

**525 Office Help**

**Bi-lingual Product Analyst/Administrator**

- Full Time Position
- Immediate Start

Large automotive group in Milton is looking for a bi-lingual (English/French) Product Analyst/ Administrator in our Online Technology division.

The ideal candidate will have Internet and Microsoft product knowledge and **fluent** in English and French (written and oral).

**Please email your resume to:**  
adam.gordon@cox.com or fax attention to **Adam Gordon** at 905-875-3047

**Receptionist/Administrative Assistant**

We are currently seeking an enthusiastic individual to fulfill the position of receptionist/Administrative Assistant with in our organization. The successful candidate must have a friendly and outgoing personality with 1-2 years experience, is punctual, reliable, self-motivated and has a solid background in Word and Excel.

Duties will include answering a meridian phone system, faxing, filing, sorting mail, typing, greeting visitors, assisting callers, ordering supplies, providing coffee to clients, maintaining reception/kitchen area.

Please fax your resume to 905.693.9228 along with your salary expectations. Thank you for applying only qualified applicants will be contacted. No phone calls please.

**CUSTOMER SERVICE REPRESENTATIVE**

Entry level position in a fast paced environment. Growing Oakville business with opportunity for advancement. Must have strong computer & customer service skills.

**Please fax resume to:**  
905-844-9548, Attn: Brian

**BRICKWORKS**  
COMMUNICATIONS INC.

**Administrative Coordinator**

Professional and friendly "first contact" with clients and suppliers

Administrative support

Assistance with timekeeping/accounts/payroll

Mature, energetic, willing to participate in a variety of tasks with a minimum 3 years related experience. Interviews Feb 28 - Mar 4.

Please send your resume to:  
careers@brickworksonline.com or  
429 Elizabeth Street, Burlington, ON L7R 2L8

**BOT CONSTRUCTION LIMITED**

has an opportunity in it's accounting department for:

**JUNIOR-INTERMEDIATE CLERK**

Job duties & responsibilities include involvement in Accounts Payable, Customer Billings, and Payroll. Individuals must be computer literate and previous construction experience would be a definite asset. Please send your resume marked confidential to:

**S.G. Howard,**  
**Bot Construction Limited**  
1224 Speers Rd. Oakville On. L6L 2X4  
Email: position@botconstruction.ca

**FULL-TIME PDA**

Required for Orthodontic practice in Milton. Please send written resumes to:  
**Dr. Berka, Dr. Hurd**  
85 Main St. E.  
Milton On, L9T 1N4  
No phone calls please.

Insurance office located in Burlington requires

**JUNIOR RIBO LICENSED Individual.**

Power Broker experience an asset!  
Email: macdowelloff@aol.com

**530 Sales Help**

**GREAT OPPORTUNITY**

New Burlington vacation club office needs

**Junior/ Senior Sales Reps.**

Closers earn to \$70K plus. No prospecting.

**Fax: 905-681-8836 or**  
hrdept@familyvacationcenters.com

**530 Sales Help**

**530 Sales Help**

Are you looking for an exciting and challenging career?

We are looking for **CUSTOMER SERVICE REPRESENTATIVES/SALES ASSOCIATES** to play an integral role in our agency.

The Customer Service Representatives/Sales Associates who possess sales and service skills, coupled with communication and client service skills, will be key players in supporting and developing our agency. You will build your success through the sales and service of personal lines and/or life insurance products. Compensation is a combination of salary plus incentives.

**Requirements:** General Insurance License and/or a Life Insurance License. Flexible hours and travel may be required.

If you are computer literate, have a commitment and drive to succeed, and are interested in being part of the largest wholly Canadian owned multi-line insurer, please forward your resume, detailing your business and sales experience to:

**Ray Johnson, CFP, CLU**  
**Ray Johnson & Associates Inc.**  
(The Co-operators)  
211 Guelph Street Georgetown, Ontario L7G 5B5  
ray\_johnson@cooperators.ca

*The Co-operators is excited to be named one of the 50 best employers to work for in Canada in 2004!*

**Sales Associates**

Male or Female Sale Associates wanted for Large Retail Optical Showroom. Ideal candidates will have good communication skills and a flair for fashion. Training will be provided, retail sales experience an asset.

