

515 Skilled & Technical Help



AGSI
Angus GeoSolutions Inc.

AGSI provides Information & Technology based solutions for government, utility & commercial organizations by combining our core strengths of data, technology, people & services. AGSI is hiring for the following positions:

**Data Operator(s)
Software Developer(s)**

For additional information or for submitting your resume/CV e-mail info@agsi.ca.
No Phone Calls Please

SILVERCREEK SERVICE CENTRE

Requires a LICENSED MECHANIC or 4th YEAR APPRENTICE

7:00 am to 5:00 pm. 45 hours per week. This is a salary position with full benefit package.

Reply in confidence to Grant Baker at: 905-877-9042

KEEN RESTAURANT SERVICES INC.

Requires a Full Time Experienced Refrigeration Mechanic with a minimum 2yrs. Apprenticeship and G2 Gas License + Clean driver's abstract. We are located in the Georgetown, Milton, Mississauga area.

Please fax resume to: (905) 702-0912 or email to: keonline@aztec-net.com

BURLINGTON HYUNDAI

Due to enormous Growth we currently require a

CLASS "A" TECHNICIAN

Looking for a bright future? Want above average income? Looking for Job Stability? Fax 905-633-8815 or ph: 905-633-8811 Attn: Ian Collett



Have you heard the news?
Classified now has email.
classified@miltoncanadianchampion.com

525 Office Help

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Bennett Health Care Centre

Senior Accounting Clerk
(Part-time, 2 - 3 days per week)

The Bennett Health Care Centre is a 66 bed long term care facility in Georgetown. We are currently looking for a part time Senior Accounting Clerk with 3 - 5 years experience. The successful candidate will be very experienced in:

- Accounts Payable / Receivable
- Bank Reconciliations
- General Ledger Reconciliations
- Payroll
- Excel Spreadsheets

Interested applicants should forward their resume with cover letter to: bhcc@cogeco.net

GALLINGER FORD LINCOLN

P/T EVENING RECEPTIONIST

Computer & switchboard experience an asset. Excellent customer service skills, good organizational skills. Must be able to multi-task, some accounting experience required but not necessary. Monday to Thursday 4pm - 9pm, Saturdays 9am - 4pm.

Please fax or email resume to: (905) 875-3676 info@gallingerford.com

Full-Time Receptionist

An office building located in Milton has an immediate opening for a F/T receptionist. The successful candidate will have not less than 2-3 years experience. Must have excellent inter-personal skills and strong computer skills in various office programs.

Please e-mail resume to: stephen@afi-international.com
Only those requested for interviews will be contacted.

NIGHT SHIFT - FRONT DESK

12:00 Midnight to 8:00 am
Sunday Night to Thursday Night included.

Please apply in person with resume to:

Best Western Inn on the Hill
365 Guelph Street, Georgetown



525 Office Help

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INTERIOR DESIGNER and ARCHITECTURAL TECHNOLOGIST

Required Full-Time for new Georgetown office. Commercial experience and Autocad 2004 a must.

Please email resume to: angiet@interics.ca

Or fax: 905-873-8620

MILTON HEIGHTS CAMPGROUND

Requires part-time office help for afternoons, evenings and weekends. Customer service and computer skills required.

Please apply in person between the hours of 9am & 5pm at: Milton Heights Campground, 8690 Tremaine Rd., Milton

Mature office help required. Must be computer literate with customer service experience.

Fax resume with salary expectations to: 905-878-7676



ACCOUNTANT/BOOKKEEPER

The primary responsibility of this position, reporting to the Accounting Supervisor, is to maintain the financial accounting records.

Duties & Responsibilities: Reviewing and analyzing monthly financial statements for several assigned divisions, Variance analysis to P & L, Preparation of monthly account analyses, Preparing and posting monthly journals, Assist in meeting month-end and year-end deadlines, Assist the Accounting Supervisors and Assistant Controller in special assignments or requests as they arise.

Competencies/Skills & Experience: Min. 2nd level CGA/CMA, Min. 3-5yrs accounting experience, excellent command of the English language a must, advanced analytical & computer skills, strong inter-personal and communication skills, knowledge of Lawson accounting software an asset.

Please email resume and cover letter to resumes-finance@metroland.com by April 8, 2007. We would like to thank all applicants for their interest in this position.

Please note that due to the volume of applications received, only those candidates who are selected to advance in the application process will be contacted. No phone calls please

AutoPark Superstore-Burlington RECEPTIONIST

Highly organized, solid computer skills and detailed-oriented. Previous dealership experiences an asset.

Please e-mail resume to Richard_bennet@autopark.ca



Accounts Payable Co-ordinator

Procor Limited is the leading Canadian lessor of specialized railcars and services. Procor Rail Services, a division of Procor Limited, operates a network of fixed, mobile and on customer site service centers. We have an immediate job opening in our Accounting Department for an Accounts Payable Co-ordinator, located at our West Oakville office.

The principal responsibilities in this position are as follows:

- Responsible for the accurate and timely processing of invoices within agreed payment terms and in accordance with established Procor's policies and procedures.
- Coding invoices and checking approvals.
- Processing Blanket Orders.
- Assist with processing credit cards expense reports and inventory and other general payables.
- Matching packing slips, P.O., etc., with supporting documentation.
- Back up for others in the department.
- Accruals
- Scanning of invoices.
- Assist with the weekly cheque run/direct pay processing.
- Journal Entries/balancing/reconciling Accounts Payable.
- Sort the mail according to shop location to prepare for processing.
- Projects as assigned.

