

510 General Help. **510 General Help**

ENTHUSIASTIC? CUSTOMER FOCUSED?

We are looking for motivated PART-TIME Retail Sales Associates for our Burlington locations.

Retail Experience & Wine Knowledge an Asset Orientation and Training are provided

Days, Evenings and Weekends as required. Please email your resume and cover letter to careers@vineyardssestatewines.com or fax 905 643-4515 or mail to 697 South Service Rd. Grimsby ON L3M 4E8 visit us at www.vineyardssestatewines.com for a location to apply in person. While we thank all those who apply, we will only respond to those under consideration and ask that no response be made by phone.

START WORK WEDNESDAY!
Looking for a number of people to train as

AIR QUALITY TECHNICIANS

We Offer:

- Complete Co. Training • \$14.95hr/\$2500month to start
- Paid Co. Vacations • Fulltime hours, no lay-offs
- Professional & friendly work environment
- Full Benefits

You Offer:

- Willingness to learn
- Positive attitude
- Presentable appearance
- Punctuality
- Good work ethic

Must have own vehicle
Call 905-573-1569 Mon & Tues. 9am-7pm for an interview

Canalytical Instrumentation Services Inc. has a position for:

NATIONAL SALES REPRESENTATIVE

For our spectroscopy products. Knowledge of ICP-AES, Arc/Spark, Mercury & Atomic Absorption spectrometers is essential. Valid drivers license and passport required.

Please forward resume to:
sales@analytical.com

EFFICIENT WAREHOUSE PERSON WANTED

Burlington distributor has immediate opening for a F/T warehouse person. Responsibilities include shipping/receiving, stocking shelves, etc. High school diploma required.

Submit resumes by March 23rd.
Ener-Gard Energy Products Inc.
Fax: 905-336-1188
E-Mail: admin@ener-gard.com

Poultry processing plant has available administrative positions for:

INVENTORY CONTROL PAYROLL PRODUCTION YIELDS/ COSTING, SWITCHBOARD, ACCOUNTS RECEIVABLE

Require min. 3 years relevant experience.
Fax resumes including salary expectations to:
905-632-9108

514 Salon & Spa Help **515 Skilled & Technical Help**

HAIRSTYLIST

Busy Milton Salon, requires a full time stylist. Hourly wage plus incentives with benefits.

Call: 905-693-0878 or E-mail resumes to: neccentrix@bellnet.ca

JACK OF ALL TRADES
\$25-\$30/hr

Skilled in Carpentry, Plumbing, Electrical, Ceramic, Painting, and Wall Paper. flex. hours, F/T & P/T positions available. Must have own tools, reliable transportation
Burlington/Hamilton
905-578-4405
Oak/Mississauga
905-826-0655

515 Skilled & Technical Help

ACME ENVIRONMENTALS
Toronto's Downtown Landscape Company, is looking for a:

Fleet Mechanic

Should have the experience to work on vehicles, loader, skid steer, mowers, hydraulics, as well as various small engines (i.e. stone saws, tampers, blowers etc.). Ability to weld an asset. P/T or F/T.
Call Victor: 416-461-2263

KEEN RESTAURANT SERVICES

We are looking for a full time **Refrigeration Mechanic and Gas Fitter** to service the hospitality industry. Minimum 2nd year apprentice and G3 Gas Licence preferred.

Please fax resume to: (905) 702-0912 or email to: keenonline@aztec-net.com

515 Skilled & Technical Help **515 Skilled & Technical Help**

A busy local contractor looking for

SKILLED TRADESMEN and LABOURERS

For general construction projects in area. Great pay based on skill.
Call Mike at: 416-888-9164

LICENSED BODY REPAIR PERSON
Required for a busy D.R.P Collision Shop Health and Dental Plan available.

DETAILER / GENERAL HELP PERSON
With clean driver's abstract.
Contact Bruce Lampkin at Uptown Collision
905-873-1607

Saturn of Mississauga

"Saturn expands with unprecedented new product"

Class 'A' Automotive Service Technician

Flat rate shop with strong emphasis on customer and employee satisfaction. GM or Saturn experience a definite asset. Technical competence and ability to work in an energetic team a strict requirement. Compensation commensurate with experience.

Professional Sales Consultant

Our product line is growing fast and furious, and we need energetic, eager to learn individuals to join our dynamic team. Sales experience a requirement, but does not need to be automotive. We offer a pay plan second to none including salary plus bonus. Come see why everyone is saying "That's a Saturn?"

