

**515** Skilled & Technical Help

**515** Skilled & Technical Help

**525** Office Help

**525** Office Help

**525** Office Help

**530** Sales Help & Agents

**530** Sales Help & Agents

**530** Sales Help & Agents

**530** Sales Help & Agents



Sheridan College Institute of Technology & Advanced Learning, Oakville campus requires a

**Building Maintenance Worker**

The successful candidate must possess a secondary school diploma, a Stationary Engineer Fourth Class Certificate and a "G" license. As well, three to five years of practical work-related experience in the repair and maintenance of buildings and related systems is required.

Please send a resume and cover letter by Jan. 14, 2007 to: Email: [hrjobs@sheridanc.on.ca](mailto:hrjobs@sheridanc.on.ca) or Fax: 905-815-4054

For more information, please visit our website at [www.sheridanc.on.ca](http://www.sheridanc.on.ca)  
Select Visitors, Select Human Resources, Select Working at Sheridan

**JOBS! JOBS! JOBS!**

Variety of jobs available.

**FACTORY HELP**

**DIE MAKERS**

**BRAKE PRESS PROGRAMMERS**

**SHIPPERS & MACHINISTS**

1st & 2nd Shifts

Please fax resume to:  
905-336-0272

**525** Office Help

**525** Office Help

**EMPLOYMENT OPPORTUNITY**

at the CANADIAN PGA NATIONAL OFFICE  
MANAGER of EVENTS and COMMUNICATIONS

The Canadian Professional Golfers' Association, a member based, non-profit organization serving over 3,500 golf professionals across Canada, requires a Manager of Events and Communications to join its office staff at Blue Springs Golf Club, its home in Acton, Ontario.

Reporting to the Executive Director, the successful candidate will have excellent interpersonal, organizational and customer service skills. He or she will have some related experience and the ability to develop and implement new procedures. Golf Tournament operations, event management duties and communications functions are major components of this position. A working knowledge of office software applications, experience with website maintenance and the ability to work and communicate in both official languages are all desirable.

Salary is commensurate with experience. For further information regarding the Canadian PGA and to view the Manager of Events and Communications job profile, please visit [www.cpga.com](http://www.cpga.com). You are welcome to submit your resume along with a covering letter to:

**Canadian PGA**

R.R. #1, 13450 Dublin Line  
Acton, Ontario L7J 2W7  
Fax: 519-853-5449  
e-mail: [steve@cpga.com](mailto:steve@cpga.com)

Attention: Stephen Carroll, Executive Director  
Deadline for Applications:  
Friday, January 12th, 2007

While we wish to thank all applicants for their interest, only those candidates to be interviewed will be contacted.

For more information on this opportunity visit:  
[www.cpga.com](http://www.cpga.com)

**CANADIAN PROFESSIONAL GOLFERS' ASSOCIATION**

**MANAGER of BUSINESS DEVELOPMENT**

The Canadian Professional Golfers' Association, a member based, non-profit organization serving over 3,500 golf professionals across Canada, requires a Manager of Business Development to join its office staff at Blue Springs Golf Club, its home in Acton, Ontario.

Reporting to the Executive Director, the successful candidate will have excellent oral and written communication and interpersonal skills, a thorough working knowledge of word processing, spreadsheet calculations, PowerPoint and e-mail, and possess a University Degree or Certificate in Sports Administration, Business Degree or equivalent. He or she will have some related experience and the ability to develop and implement new procedures. Conducting extensive research, creating and executing business plans and making presentations to potential partners, sponsors and licensees are major components of this position. A working knowledge of association management, the Canadian golf industry and the ability to work and communicate in both official languages are all desirable.

Salary is commensurate with experience. For further information regarding the Canadian PGA and to view the Manager of Business Development job profile, please visit [www.cpga.com](http://www.cpga.com). You are welcome to submit your resume along with a covering letter to:

**Canadian PGA**

R.R. #1, 13450 Dublin Line  
Acton, Ontario L7J 2W7  
Fax: 519-853-5449

Email: [steve@cpga.com](mailto:steve@cpga.com)

Attention: Stephen Carroll, Executive Director  
Deadline for Applications:  
Friday, January 12th, 2007

While we wish to thank all applicants for their interest, only those candidates to be interviewed will be contacted.

The Canadian Champion  
to place an ad call 905.878.2341

**EMPLOYMENT OPPORTUNITY**

at the CANADIAN PGA NATIONAL OFFICE

**Administrative Assistant**

The Canadian Professional Golfers' Association, a member based, non-profit organization serving over 3,500 golf professionals across Canada, requires a bilingual Administrative Assistant to join its office staff at Blue Springs Golf Club, its home in Acton, Ontario.

