Day Workweek

Would you like to work 4 days for 5 days pay? We are looking for a store Manager with excellent customer service, you must have an eye for detail and capable of working in a fast paced environment. If you are Sales oriented, have extra ordinary management skills, fluent in English and have a reliable vehicle then we would like to hear from you. You will be required to work 1 WEEKEND day.

Please forward your resume to autumn-leaves2008@hotmail.com

ACCOUNTING CLERK

Full-time position in friendly, fast-paced Milton office. Responsibilities include Accounts Payable, Accounts Receivable, Inventory Costing and other assigned tasks. The successful candidate must have accounting experience, be motivated and accurate while working under pressure to meet deadlines.

Please send resume including references to: c/o Milton Champion Box# 101A 555 Industrial Dr. Milton, ON L9T 5E1

RECEPTIONIST

Personable, caring, able to multitask, required at the **Georgetown Animal Clinic**. 32 hours/week, some shifts end at 8:00 pm. Reception experience preferred.

Please email your resume including references to ganimalc@bellnet.ca or fax to 905-877-8081 or drop off at 4 Mountainview Road South, Georgetown, L7G 4J9.

AUDIT SUPPORT CLERK

We are a multi-national Consulting firm, located in Oakville near Bronte, seeking an Audit Support Clerk to assist our auditors. The ideal candidate will have accounting office experience, a strong attention to detail, and good computer skills. Responsibilities include input into Access tables, Excel spreadsheets, and proprietary software, copying, filing, and other general office activities as required. This is a contract position for 4 months, with contract extensions or full time employment possible.

Please forward your resume to: connollycanadastaffing@gmail.com



Full Time - Accounts Receivable

Acclaim Health and Community Care Services is a non-profit, charitable organization dedicated to providing a broad spectrum of community health and support services.

PRIMARY FUNCTIONS

- Perform weekly and monthly banking functions.
- Verify, code and enter all cash and cheque receipts.
- Monitor outstanding accounts receivables.
- Reconcile Accounts Receivable sub-ledger to G/L control accounts.
- Prepare and post all banking transactions to the General Ledger.
- Reconcile all Balance Sheets accounts related to receivable items.
- Provide support and backup coverage to Billing.
- Preparation of year-end tax receipts.

POSITION REQUIREMENTS

- Community College Diploma, Accounting
- Minimum 2 to 3 years accounts receivable experience.
- Working knowledge of ACCPAC, Microsoft Word, Excel, Outlook.
- Detailed orientated, organized, very accurate and good time management skill.
- Effective communication and interpersonal skills.

Qualified individuals may apply in writing to: Please quote posting # CC08-3

Acclaim Health

Human Resources

Fax: 905-827-5476

E-mail: humanresources@acclaimhealth.ca

Please note - only those applicants selected for an interview will be contacted.

Acclaim Health is an equal opportunity employer.

We are looking for a self-motivated, entrepreneurial individual to join our SALES team in Milton. Qualified candidates will possess strong communication and interpersonal skills. French speaking, reading, writing and a willingness to learn about our steel products is a must.

Your main responsibility will be to maintain and establish relationships with customers throughout Ontario, Quebec and the Maritime's. Duties include handling incoming sales inquiries, preparing quotations, entering orders and coordinating related paperwork.

All interested applicants forward your resume for consideration to jjibson@scotindustries.com or fax to 905-864-9060 No phone calls please



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Recent promotions, Exciting New product, and increasing sales volume means we need several additional

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We Offer:

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- Car Allowance
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- New state of the art Computer/ CRM System
- Award winning Service Department

If you are professional, and highly motivated to succeed, then email your resume to:

Pino Auletta
pauletta@lockwoodchrysler.com
or Please Contact our Sales Manager at 905-845-6653

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

UGL UNICCO

Worldwide provider of facility services is hiring for several positions for long term health care facility in Georgetown. We require experienced heavy duty and light duty cleaners, laundry aides, full-time and part-time for various shifts. UGL Unicco offers a competitive compensation package.

Apply in person with resume to: **Best Western Inn On The Hill**
Wednesday November 12th 10:00am - 4:00pm
365 Guelph Street, Georgetown
Or fax resume to: 416-369-9156

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Hiring for all job classes at our new Oakville location
11:00am-7:00pm
Saturday, November 1st, 8th & 15th
Wednesday, November 12th
Oakville Place Management Offices (upper level, near the food court)
Oliver & Bonacini Café Grill
Oakville Place, Unit 253
240 Leighland Avenue
(Near Trafalgar Rd & QEW)
Oakville ON L6H 3H6
OR
Email your resume to hr@oliverbonacini.com

MONEY
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Paper routes are no longer just kid's stuff! Excellent opportunity in Oakville for service-minded, conscientious adults.
Part-time- Wednesdays, Fridays & Saturdays. You pick your hours.
Interested adults may contact Bob @ (905) 637-8795.

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NOW HIRING AT THE WATERDOWN LOCATIONS
Shift Supervisor 2pm-10pm
Also hiring for the following shifts 2pm-10pm, 6am-2pm, 6am-10am
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For the 1 to 9pm shift needed immediately, reliable, punctual, team player, able to lift up to 50lbs., operate a multi-level platform Picker preferred.
Willing to train, great pay.
Fax resume to 905-827-4247
E-mail: carlos.valencia@bunzlcanada.ca

The Canadian Champion Classifieds Attracts Readers

520 Computer Data Processing 520 Computer Data Processing 520 Computer Data Processing

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TECHNICAL ASSISTANCE (HELP-DESK) OPPORTUNITIES
Reynolds and Reynolds is a market-leading provider of information technology, dealership software solutions, and professional services that support every aspect of automotive retailing. Our Canadian operation has been growing for over 40 years, and we are looking to add to our award-winning team.
Several opportunities exist for entry-level Hardware Support Specialists and Software Support Specialists in our Mississauga Technical Assistance Centre.
Hardware Support Specialist
Ref. #37CDAML
Provide remote (telephone) support and resolution of computer hardware, general systems applications and/or networking problems through hardware diagnosis and direction.
POSITION REQUIREMENTS:
• Bachelor's degree or college diploma
• 1-3 years related experience
• Excellent communication and customer service skills
• Knowledge of UNIX and/or Linux operating systems or Microsoft Certification, CompTIA, A+, or equivalent experience
• Experience with recording calls received; troubleshooting customer problems on the phone; diagnosing, data gathering, analyzing, resolving and escalating problems; following up problems and closing issues.
Software Support Specialist
Ref. #15CDAML
Provide remote (telephone) support and resolution of computer software problems through telephone diagnosis and direction; Research and resolve procedural service reports; Maintain software applications
POSITION REQUIREMENTS:
• Bachelor's degree or college diploma
• 1-3 years related experience
• Programming experience with Basic or similar language preferred
• Excellent analytical, troubleshooting, communication and customer service skills
• Experience with recording calls received; troubleshooting customer problems on the phone; diagnosing, data gathering, analyzing, resolving and escalating problems; following up problems and closing issues.
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