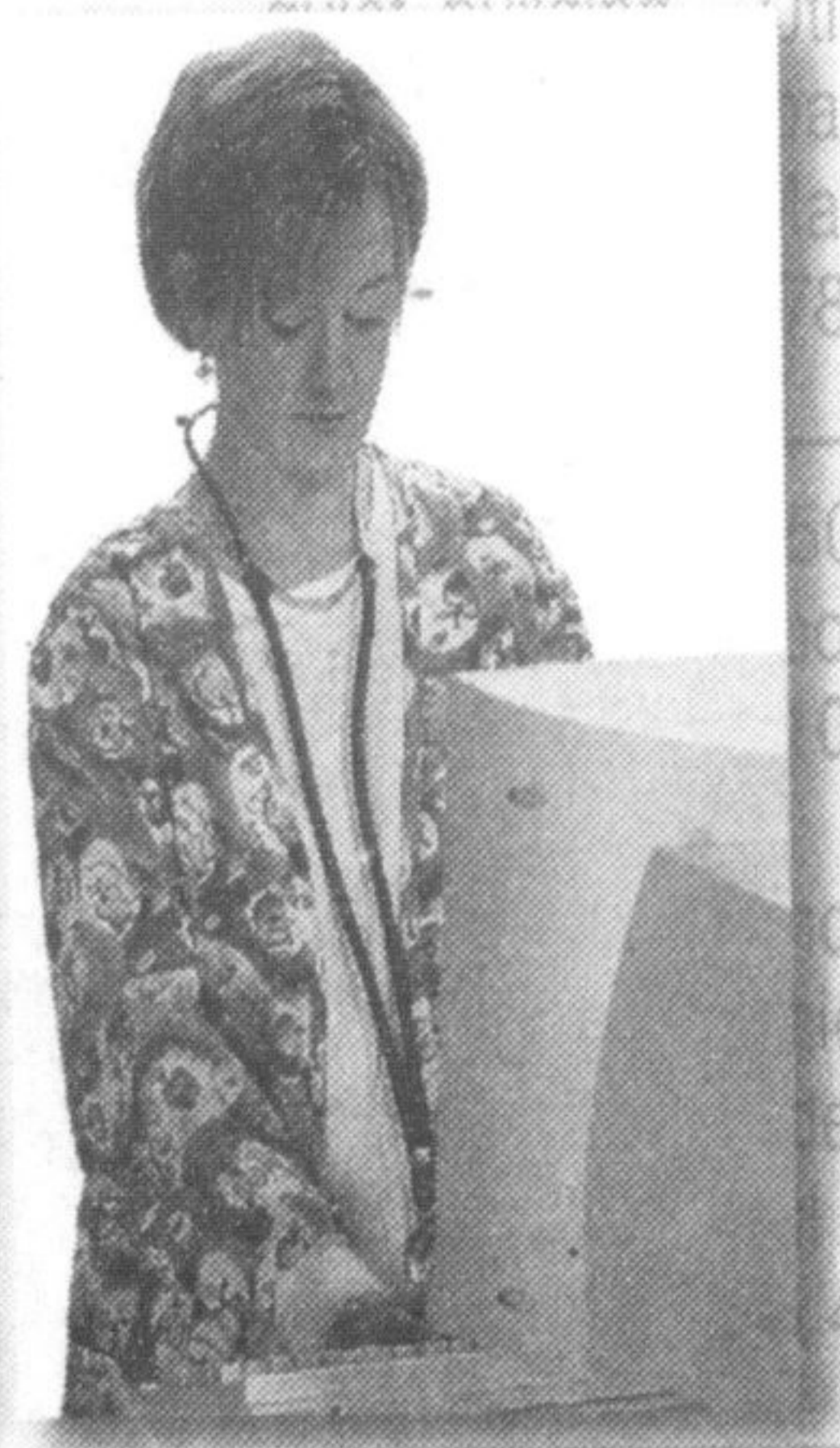


# JOB & CAREER SEARCH



## Employment Opportunities

**The Canadian Champion**

SHORT or long term rental  
FURNISHED East Oakville  
CENTRAL Burlington  
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Donna at  
4405  
Burlington  
1 bath, 200 app  
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\$950/mo. +ut  
for single or couple. Tel./fax 905-335-2241

**LICENSED MECHANICS & SERVICE ADVISORS**  
**CLIENT SERVICE REPS**

**ARI FINANCIAL SERVICES INC.**  
(near Erindale Station - GO Train)

Are you tired of turning wrenches?  
Are you tired of working long hours?  
Are you looking for an alternative way to use your skills in a warm and controlled environment?

ARI a leader in the Fleet Management Industry is currently looking for Licensed Mechanics and Service Advisors for their fast growing, Maintenance Call Centre. The ideal candidates will either hold a mechanic's license or have mechanical experience. Excellent interpersonal/communication skills are necessary for external/internal contact. Computer and French Language Skills are definite assets. **We offer: On the Job Training; Excellent Benefits and Incentive Programs \$\$**

ALSO HIRING NOW FOR HEAD OFFICE IN MISSISSAUGA

Client Service Representatives (C.S.R.'s)  
Bilingual (French/English) Resources Wanted Now!