Reporting to the Executive Director, the successful candidate will be bilingual and have excellent interpersonal, organizational and customer service skills. He or she will have some related experience and the ability to develop and implement new procedures. Reception duties, office administration functions and executive assistant responsibilities are major components of this position. A working knowledge of office software applications and computerized information is desirable, as is some golf industry related experience.

Salary is commensurate with experience. For further information regarding the Canadian PGA and to view the Administrative Assistant job profile, please visit [www.cpga.com](http://www.cpga.com). You are welcome to submit your resume along with a covering letter to:

**Canadian PGA**

R.R. #1, 13450 Dublin Line  
Acton, Ontario L7J 2W7  
Fax: 519-853-5449  
e-mail: [steve@cpga.com](mailto:steve@cpga.com)

Attention: Stephen Carroll, Executive Director

Deadline for Applications:  
Friday, January 12th, 2007

For more information on this opportunity visit  
[www.cpga.com](http://www.cpga.com)



Sheridan Nurseries

**EMPLOYMENT OPPORTUNITY!**

Sheridan Nurseries Head Office is actively searching for an energetic, organized team player to join us as:

**Executive Assistant  
Position Summary**

As Executive Assistant you will be responsible for providing confidential administrative support to the Senior Vice President, Retail Operations and his senior management team. Responsibilities include coordinating SVP's calendar and communications, preparing documents, reports and presentations as well as assigned special projects.

The ideal candidate will have excellent organization and communication skills with a minimum of 5 years administrative experience, including 2 years supporting an executive or senior manager.

Advanced MS Office and Power Point skills required. Must have access to own transportation and be willing to work outside of regular business hours on occasion. Previous experience in a construction environment would be an asset.

Interested candidates are invited to apply in writing (quoting job title and noting salary expectations) to:

**Jim MacLeod**

Sheridan Nurseries  
R.R. #4 12302 10th Line  
Georgetown, ON L7G 4S7  
Fax: 905-873-2478

E-mail: [jmacleod@sheridannurseries.com](mailto:jmacleod@sheridannurseries.com)

We kindly note that only those candidates selected for an interview will be contacted.

**The Oakville Beaver**

Has an opening for an:

**INSIDE SALES REPRESENTATIVE**

The qualified candidate will be a motivated, independent, self-starter with an interest in advertising sales. You will possess excellent written and verbal communication skills and be familiar with Microsoft computer applications. An educational background in advertising would be an asset. A great place to start your career!

In this role, you will be customer focused and will build strong relationships with new and existing clients by ensuring that their advertising needs are met. You will be goal-oriented and capable of meeting regular sales budgets and special section targets within a deadline focused environment.

If you would like to work for a leader in the media industry this opportunity may be the right one for you.

If interested please forward your resume to:  
[dbaird@oakvillebeaver.com](mailto:dbaird@oakvillebeaver.com)

We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.



**Have you herd the news?**

The Canadian Champion  
Classified now has email.

[classified@miltoncanadianchampion.com](mailto:classified@miltoncanadianchampion.com)

miltoncanadianchampion.com

**Advertising Sales Representative**

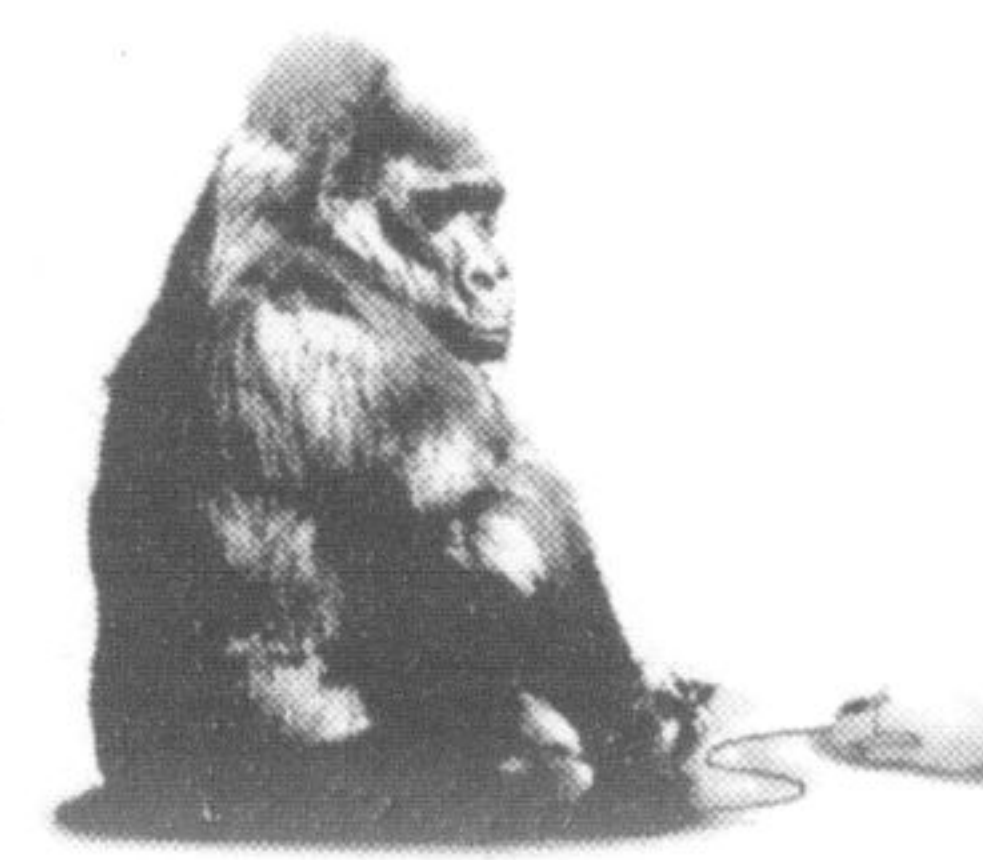
"I have worked very successfully as a regional and store manager in the retail industry for many years. I earned a good salary and enjoyed the network of people around me but time with family was limited because the job required me to work weekends and nights.

