

515 Skilled & Technical Help **515 Skilled & Technical Help**

**NOW HIRING
AUTOMOTIVE DETAILING
TECHNICIANS**

BENEFITS

- Opportunity to work on exclusive all new vehicles
- On the job training
- Excellent working conditions
- No experience required
- Excellent growth potential

JOB DESCRIPTION
Assist in the set-up and preparation of new vehicles for a variety of Automotive Marketing projects.

SALARY RANGE
\$10-\$14 per hour based on experience
Please apply directly to company via e-mail, fax or mail:
E-mail: hiring@integratedauto.com
Fax: (905) 275-8687
Mail: Integrated Automotive Group
3450 Semenyk Court
Mississauga, Ontario L5C 4PB

24-7 TEMP

Immediate positions in the Milton area:

- **Certified Raymond Reach \$14/hr**
- **General Labourer \$11/hr**

Call: 905-790-8367 / Fax: 905-790-8003
E-mail: jobs@24-7temp.com

DIESEL MECHANIC
for Heavy Construction Equipment & Dump Trucks for Milton location. Clean driving abstract required.
Call: 905-878-5615 or Fax Resume to: 905-878-4799

TRANSMISSION RE & RE PERSON wanted
Milton Full-Time Monday - Friday Experience required.
905-878-8156

MECHANIC
Heavy truck experience required for Oakville based Haulage Co. Lic. not necessary, steady days.
Please Call 905-845-9240

525 Office Help
VETERINARY Assistant/Receptionist
Excellent communication & interpersonal skills required. 20-30 hrs/wk. Fax resume & cover to: [Churhill Meadows Animal Hospital \(905\) 608-8605](mailto:Churhill Meadows Animal Hospital (905) 608-8605)

525 Office Help
Position available: With a manufacturer located in Milton, for our Inside Sales Team to provide product support and customer service. Responsibilities include processing customer orders, inventory control and project qualifying telephone calls. Should possess good interpersonal, telephone and computer skills and be able to converse well in both English and French language with our customers. As an Entry Level position salary is proportionate with experience. Please send resume including salary expectations, to:
Kay Melvin, W. R. Meadows of Canada, 70 Hannant Court, Milton ON L9T 5C1

CREDIT ADMINISTRATOR
Immediate opening at Robertson Inc. in Milton, a well-established wholesaler with a large customer base. Duties include credit granting, customer service, collections and cash application. Individual must have a strong computer background and be customer-oriented.
Email resumes to: charten@robertsonscrow.com

OFFICE ASSISTANT
Group Insurance Brokerage Office - Brampton
Experience in Word, Excel, Outlook and Math skills required. Must be self-motivated and reliable. Good command of English language, written/verbal. Responsibilities: office admin., customer service, liaison with insurance companies.
Email resume to: ofcag@hotmail.com

full-time POSITION AVAILABLE
In busy office setting. Duties include retail sales, customer service, filing and stock maintenance.
Please fax resume to: 905-877-9688
No phone calls please

525 Office Help **525 Office Help** **525 Office Help**

Admin Assistant

• **Burlington, part-time**
We require a self-starter who takes pride and ownership in their work to provide administrative support to our Burlington office. You will perform general office duties as well as greet clients and answer the phones. Your expertise and professionalism are founded on a minimum of five years of administrative experience ideally gained in an engineering environment, strong written and verbal communication skills, and ability to ensure the completion of accurate and timely administrative duties. Your proficiency in a computerized environment includes MS Office. This is a part-time position offering flexible working hours.

Please apply to:
Tanya Crawford, Manager
Human Resources, MTE Consultants Inc.
520 Bingham Centre Drive, Kitchener, ON N2B 3X9
e-mail: careers@mte85.com



We are an equal opportunity employer. Only those selected for an interview will be contacted. No agencies, please.

www.mte85.com

LA-Z-BOY
FURNITURE GALLERIES

Office/Admin Supervisor
Burlington Location

We currently have an opening in our Burlington location for a full time Office/Admin. Supervisor.

We offer a generous Compensation Program, Benefit Plan for full time, Training, Opportunities for Advancement and a chance to work in North America's fastest growing quality furniture stores - La-Z-Boy Furniture Galleries.

