

525 Office Help

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**RECEPTIONIST**

Wanted for Saturday shift, Monday to Friday training period. Must have Micro-soft knowledge and good phone etiquette.

Contact Kirby at: 905-693-9202

**HUMAN RESOURCES and ADMIN MANAGER**

Manage office operations and the admin team, ensuring the quality of all admin activities. Be responsible for hiring, training and development and administration of employee benefits. Respond to employee questions, advise senior management on HR and union matters and establish and implement policies and procedures. Extensive experience in administration and HR required, preferably in a unionized environment, along with excellent interpersonal and organizational skills. Strong computer skills are also a must.

Forward your resume by 4:00pm Wednesday May 30th to: [Links2Care](mailto:Links2Care@links2care.com)  
36a Armstrong Avenue, Georgetown, ON L7G 4R9  
Attention: Sandra Melhuish, Executive Director  
Fax: 905 873-6195  
Email: [kdorbeck@links2care.com](mailto:kdorbeck@links2care.com)

We thank all applicants for their interest, however only those selected for an interview will be contacted.

**ADMINISTRATIVE SUPPORT**

BURLINGTON Flexible, P/T 30hr/wk. Exp. required in Word, Excel, PPT. Responsibilities include: Creation of sales presentations, formation of monthly reports, analyzing data, clerical/reception duties, paper & computer filing, general sales follow up as assigned. Applicant must have initiative, excellent organizational skills, superior computer skills, self-motivation, self-disciplined, ability to multi-task priorities & eager to work in a fast paced environment under little supervision.

Please respond via email with resume/ wage expectations by May 25th to: [HR@salterhousewares.com](mailto:HR@salterhousewares.com)

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**Acctg. & Administration**

Small Oakville company is currently seeking an organized and detail oriented individual to perform all aspects of Accounting, office administration and provide support to sales and production. Accounting duties include A/R, A/P, commission analysis, government remittances, bank reconciliation and financial reporting to Senior Management. Candidates must have 5 years experience. Individual must have strong working knowledge of Microsoft Office and familiarity of MYOB will be an asset. This is a full-time position.

Please e-mail resume with covering letter to: [Elaine@cameronsbrewing.com](mailto:Elaine@cameronsbrewing.com)

530 Sales Help & Agents

**Color Your World**

Are you energetic, motivated, a fast learner & confident?  
Sales (leads only) for door to door positions, commission only.  
Fax: 905-875-1560 or  
Email: [cymilton@bellnet.ca](mailto:cymilton@bellnet.ca)

530 Sales Help & Agents

**MERIDIAN AUTHORIZED ADT DEALER**  
(Milton-based) requires:

**SALES POSITION**  
Commission + Bonus

Send Resumes to:  
Fax: (905) 876-4725 or  
Email: [hr@meridianelectric.ca](mailto:hr@meridianelectric.ca)

**Advertising Account Representative**

Perspective Marketing is a full-service advertising and publishing firm. With your advertising and marketing sales experience, you will bring your exceptional organization and communication skills to our team. You will be an integral part of the creative selling process to an existing client list and will develop new business in the growing field of print and web advertising sales. If you are ready to accelerate your career, send your resume to: [info@perspective.ca](mailto:info@perspective.ca)

[www.perspective.ca](http://www.perspective.ca)

**Ass't Manager NOW HIRING**

Rapidly Expanding Company Taking Applications for the following positions:

**Ass't Manager  
Manager  
Manager Trainees  
Marketing  
Customer Service**

Must be available immediately.

Call Universal Energy Corp.  
416-849-0026

**ADVERTISING SALES REP**

For new upscale seniors magazine on high demand. Applicant must have good command of the English language, be presentable and have own car. Very competitive commission paid & flexible hours.