Finding this position with the Goldbook has given me the freedom and flexibility to attend to my family priorities and still be successful even though I had no prior experience in directory sales or advertising.

I have also found my earnings to date to be greater than my previous position. And the potential increase in salary in the coming year is very exciting."

Jacqueline Vincent-Gilmore  
Media Consultant,  
Gold Book

**Gold Book**  
a division of Torstar



Due to business growth, we are seeking dynamic individuals for the full-time position of  
**ADVERTISING SALES REPRESENTATIVE**  
for the GTA.

Gold Book / 701.com, a Division of Torstar Corporation, is a Directory Business servicing local markets in Ontario, providing consumers with complete listings of businesses and services relevant to their local communities.

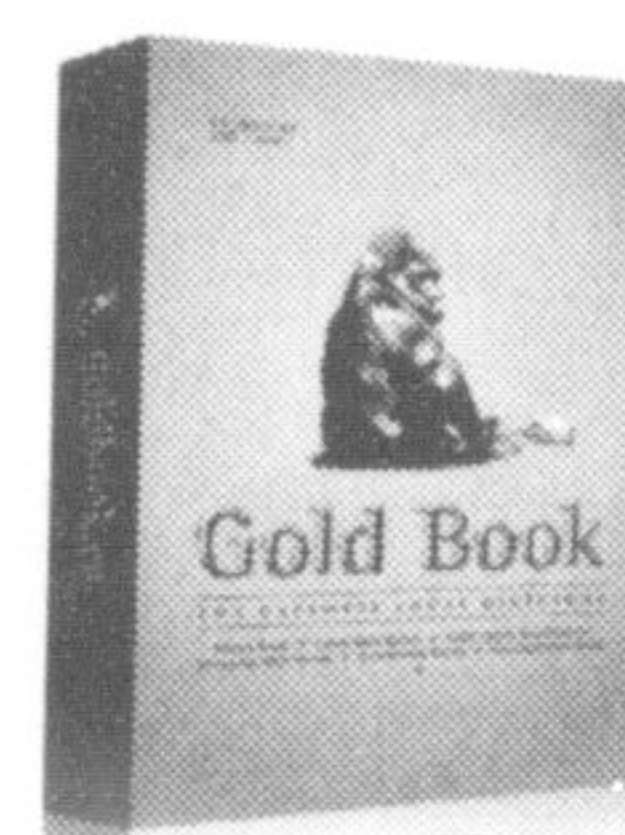
The qualified candidate will be a motivated, independent, self-starter with previous retail, outside or inside sales experience. You will possess excellent written and verbal communication skills and will be motivated to achieve results.

In this role, you will be customer focused and will build strong relationships with new and existing clients by ensuring that their directory advertising needs are met. You will be goal-oriented and capable of meeting monthly targets. A reliable vehicle is required.

If you would like to work for a leader in the media industry this opportunity may be the right one for you. We offer a competitive compensation and benefit package including:

- **Healthcare and Dental Benefits**
- **Pension Plan**
- **Life Insurance**
- **3 Weeks Vacation to Start**
- **Sales Incentives and Contests**
- **13 Weeks Paid Training**
- **Career Development and Advancement Opportunities**
- **Flexible Working Hours**

If interested please forward your resume to:  
[vsalin@701.com](mailto:vsalin@701.com) or Fax: (905) 632-0308



We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.

**Need a new employee?**



[classified@miltoncanadianchampion.com](mailto:classified@miltoncanadianchampion.com)

**Ask Us About...**

**workopolis.com**  
CANADA'S BIGGEST JOB SITE

call 905-878-2341

The Canadian Champion

Book your  
Recruitment ad  
today & receive  
2 weeks on  
Workopolis for only  
**\$125.00**