You must have related experience, reliable transportation, excellent communication skills, a willingness to learn and a flexible schedule that permits you to work weekends and evenings.

We are now taking applications in person only at the store - 1220 Brant Street, Unit 4, Burlington.

Manager of Administration & Operations
Key General Investments, a well-established business is seeking a multi-task individual to work at our Head Office located at 401/Winston Churchill. The successful candidate shall have a min. of 10 yrs office admin/mgmt experience and strong personnel supervisory skills. Job responsibilities include managing our self storage facilities and supporting Sr. Mgmt. You must be computer literate, fluent in English, and prepared to take initiative. Strong interpersonal skills & flexibility are required while working in a fast paced environment. Book-keeping experience is a plus. We offer job security, variety and a competitive salary with benefits.
Send resume, cover letter to sjlweis@bellnet.ca

Our Canadian owned corporate office in Burlington requires a new team player. This is a growth position that is the next step in your career.

Pre requisites are:


- One year experience in processing accounts payable on a computerized accounting package
- Reception duties - General office duties
- Proficient in Word, Access and Internet
- Able to multi-task, prioritize & work independently

Initially the opening covers a maternity leave, however it is long-term career development position for the individual wanting new challenges.
E-mail resume to eflorjanic@auburn1.com

Oakville based repair company is looking for F/T Bilingual (French/English) Office Asst.
various office duties including customer service, filing, data entry. Competitive salary and benefits. Experience preferred, but will train.
Please forward resume to: 905-825-2538

Call Centre Debt Collectors
F/T perm.
Required to work day/evening shifts. Must have excellent communication skills. Will train. Competitive wage + bonuses & benefits.
Mississauga Area.
No Students
Fax resume to: 905-855-0603

The Canadian Champion
Classified Hours
Monday to Friday
9 am to 5 pm



BOOKKEEPER
F/T or P/T
Payroll, A/P, G.L., month end, and Gov't reporting for a 15 person computer company.
Call Keith Charlton 905-828-9706 ext.223, email keithc@vasinc.com

exhibition
Finding a great job was so easy. Just open *The Canadian Champion* classified section is all it took.
Phone 905-878-2341 or email: classified@miltoncanadianchampion.com



530 Sales Help & Agents **530 Sales Help & Agents** **530 Sales Help & Agents**

union energy

COMMERCIAL ACCOUNT MANAGER

Union Energy is looking for a Commercial Account Manager to aggressively grow its Commercial Market business. This results-focused, "hunter" will be responsible for growing the existing Burlington to Niagara territory by generating sales leads, building life-long relationships with customers while providing expert consultative advice. Additional responsibilities include building and maintaining contractor/dealer relationships with a focus on customer service excellence.

Qualified candidates must have a previous record of exceeding business to business sales targets with high closing ratios and the ability to provide accurate quotations. Past experience with Boilers/Hydronics, HVAC equipment or Commercial sales is ideal. Must be organized, self-motivated and have a desire to strive for the top of the leader boards.

Please send your resume to:
Michael Savage, Commercial Sales Manager,
m savage@unionenergy.com

The Oakville Beaver

Has an immediate opening for an:

Advertising Sales Representative

As a key member of our Sales Team, you will source new, and support existing, advertising clients for our Oakville based newspaper.

To be successful, you will be a motivated, independent, self-starter with sales experience. You will possess excellent written and verbal communication skills and be familiar with Microsoft computer applications.

In this role you will be customer focused and will build strong relationships with new and existing clients by ensuring that their advertising needs are met. You will be goal oriented and capable of meeting regular sales targets and be active in prospecting for new business. A reliable vehicle is required.

If you would like to work for a leader in the media industry this opportunity may be right for you. We offer a competitive compensation and benefit package as well as opportunities for future career growth.

To apply, please send your resume to:
Daniel Baird at dbaird@haltonsearch.com

We appreciate the interest of all applicants however only those selected for an interview will be contacted. No phone calls or agencies please.



CONCEPT FORD INC.

A busy dealership needs an experienced mature, organized self-starter with excellent reconciliation skills to handle all aspects of accounts payable and disbursements. Position also responsible for some additional office duties, knowledge of Reynolds Dealership and ADP Payroll Systems beneficial.