Fax resume to Sandi  
(905) 332-1874

**Hiring motivated SALES STAFF**

for retail environment  
Excellent wage/ performance based bonuses.  
F/T positions only.  
Previous sales exp. an asset. Complete, in depth training program provided.  
Send resumes/cover letters: [resumesgg@gmail.com](mailto:resumesgg@gmail.com)

532 Retail Sales Help

532 Retail Sales Help



**EXCITING NEWS!  
THE MILTON BELL WORLD IS HIRING!!!**

The search is on for dedicated **Inside Sales Associates** that are seeking long term, full time employment in a retail setting. Flexibility with hours, able to work in a team setting are requirements.

Please apply by email to:  
Attention: Human Resources  
[cwallace@wpci.com](mailto:cwallace@wpci.com)

Live and work in Milton!

**HALLMARK CARDS**

**Store Manager**

We have an opening for the position of Store Manager at our Oakville Place location. If you are an ambitious professional with a positive attitude to drive sales, ensure customer satisfaction, merchandise products and manage a dynamic store team in a fast-paced specialty retail environment, we invite you to submit your resume. Along with your superior interpersonal skills, you need to be flexible and team oriented. 2-5 years in the Retail or Service Industry is required.

Please forward resume:  
[garfieldenterprises@cogeco.ca](mailto:garfieldenterprises@cogeco.ca) or  
via fax at (905) 873-2973

Only candidates selected for an interview will be contacted.

**JAS SHOES**

[www.jasshoes.ca](http://www.jasshoes.ca)

**FASHION OPPORTUNITY**

JAS is a fabulous boutique providing high fashion shoes and accessories for style conscious women. Looking for motivated, enthusiastic salesperson for full or part-time work at our **Oakville Lakeshore Location**. Retail sales experience preferred.

If interested in joining the JAS team fax resume 519-434-3385, or email [kim@londonfashion.ca](mailto:kim@londonfashion.ca) or mail to: JAS Shoes Head Office, 615 Richmond St., London, ON. N6A 3G3 519-646-2919

535 Hospital, Medical, Dental

535 Hospital, Medical, Dental

**RPN'S, PSW'S, MARKETING MANAGER/LEASING AGENT**

Required for progressive dynamic Seniors Retirement Organization in Burlington.

Please Email resume attn: HR Officer at [wincircuit@mountaincable.net](mailto:wincircuit@mountaincable.net)

540 Hotel Restaurant

540 Hotel Restaurant

Part-Time  
**ASSISTANT COOK POSITION**

Available at local Daycare Centre in Georgetown.

Please call  
905-877-4376



**RESTAURANT & SPORTS BAR**

Is looking to fill the following positions:

- General Manager • Asst. General Manager
- Bar Manager

Cover letter and resume in person to:  
Laurence Kavanagh - 1085 Maple Ave

**Ned Devine's**

**Irish Pub Is Growing!**

Now hiring for:  
**ALL POSITIONS**  
Cooks up to \$15/hr + benefits.  
Fax resume to:  
905-864-6797

541 Part-Time Help

**MERRY MAIDS**

is hiring P/T Days Monday to Friday

Weekly pay, car an asset.  
Please call:  
905-875-0391

**CLEANER**

Mature person/ couple req'd for light duty cleaning in Milton. 5 evenings/wk. Approx. 2hrs/day. Must be reliable with neat appearance.

Fax resume to:  
905-637-7033

545 Teaching Opportunities

**TINY TIM DEVELOPMENTAL SCHOOL**

Is looking for enthusiastic:  
• E.C.E. TEACHER &  
• SUPPLY TEACHERS

for our Milton & Georgetown locations.  
Please call Denise: 905-878-7627 or  
fax resume to: 905-878-8395

545 Teaching Opportunities

**EXPERIENCED ECE SUPERVISOR**

Required for Burlington based childcare centre  
• 5+ yrs exp. required

Email Resume:  
[careers@summerhilldayschool.com](mailto:careers@summerhilldayschool.com)

to place an ad call  
**905.878.2341**  
The Canadian Champion

miltoncanadianchampion.com

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**905-878-2341**

[classified@miltoncanadianchampion.com](mailto:classified@miltoncanadianchampion.com)