Email resume to
jobs@saturnmississauga.com
or fax to: 905-607-6611

2 Territory Representatives/ 1 Inside Sales Representatives

A well established national distributor of specialty valves, instrumentation and controls has immediate openings for two Outside Technical Salespersons with at least 3 years industrial sales experience. The first territory stretches from Hwy 400 east to Oshawa; the other from Hamilton to Niagara Falls. Previous knowledge of major industrial accounts within these territories is a must. One opening exists for an Inside Salesperson. The successful candidate will be responsible for handling telephone inquiries relating to product information, pricing and generating quotations. To qualify, you must have good communication skills, relevant experience, mechanical aptitude, a passion to serve, and a strong work ethic. Relevant College or University Technical education would be an asset.

Please forward your resume in confidence to:
Process & Steam Specialties
Fax: (905) 828-9716
resume@processandsteam.com

525 Office Help **525 Office Help**

CANCABLE Inc./Dependable IT is a growing, Canadian-based technology and field services firm, operating in the Telecommunications and IT sectors.

We are located in Burlington, and are currently recruiting for an:

Executive Administrative Assistant

This is a newly created position that will report to the President and CEO. This position will provide administrative assistance to the executive committee.

The ideal candidate will have:

- Strong inter-personal skills
- Exceptionally solid writing, drafting and composition skills
- Advanced PC skills and working knowledge of Microsoft Windows platforms, as well as all MS Office applications.
- Highly adept at creating corporate presentations
- Knowledge of Adobe Photoshop, Illustrator and Acrobat
- Understanding of business principles, such as marketing, finance, accounting etc.

If you are interested in learning more about this opportunity please forward your resume to:
opportunities@dependableit.com

Please include compensation expectations with application

We regret that only candidates selected for an interview will be contacted

exhibition

Finding a great job was so easy. Just open The Canadian Champion classified section is all it took.

Phone 905-878-2341 or email: classified@miltoncanadianchampion.com

525 Office Help **525 Office Help** **525 Office Help**

ADESA Toronto, a division of ADESA Auctions Canada Corporation, currently has an opening for a:

HUMAN RESOURCES REPRESENTATIVE (1-Year Maternity Leave)

We are looking for a qualified candidate to join our Human Resources team who will be responsible for assisting management and staff in the areas of benefits, employee relations, recruitment, compensation and health and safety.

Duties will include coordinating the internal and external recruiting which includes interviewing candidates, conducting new hire orientations and in-house training. Other responsibilities will include all benefits administration, monitoring the performance appraisal process and facilitating and participating on the Joint Health and Safety Committee. You will assist the Human Resources Manager with various reports and spreadsheets and other Human Resources related functions and ensure all proper documentation is prepared for payroll. You will have a post secondary education in Human Resources with 3 years progressive experience; working towards CHRP designation. Proficiency in Microsoft Office is necessary. We require an individual who demonstrates excellent customer service skills. The ability to prioritize and multi-task is essential to this very busy position.

Please send a cover letter along with your resume in confidence to:
ADESA Toronto
55 Auction Lane
Brampton, Ontario L6T 5P4
Fax: 905-790-0306 Email: hrtoronto@ADESA.com

Full-Time Receptionist

NAYLOR GROUP INC. a mid sized company located in Oakville has an immediate opening for a F/T receptionist. The successful candidate will have not less than 2-3 years experience. Must have excellent inter-personal skills, exp. with A/P matching and strong computer skills in Word and Excel.

Please e-mail resume to **kburkholder@ngi.ca** or fax to 905-338-1909

Intermediate Accounting Clerk

NAYLOR GROUP INC. a mid sized company located in Oakville has an immediate opening for a F/T Intermediate Accounting Clerk. The successful candidate will have not less than 5 years exp. in a full cycle A/P process including payroll and data entry. Must have strong computers skills in Word and Excel.

Please email resume to **kburkholder@ngi.ca** or fax to 905-338-1909

Legal Assistant

Oakville Sole Practitioner Real Estate and Electronic Registration experience in conveyancer, flexible hours.

Fax or E-mail resume **vtinti@coqeco.ca**
905-844-9955
No telephone calls

The Canadian Champion to place an ad call **905 878.2341**

530 Sales Help & Agents

NATURAL FOOD Business Booming
Rapidly expanding company in search of individuals for sales and management. No prospecting or cold-calling. All appointments supplied 3-5k/mo expected + bonus. Car essential
Oakville/ Milton
call 866-475-9187
Burlington/ Flamborough
Call 866-374-9007

O'CONNOR MACLEOD HANNA LLP

Corporate Law Clerk
CORPORATE LEGAL ASSISTANT

The successful candidates will have a thorough knowledge of MS Word, Microsoft Outlook and be comfortable working with a corporate database and have excellent communication and organizational skills. Min. 3 years experience is preferred.