Please fax or email resume to:
Sandra Book, Concept Ford
Highway #7 - Georgetown
Fax: 905-873-3309
Email: sbook@conceptford.ca

STOPP'S DRY CLEANERS IS HIRING F/T AND P/T COUNTER HELP
FULL-TIME is Mon - Fri 9am - 4:00pm
PART-TIME is 2 or 3 days a week 4pm - 8pm and every other Saturday 9am - 5pm
E-mail resume to: stoppsdrycleaners@bellnet.ca
or apply in person STOPP'S DRYCLEANERS
885 Main Street #4, Milton, ON

RONA THE RIGHT FIT FOR YOU!

If you are looking for a dynamic working environment, believe in a personal sense of responsibility & value respect for customers & team members we want to hear from you. RONA is the leading distributor & retailer of hardwood home improvement & gardening products in Canada. RONA Lansing in Oakville is currently recruiting enthusiastic & friendly.

Full & Part-time Paint Sales

Successful candidates have a positive and friendly attitude and love to work with people. Previous sales experience and familiarity with product applications is a definite asset. Attention to detail and organizational skills are required for all positions. Day, evening and weekend hours apply.
Please apply to: **Department Manager**
RONA Lansing Oakville. Fax: 905-844-6337.
www.Rona.ca

The North American leader in the welder rental industry is currently seeking a full time

INSIDE SALES/ RENTAL COORDINATOR
in our Mississauga, ON location.

Ideal candidate would have experience in either an industrial equipment rental or a welding equipment sales or rental environment. Working knowledge of positioning equipment, welding applications & equipment is strongly desirable. Proficiency in a computerized environment including MS Office is essential. Applicants please forward your resume with salary expectations to:

Red-D-Arc Ltd., 1034 Pantera Drive,
Mississauga, ON, L4W 4A7
Fax 905-643-6293 rda.recruiting@airgas.com

Ask Us About...



call
905.878.2341

Book your Recruitment ad today & receive 2 weeks on Workopolis for only **\$125.00**

The Canadian Champion

530 Sales Help & Agents

Well established digital printer entering offset market seeking **SALES PEOPLE** to sell offset services as well as digital print. Fax or email resumes to: 416-590-8968 jobs@reprodux.com Must speak fluent English, only qualified applicants will be contacted.

SEARS MAPLEVIEW

Earn \$\$\$\$ for the Holiday Season
Currently we are looking for
SEASONAL/ PT SALES ASSOCIATES
Availability: Days, Nights, Saturdays & Sunday Interested? Please apply in person: **Mapleview Mall**
900 Maple Ave. in Burlington
Applications Available at catalogue on upper level
Sears Canada Inc. is an equal opportunity employer.

532 Retail Sales Help **532 Retail Sales Help**

RETAIL PART-TIME

Love wine? Work here.
If you love to entertain with wine and food talk to us about becoming part of Canada's growing wine industry. Join the Wine Rack team as a part-time Wine Merchant.
Do you:
• Have experience in retail sales?
• See yourself as a team player who's outgoing and a people-person?
• Want flexible hours?
If yes, then Wine Rack wants you!
Positions now available in Milton, Burlington and Oakville.
Email your resume to work.here@winerack.com



535 Hospital, Medical, Dental **535 Hospital, Medical, Dental**

DENTAL RECEPTIONIST
required in Georgetown office to cover 1-year maternity leave. Hours: Monday 12pm - 8pm, Tuesday, Wednesday, Thursday 9am-3pm & alternate Saturdays. Experience a MUST. ABELDENT
Fax resume to: 905-877-3845

PHARMACY TECHNICIAN

Part-time for Pharmacy located in Medical Building in Acton. Zaddall experience an asset.
Fax resume to: 519-853-1246
Or email: mp23@medicalpharmacies.com

CERT. DENTAL ASSISTANT
required to join our team in our North Oakville Orthodontic office. F/T position effective immediately, Level II preferred, exp. is an asset.
Call Angela 905-257-6453

MEDICAL SECRETARY

Experienced individual required to join staff in busy local medical office. Approximately 30 to 34 hours per week. Solid computer skills a must.
Please fax resume: 905-878-0945

miltoncanadianchampion.com