

**515 Skilled & Technical Help**

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**AUTOMOTIVE TECHNICIAN**

Georgetown Chrysler Jeep requires a top notch technician to add to our busy service team. Diesel qualifications a must.

- \*Top rates
- \*Top support
- \*Top products

We'll keep you busy!

Phone Anthony for a confidential conversation **905-877-0149**  
Or fax resume to: **905-877-4557**

**ACME ENVIRONMENTALS**

Toronto's Downtown Landscape Company, is looking for a:

**Fleet Mechanic**

Should have the experience to work on vehicles, loader, skid steer, mowers, hydraulics, as well as various small engines (i.e. stone saws, tampers, blowers etc.). Ability to weld an asset. P/T or F/T.

**Call Victor: 416-461-2263**

**Expanding Bolton Sign Shop Requires FABRICATOR / INSTALLER**

Sign fabrication and wiring, using steel, aluminum, acrylic and various composite materials. Must be competent with all shop hand tools.

**MUST HAVE SIGN ASSEMBLY EXPERIENCE**

Email resumes to: [info@sign-solutions.ca](mailto:info@sign-solutions.ca)  
Or fax to: **905-857-7127**

**JACK OF ALL TRADES**

**\$25-\$30/hr**  
Skilled in Carpentry, Plumbing, Electrical, Ceramic, Painting, and Wall Paper. flex. hours, F/T & P/T positions available. Must have own tools, reliable transportation  
**Burlington/Hamilton 905-578-4405**  
**Oak/Mississauga 905-826-0655**

**BURLINGTON Import Franchise**  
Due to enormous Growth we currently require a **CLASS "A" TECHNICIAN**

An excellent & profitable opportunity for the right person!  
Fax in confidence  
Attn. Fixed Ops Mgr. 905-633-6841

**525 Office Help**

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**MARKETING ASSISTANT**

Growing, friendly, Financial Services office in Milton seeks 2 Marketing Assistant (Part time).

**Duties:**

- Business Development / Marketing
- Maintain Client & Project Files
- Data Base Maintenance, Scheduling
- Telephone follow up

**Skills:**

- Marketing, Event Coordination
- Computer - Word / Excel / Power Point / CRM (Goldmine)

**Assets:**

- Marketing Diploma, CFP
- Mutual Funds / Life Insurance License
- Financial industry experience
- Outgoing, optimistic personality
- Must be able to work independently

Email resume to [lou@plansngoals.com](mailto:lou@plansngoals.com)

**CFP - CLU**

Independent Financial Services Office in Milton seeks experienced CFP or CLU for expanding practice.

If you are seeking a career move in order to improve your back office and local office internal support and have an established client base, let's talk.

Experienced transition team assistance

Competitive compensation based upon contribution.

Email resume to [lou@plansngoals.com](mailto:lou@plansngoals.com)

**SALES COORDINATOR CUSTOMER SERVICE ORDER DESK**

Oakville firm has an immediate opening for a sales coordinator role and assistant to president, plus customer service/order desk functions. Individual must be fluent in English (written, reading and verbal), French an asset. Attention to detail along with strong time management, problem solving and organizational skills is essential. Good computer, numerical and people skills required.

Please e-mail resume [Inquiry+HR@teragram.ca](mailto:Inquiry+HR@teragram.ca) indicating your compensation expectation. We thank all that respond however we will contact only those candidates we will interview.

**525 Office Help**

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ADESA Toronto, a division of ADESA Auctions Canada Corporation, currently has an opening for a:

**HUMAN RESOURCES REPRESENTATIVE (1-Year Maternity Leave)**

We are looking for a qualified candidate to join our Human Resources team who will be responsible for assisting management and staff in the areas of benefits, employee relations, recruitment, compensation and health and safety.

Duties will include coordinating the internal and external recruiting which includes interviewing candidates, conducting new hire orientations and in-house training. Other responsibilities will include all benefits administration, monitoring the performance appraisal process and facilitating and participating on the Joint Health and Safety Committee. You will assist the Human Resources Manager with various reports and spreadsheets and other Human Resources related functions and ensure all proper documentation is prepared for payroll. You will have a post secondary education in Human Resources with 3 years progressive experience; working towards CHRP designation. Proficiency in Microsoft Office is necessary. We require an individual who demonstrates excellent customer service skills. The ability to prioritize and multi-task is essential to this very busy position.