**Please drop off resume in person at Hakim Optical**  
2335 Trafalgar Road  
Attn: Shineen

**535 Hospital Medical**

**DENTAL HYGENIST**

Required in Georgetown Practice for Monday evenings.

**Please fax resume to:**  
905-877-4003

**SUNRISE SENIOR LIVING** DINING SERVICES COORDINATOR  
Sunrise of Burlington

As the hands-on supervisor of dining service activities, you will be responsible for all aspects of the kitchen and dining area. Minimum two years' chef/cook management experience. We offer a competitive compensation package. For consideration, please submit your resume by Feb 9/05 at: [www.sunriseseniorliving.com](http://www.sunriseseniorliving.com)

*Equal Opportunity Employer.*

**Oakville Senior Citizens Residence REQUIRES IMMEDIATELY:**

**P.S.W.'s • P-T/ Casual**  
PSW certificate & a positive & supportive attitude to residents

**Diningroom Supervisor • P-T**

**Dietary Aides • P-T/ Casual**

**Cook • Casual**  
Experience in food service environment & ability to contribute to effective & courteous service to seniors

**Fax resume: 905-827-8047**

**540 Hotel/Restaurant**

**Pizza Hut**

**Milton Pizza Hut Now Hiring**  
**F/T & P/T Cook Position & F/T Prep Cook**

Must be available nights and weekends.  
**Apply in person with resume to:**  
550 Ontario St.

**SHOELESS JOE'S** NOW HIRING Part-Time and Full-Time

**LINE COOKS - SERVERS**  
**DISHWASHERS - BARTENDERS**

Apply in person to:  
**SHOELESS JOE'S**  
367 Guelph Street, Georgetown

**THE CLASSIFIEDS**  
★ ALWAYS BEST SELLER ★

**540 Hotel/Restaurant**

**Nashville North**  
Has an immediate position for a **SOUS CHEF**

Submit resume in person to:  
530 Guelph Street, Norval  
(corner of Winston Churchill and Highway #7)  
Call: 905-702-0777 Fax: 905-702-1240

**545 Teaching**

Our new Milton location seeks motivated **ECE's** to join our great team. Positions are available with all age group.

**Please forward resume with age group preference to: 905-451-8416**

**545 Teaching**

**Excellent Part-time Job Opportunity With the YMCA Before & After School Programs**

- Programs provide care for 5-12 year olds;
- Great experience for those wanting to attend Teachers College;
- If you are 18 years of age or older, have some experience working with children i.e.; lunch time supervisor, Brownie, Guide or Scout leader, sports coach;
- ECE, child & youth or Rec Diploma Applicants welcome;
- Training provided.

**Please send resume to: Lynn Golfi**  
**Ron Edwards Family YMCA**  
500 Drury Lane Burlington, Ontario, L7R 2X2  
Fax 905-333-1767  
Email: Lynn\_golfi@ymca.ca

**YMCA**  
We build strong kids, strong families, strong communities.

**541 Part-Time Help**

**WINGS UP**

Now hiring part-time Drivers & Cooks (will train). Must be willing to work evenings, and partial weekends.


**Apply in person to:**  
228 Main St. E  
Milton

**550 Domestic**

**YOU** relax we clean, reliable & fast. You just sit back & enjoy your free time. Call 905-878-3024.

**LAST CHANCE!!!**  
**Don't Delay!!!**

**Let them know how you really feel..**



Life gets so busy sometimes that we forget to tell the special people in our life how much they mean to us. This Valentine's Day, drop those special ones a Love Line and remind them how much you care.

**Cost is \$12.00 + GST for 25 words. All Valentine Messages must be prepaid.**

To place a Valentine Message, fill out the entry form and mail it or drop it our mail slot:  
**Milton Canadian Champion**  
P.O. Box 248,  
191 Main St. E. Milton, ON L9T 4N9  
OR  
E-mail: [classified@miltoncanadianchampion.com](mailto:classified@miltoncanadianchampion.com)  
OR  
Call 905-878-2341 and place it over the phone  
OR  
Fax: 905-876-2364  
We're here to help!

**Actual Size!!!!**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Prov.: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_

**MESSAGE**

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**DEADLINE for submissions is Thursday, February 10 at 1:00pm.**

**Publish date is Friday February 11th., 2005**

**It's so easy, you'll want to send one to everyone!**