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Human Resources, 3185 Dundas Street West Oakville, ON L6M 4J4 Fax: (905) 827-9594 e-mail: jobs@newelectric.ca



www.newelectric.ca

TRADE SHOW SALES COORDINATOR

Landscape Ontario Horticultural Trades Association presents Canada's largest horticultural show and conference, in addition to a buying show for the green and floral industries. LO is currently seeking a Trade Show Sales Coordi-

Reporting to the Trade Show Manager, the Sales Coordinator is responsible for gathering exhibitor leads, booth sales and administrative tasks. This person will work in the Milton Ontario office between 9am and 5pm, Monday to Friday. Please note there is no public transit to this location.

Successful candidates should be pro-active and self-sufficient with excellent organizational & social skills. Experience with database management is essential. Experience in the trade show industry or event planning would be a definite

Some travel may be required.

Only those selected for an interview will be contacted.

Please submit your resume by email only to: pauljday@landscapeontario.com by Friday, March 30th.

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Candidate must possess CGA/CMA (2-5 yrs post designation) with sound knowledge and experience in applying Canadian GAAP; have at least 2 yrs experience in preparing budgets, forecasts, and monthly financial reports; have strong analytical and communication skills; be proficient in Excel; able to work in a fast-paced, deadline-oriented environment.

HRFIN@titleserve.com Fax: 905-525-3105

miltoncanadianchampion, Com

PAYROLL ADMINISTRATOR

Candidates must have working knowledge of payroll policies and procedures. Administration experience in group benefits and RRSP plans. Must have excellent organizational and problem solving skills. A min. of 3 yrs recent payroll-related experience. Proficient in Excel. Use of Ceridian software an asset.

> Email: HRFIN@titleserve.com Fax: 905-525-3105

ROXUL Inc. is a leading manufacturer and marketer of mineral wool insulation products in the North American marketplace with our head office in Milton and production facilities in both Milton, Ontario and Grand Forks, B.C. Our expanding company is a subsidiary of Rockwool International, manufacturing quality, high performance mineral wool products. We are searching for a talented, energetic individual with drive and determination to join us at our Milton facility...

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A dynamic negotiator and organizer, you will create purchase orders for all electrical and mechanical maintenance repair parts and contractor services, ensure our CMMS is updated on an ongoing basis, and complete all required reports. You have superior people and teamwork skills, effective communication abilities, and a sound financial understanding. Your maintenance/storeroom experience gained in a manufacturing environment is coupled with superior planning abilities and a valid Ontario driver's licence.

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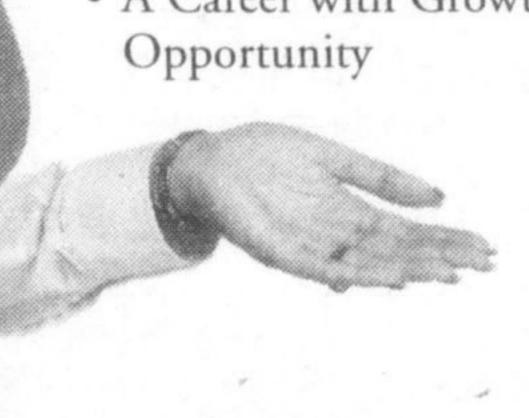
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All applications will be considered, however preference will be given to those individuals with previous Canadian Security Experience or individuals with Law and Security or Police Foundations diplomas. The ability to work rotational shifts and excellent written and verbal communication skills are also required.

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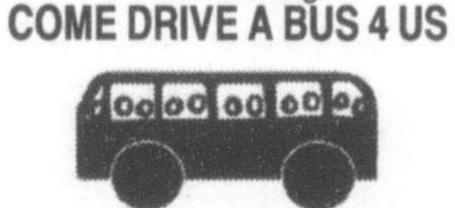
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