Please send a cover letter along with your resume in confidence to:

**ADESA Toronto**  
55 Auction Lane  
Brampton, Ontario L6T 5P4  
Fax: 905-790-0306 Email: [hrtoronto@ADESA.com](mailto:hrtoronto@ADESA.com)

**Logistics Officer/ Service & Projects**

We are an award-winning fast growing Mississauga-based commercial swimming pool company. We offer benefits, bonus programs and a great team. We are looking for a full-time Logistics Officer/ Service & Projects.

**Duties Include:** Project admin; scheduling; client support; vendoring; Purchasing, fleet mgmt; Service Dept. dispatch & logistics.

**Must be able to multi-task in a very high pressure environment. Excellent customer service/ communication skills. Post Sec. Ed., MS Office, bondable, clean driver's abstract required.**

Aquatic industry, AccPac experience an asset.

**Salary Range: \$35,000 to \$45,000**  
**Commensurate with experience**  
**EQUAL OPPORTUNITY EMPLOYER**  
Fax: 905-569-6160 or email resume to [reception@serviceplusaquatics.com](mailto:reception@serviceplusaquatics.com)

**P/T BOOKKEEPER and P/T FILE/DATA ENTRY CLERK**  
Busy Downtown General Law Practice in Milton requires a Part-time Bookkeeper experienced with PC Law; and a Part-time File/Data Entry Clerk to join its team. Sense of humour an asset.  
**Please Fax Resume to: 905-878-8422.**

**530 Sales Help & Agents**

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**CHAMPION CHAMPION ROAD MACHINERY SALES**  
A Division of Volvo Motor Graders Limited

**SALES ADMINISTRATOR BRAMPTON**

Champion Road Machinery Sales, an ISO 9001:2000 certified Company, is a leading distributor of quality road building and maintenance equipment in Ontario. A results oriented organization, customer satisfaction is our ultimate goal.

You will be assisting the Sales Manager with the preparation of tenders and quotations, purchasing of equipment, preparation of work orders, scheduling deliveries, organizing participation in trade shows. This position plays a large role in the successful operation of the Sales Department.

Ambitious and goal oriented, you must be detail oriented, and have exceptional computer, organization and communication skills. Previous experience is definitively an asset.

Champion offers competitive compensation and a fully paid benefits package.

Fax resume to:  
Kimberly Gibson - 905-791-8885

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**TD Meloche Monnex Group**

**CAREER OPEN HOUSE**

**Saturday, March 24th**  
**The Valhalla Inn - Freya Room**  
**1 Valhalla Inn Road - Etobicoke (427 & The East Mall)**  
**10:00 am - 2pm**

**COME & JOIN A WINNING TEAM!!!!**

TD Meloche Monnex Group is a leading Canadian Insurance Company that is growing. We are currently hiring for exciting roles in our Claims Services and Accident Benefits Units in our Toronto, Etobicoke, Victoria Park & Burlington offices.

We are looking for dynamic individuals who possess superior communication skills with a passion for customer service.

Our Claims Services unit is looking for College or University graduates or individuals with transferable skills to service our clients with respect to their automobile claims. Automobile claims adjusting experience is an asset. Flexibility to work both day (9-5) and evening (12-8) shifts is required.

If you are a graduate of a medically-related program such as Kinesiology, Rehabilitation Management, Physiotherapy our Accident Benefits unit will offer you an excellent opportunity to utilize your education. Accident Benefits adjusting experience is an asset. Hours of operation are Monday to Friday 8:30 - 4:30.

**TD Meloche Monnex Group offers the opportunity for career growth, ongoing training & development, as well as a very competitive salary, bonus, and benefits package.**

Please bring a copy of your resume.

If you are unable to join us, please email your resume to the attention of Human Resources at: [careers.tor@melochemonnex.com](mailto:careers.tor@melochemonnex.com) or fax it to 416-545-6145  
Ref# OH - 03-07

**Debt Collectors**

F/T perm or P/T.  
**\$11.78 - \$12.78 /hr**  
+ Bonuses & Benefits  
**QEW & Erin Mills**  
Fax: 905-855-0603

**530 Sales Help & Agents**

**GEORGETOWN KIA**

**35K to 80K EARNINGS!!**

Fast growth has opened a position for a professional sales associate. If you are career minded and have sales experience in furniture, real estate, insurance, automotive, or any other sales exposure, call me. Ask for Terry 905-877-7818.