Interested candidates should forward resume to:
O'Connor MacLeod Hanna LLP
Barristers & Solicitors
700 Kerr Street, Oakville, Ontario L6K 3W5
Fax: (905) 842-0238, E-mail: rimer@omh.ca

No telephone calls please. We thank all applicants for their interest, however, only those to be interviewed will be contacted.

Atlas Air ClimateCare

Customer Care Representative

Are you enthusiastic, caring & dependable? Would you enjoy an opportunity in a company that truly appreciated their staff? Are you a real professional? We are seeking a person who will serve as a Customer Care Representative of the Company.

The ideal candidate would have excellent verbal & written communication skills and be well organized. You will have responsibility for assisting customers with their needs, scheduling mechanics and providing a support function to the dispatch area. We have an excellent compensation package for qualified candidates. No agencies please.

Email: **rhanson@atlasair.ca**
or Fax 905-829-9519

Joanne Fabrics Inc., a leading wholesale distributor of decorative fabric, is currently seeking

Fully Bilingual (French / English):

- Customer Service Representative and
- Credit (AR) Representative

to fill GROWTH positions available immediately. Successful candidates will be highly motivated, energetic and have pleasant telephone manners. Team players are required for our energetic, fast paced environment.

Candidates wanting to join a dynamic, growing firm should forward resumes to **hr@jfabrics.com** Fax 905.491.3902

530 Sales Help & Agents **530 Sales Help & Agents**

The Oakville Beaver
Has an opening for an:

INSIDE SALES REPRESENTATIVE

The qualified candidate will be a motivated, independent, self-starter with an interest in advertising sales. You will possess excellent written and verbal communication skills and be familiar with Microsoft computer applications. An educational background in advertising would be an asset. A great place to start your career!

In this role, you will be customer focused and will build strong relationships with new and existing clients by ensuring that their advertising needs are met. You will be goal-oriented and capable of meeting regular sales budgets and special section targets within a deadline focused environment.

If you would like to work for a leader in the media industry this opportunity may be the right one for you.

If interested please forward your resume to:
dbaird@oakvillebeaver.com

We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.

TELEPHONE SALES PERSON

SafetyCare Inc. is an international company with offices in 5 countries around the world. We supply safety training videos, dvds and related material to companies across Canada to assist them in implementing their safety training programs. The position we are looking to fill requires a fully bilingual (English/French) sales person to work a protected client base in the Quebec market, as well as to service an existing client base for the English speaking market. The individual we are looking for should be able to demonstrate strong organizational skills, enjoy talking to clients via the telephone and be a team player.

If this position is of interest to you, then please call Ed Aasman at SafetyCare Inc. at 905-631-6070 for further information

OUTSIDE INDUSTRIAL SALES

To sell heat exchangers, butterfly valves, filters and other piping related products to all major automotive plants and other industrial plants. Will train. This is a career full time position.

Salary +. Resume to **jim@heatexchangerontario.ca**

Ask Us About... **workopolis.com**

Book your recruitment ad today & receive 2 weeks on Workopolis for only \$125.00

CANADA'S BIGGEST JOB SITE

The Canadian Champion
call 905-878-2341

Can you get the President on the phone?

If business-to-business outbound sales is your talent, you should know that Carpedia is seeking business-savvy individuals for immediate openings on our Business Development team. Your goal is to call your pre-identified, assigned prospects in order to set business meetings with the President (or other Senior Executive), on behalf of your external sales executive (VP-level).

We seek:

- The will and talent to book meetings by conducting outbound phone calls in a persistent, clear, and concise professional manner.
- The ability to communicate and handle objections with Presidents, Senior Executives, and their Executive Assistants.
- Basic computer skills are required.

We offer:

- An entrepreneurial environment
- An opportunity to interact with clients at the highest level
- A competitive base salary with a significant results-based performance bonus plan, uncapped, with monthly payments
- A competitive benefits package after 90 days
- A newly-renovated inside sales office in downtown Oakville
- Continuous training and coaching, both technical (Carpedia's services) and tactical (conversion techniques, etc)

To explore opportunities:

- Please visit our career section at carpedia.com or email your resume and compensation history / expectations to careers@carpedia.com.

CARPEDIA