Attributes/Requirements

- Accurate and timely in inputting information
- Experience in a lean business environment would be an asset
- Good communication and people skills
- Team player, proactive, innovative, self starter, independent thinker
- Must meet required deadlines
- Inventory knowledge an asset.
- Good skills in Excel, Access.

Interested parties are invited to submit their resume with a covering letter outlining experience and salary expectations by April 13, 2007 to:

E-mail: employment@procor.com or fax to 905-827-7735.

We thank all applicants for their interest in Procor Limited, but only successful candidates will be contacted for an interview.

525 Office Help

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ADMINISTRATIVE ASSISTANT

New branch of national wealth management company has immediate opening for a qualified candidate interested in a varied role including duties as assistant to Branch Manager and general branch administration. Ideal candidate will be professional and a team player. Administrative duties require strong organizational skills, attention to detail and accuracy, and being capable of working independently. Strong interpersonal qualities are also an asset to assist Branch Manager with business development, marketing, and customer service activities. Excellent verbal and written communication skills are important for this role, together with proficiency in Word, Excel, and ACT. This is a full time position with competitive salary commensurate with experience.

Please forward resume to the attention of the Branch Manager at: Dundee Securities Corporation
1400 Cornwall Road, Suite 14.
Oakville, ON L6J 7W5 (F) 905-338-3337
E-mail: dstone@dundeesecurities.com

Bilingual Cust. Service Rep.

Required F/T for busy mail order department. Must have excellent cust. service skills, be computer literate, multi-tasker, work well with peers and under pressure. Involves taking orders, helping customers, picking/shipping.

Resumes to terina@renspets.com or fax 905-257-4614.

to place your ad in The Canadian Champion call 905.878.2341

530 Sales Help & Agents



DeBoer's Furniture requires salespeople with retail sales experience for Mississauga location. Interior design or fashion industry background required.

Please apply in person, 2255 Dundas St. West, Mississauga or e-mail at: lgaznavi@deboers.com

532 Retail Sales Help

Customer Service Sales Associate
Enthusiastic and energetic person for retail/customer service. Experience preferred in sales and merchandising. Must have open availability.

Email: lc_valerio@yahoo.ca

535 Hospital, Medical, Dental

CERTIFIED LEVEL II DENTAL ASSISTANT

Required Full-Time in Georgetown Office

Please fax resumes to: 905-877-4003

535 Hospital, Medical, Dental

Dental Group Practice requires DENTAL HYGIENIST

With Orthodontic exp. to work with Paedo specialist. 2 days/wk, 8-5pm No evenings or Sat. Reply in confidence to Andrena Call: 905-844-0872

535 Hospital, Medical, Dental

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The Prime Care Family Health Team is currently seeking a:

Mental Health Counsellor

for a F/T one year Locum. We are situated in Milton, a pleasant, safe, thriving Halton Community. Full support is provided from the six family doctors, specialists and our allied health personnel.

Qualifications and Experience:

- Master in Social Work degree
- Must have a minimum of 2 years experience
- Must be able to provide help and support with issues of depression, stress management, anger, relationship problems, family breakdowns, chronic or debilitating health conditions and grief counselling.
- Must be able to plan, organize, and manage a caseload
- Training in Smoking Cessation would be an asset.

Forward resumes to TracyRedden@primecarefht.ca
Fax #905.878.7857

The Canadian Champion

to place an ad call 905.878.2341

540 Hotel Restaurant

540 Hotel Restaurant

NEWLY RENOVATED NIGHT CLUB

Under New Ownership and Management

All Staff Positions Required

Barstaff - Waitstaff - Busers - Barbanks
Kitchen - Coatcheck - Security

Please call Daniel at 905-702-7677
Monday - Friday 9:00am - 5:00pm

WORKPLAY

Have the time of your life this summer!

We are accepting applications for the following:

- SERVERS • (Emma's & Water St.)
- HOSTS •
- COOKS •

apply in person:

EMMA'S BACKPORCH
Emma's Backporch
2084 Old Lakeshore Rd.
Burlington

Dishwasher Kitchen Help

905-825-6000 ext. 7222
Email lewisfoods@region.halton.on.ca
1151 Bronte Rd., Oakville
Ask for cafeteria

Arnold's Sportsbar NOW HIRING Full Time Bartenders & Servers

Full-Time
Kitchen Staff
Apply in person at 485 Morden Rd., Oakville

The Canadian Champion
Classified Hours
Monday to Friday
9 am to 5 pm

Part/Full Time Positions

Available at popular downtown Milton restaurant

*** Dishwasher * Cook**

Call: 905-875-3305
Fax: 905-875-3051

565 Volunteers

565 Volunteers



Calling All Residents!

The Family Place, a non profit child care centre, requires: **Volunteers for their Board of Directors**. Candidates must live in Milton or Oakville. Please submit a letter of interest by mail: **The Family Place, Bishop Redding High School, 1120 Main St. E., Milton ON L9T 6A7 or email: famp1@hotmail.com Deadline: April 14th**

DISTRESS CENTRE NORTH HALTON IS NOW ACCEPTING APPLICATIONS FOR NEW VOLUNTEERS

We are looking for Caring Individuals who want to feel connected to other people in our community.

Our extensive training program will help you help those who are distressed, lonely or thinking of suicide.

For more information contact: 905-877-0655

exhibition

Finding a great job was so easy. Just open **The Canadian Champion** classified section is all it took.
Phone 905-878-2341 or email: classified@miltoncanadianchampion.com