"The Fastest Growing Automaker in the World!"



**SALES OPPORTUNITY**

For motivated individuals in Brampton/Mississauga/Halton Hills region with a successful growing Heating and Air Conditioning Company. Sales experience in the HVAC industry an asset. Will provide training if necessary. Earn up to \$100K.  
If interested please call Pat at 905-703-0134



**ENTHUSIASTIC? CUSTOMER FOCUSED?**

**WE ARE LOOKING FOR MOTIVATED PART-TIME RETAIL SALES ASSOCIATES**  
for our BURLINGTON locations.

Retail Experience & Wine Knowledge an Asset  
Orientation and Training are provided  
Days, Evenings and Weekends as required.

Please drop off your resume at  
Vineyards Estate Wine, 4025 New St., Burlington  
or email your resume and cover letter to:  
[careers@vineyardsestatewines.com](mailto:careers@vineyardsestatewines.com)  
or fax 905 643-4515 or mail to  
697 South Service Rd. Grimsby ON L3M 4E8  
visit us at [www.vineyardsestatewines.com](http://www.vineyardsestatewines.com)  
for a location to apply in person.

While we thank all those who apply, we will only respond to those under consideration and ask that no response be made by phone.

**FASTSIGNS**

Sign & Graphic Solutions Made Simple.

**SIGN MAKER**

**Like working with your hands?**

Join the fast-paced sign industry as a sign maker/layout assistant. Knowledge of sign and graphic technology a plus. If you are quality-conscious and work quickly under deadlines

fax your resume to 905-631-7471 or email [diane.henderson@fastsigns.com](mailto:diane.henderson@fastsigns.com)

**Sales Positions Available**

Volvo of Oakville is looking for **Sales Professionals** to add to our sales family.

**EXPERIENCE THE VOLVO OF OAKVILLE ADVANTAGE TODAY!**

Previous auto sales experience preferred.

Please call  
**905-825-8088**  
or fax your resume to  
**905-825-8802**



**NEW & USED CAR SALES PEOPLE**

**Required Immediately**

Up to 40% commission  
Demo or demo allowance  
Must be customer oriented  
Must have OMVIC Lic. & professional attitude but will train the right people

Interested candidates please fax resumes Attn: Gary Newton  
Fax 905-632-1876 or  
Email: [Gary@TerraceFordLincoln.com](mailto:Gary@TerraceFordLincoln.com)

**ASK ABOUT A WORKOPOLIS.COM LISTING FOR 2 WEEKS FOR ONLY \$125**



**Required immediately**

**Warranty Administrator**

we are looking for a mature person to train too code, input and reconcile warranty claims, total time tickets, help with phones and customers when required. Applicant must be able to work between 20 to 30 hours per week (flexible) which would include Saturday morning. Automotive and computer experience essential.

Fax resume 905-632-1876.  
Attention John Trebble Service Manager

**OUTSIDE INDUSTRIAL SALES**

To sell heat exchangers, butterfly valves, filters and other piping related products to all major automotive plants and other industrial plants. Will train. This is a career full time position.

Salary +. Resume to [jjm@heatexchangerontario.ca](mailto:jjm@heatexchangerontario.ca)

**530 Sales Help & Agents**

**NATURAL FOOD Business Booming**  
Rapidly expanding company in search of individuals for sales and management. No prospecting or cold-calling. All appointments supplied 3-5k/mo expected + bonus. Car essential  
**Oakville/ Milton call 866-475-9187**  
**Burlington/ Flamborough Call 866-374-9507**



Happy people person required approx 25hrs weekly for Speers Road mattress store. Opportunity for advancement. Hourly rate plus bonuses. Full training provided.

Email Jackie@[royalmattress.com](mailto:royalmattress.com)

**IDEAL TILE & CARPET**  
opening in Milton April 2007

**SALES REP** required. Must have flooring experience.  
P: 647-868-1709  
F: 905-864-0909

**miltoncanadianchampion.com**