Send resume and cover letter to:  
[careers@arifleet.ca](mailto:careers@arifleet.ca) or  
ARI - HR Dept.  
1270 Central Pkwy W.  
Suite 600, Mississauga,  
ON, L5C 4P4



**THE MILTON BELL WORLD IS EXPANDING!**



**Account Executive (Outside Sales)**

**Responsibilities Include:** Offering communication solutions B2B; Prospecting, qualifying, managing and closing sales of Bell World products and services to corporate clients and senior management

**Qualifications:** Post secondary education is preferred; Strong cold calling, prospecting and closing skills; Reliable vehicle to use for work purposes; Willing to travel in and around the Milton area; Interest in GPS tracking systems, cellular and data devices is a must

**Inside Sales Associates (32-40 Hours per week)**

**Responsibilities Include:** Acquire and maintain knowledge of products and services and present customized solutions to customers. Contribute to the store's potential revenues. Participate in on-going training and coaching initiatives

**Qualifications:** Exceptional oral communication skills coupled with professional etiquette; Proven ability to work independently and achieve targets with a passion for sales; Excel at listening, building relationships and overcoming obstacles; Enthusiastic, with a strong aptitude and very positive; Flexible with hours

Please apply in confidence with resume & cover letter - ATTN: Human Resources  
[cwallace@wpci.com](mailto:cwallace@wpci.com)

The Milton Bell World is owned and operated by:  
Wireless Personal Communications Inc.

## Learn Why Your Resume May Be Getting Passed By

(MS) — Technology has infiltrated just about every industry available and the recruitment arena is not one to be left by the wayside. While you may have visions of a hiring manager diligently sorting through the hundreds of resumes submitted for the position he advertised to find the perfect applicant, it very well may be a computer doing that work instead. Unless you understand how that computer thinks and sorts, your resume could end up in the virtual trash bin.

The process of screening new job applicants can be very time-consuming and labor-intensive. For companies paying someone by the hour to do the work, that can add up to big bucks. In an attempt to streamline the process, many recruitment firms and private companies have turned to automated software systems to weed through the deluge of resumes their advertisements generate. This is typically done by scanning e-mailed resumes for key words and phrases or requiring an applicant to enter information on an electronic application on the company's Web site. With each method, sorting variables can be set to cull the cover letters and resumes and arrive at the best matches.

For anyone who has used a search engine, whether in a company-based computer program, when browsing the internet or in any other function, it's evident that mistakes do occur and sometimes just what you were looking for gets overlooked. The same can be said for automated resume scanning. That is why you have to tip the odds into your favor. Here's how:

- In addition to having a succinct, well-written resume, it's important to be sure you are the right fit for the position. There's no room for ambiguity. You need to be a 95- to 100-percent match for a position, otherwise you're likely wasting your time in applying.
  - Pepper your resume and cover letter with the verbiage used in the job advertisement. It's safe to say that the language used in the ad probably includes some search terms programmed into the software to weed out applicants for a short list. So if the ad mentions "sales executive," be sure to repeat that phrase in your application.
  - You can also beef up your resume with other potential key words and phrases without making your application look like a word-search puzzle. Simply enter key words at the end of the document and select the words and color the font to "white" so that they will not appear when printed out or viewed on the monitor. This way the electronic "eye" will see them when sorting, but the human eye of a recruiter won't.
- Of course there are ways to bypass the automated system altogether by contacting the hiring company and selling yourself in person or over the phone. This may entice a recruiter to keep an eye out for your application instead of handing it to the mercy of the automated system. But some companies just won't go for this. Also, if you truly believe yourself to be the perfect fit for a job, make a follow-up inquiry as to the status of your application. Explain your interest, why you are a good match and ask for feedback. At the least your name will be heard and your resume may be looked at.



1897 - 2007

**AZ/DZ Sales Service Delivery**

The driver makes scheduled deliveries and handles merchandise for clients in the Ontario city regions based out of our Milton facility, home every night.

**Required qualifications:**

- Must have a AZ/DZ license and clean abstract
- Must be conscientious of offering quality service to clients
- Must be in good physical condition and like to work manually

**Warehouse Selector Position**

Full time: Sunday to Thursday 9 pm - 5 am (night shift)  
Responsible for preparing customer orders with high detail and works at a quick pace

**Required qualifications:**

- Good physical condition and likes to work manually;
- No difficulty working on the night shift;
- Pays \$16.00 plus/hour leading to \$17.00 plus/hour coupled with additional productivity/accuracy hourly incentives and bonuses.

\*Opportunity for advancement into transportation department which includes paid training on AZ license after 1 year of service\*



gordon food service

Food service distribution excellence... coast to coast!

2999 James Snow Parkway, Milton ON L9T 5G4 • E-mail: [gr-jobs@milton@gfs-canada.com](mailto:gr-jobs@milton@gfs-canada.com) • FAX 905-864-3842



**PROFILE:**  
Meehan's Industrial is a mechanical contractor and custom steel fabrication shop that has been serving Milton and the world since 1980. Meehan's Industrial offers competitive wages; a group health, dental, and drug benefits plans; and an RRSP plan.

**EMPLOYMENT OPPORTUNITIES:**

**Certified Millwrights**

**Labourer/Painter** for our fabrication shop. The duties will vary by day, but will include prepping and painting, shipping and receiving, material handling, cutting and assisting welders. Solid knowledge, skills and experience in painting using an air spray gun to apply epoxy and urethane paints as well as knowledge of paints, thinners and other related chemicals.

**Welder/Fitter/Fabricator** for our busy custom fabrication shop. We are seeking a reliable individual experienced with GMAW, SMAW, GTAW; all positions. Must be able to layout and read drawings with minimal supervision.

**ADDRESS:**  
50 Hannant Court  
Milton, Ontario  
L9T 5C1  
Phone: 905-875-0090  
Fax: 905-875-0092  
Email: [jobs@meehansindustrial.com](mailto:jobs@meehansindustrial.com)  
Contact: Human Resources Manager