Office Help

Office Help

Bi-lingual Product Analyst/Administrator

•Full Time Position •Immediate Start

Large automotive group in Milton is looking for a bi-lingual (English/French) Product Analyst/ Administrator in our Online Technology division.

The ideal candidate will have Internet and Microsoft product knowledge and fluent in English and French (written and oral)

Please email your resume to: adam.gordon@cox.com or fax attention to Adam Gordon at 905-875-3047

Receptionist/Administrative Assistant

We are currently seeking an enthusiastic individual to fulfill the position of receptionist/Administrative Assistwith in our organization. The successful candidate must have a friendly and outgoing personality with 1-2 years experience, is punctual, reliable, self-motivated and has a solid background in Word and Excel.

Duties will include answering a meridian phone system, faxing, filing, sorting mail, typing, greeting visitors, assisting callers, ordering supplies, providing coffee to clients, maintaining reception/kitchen area.

Please fax your resume to 905.693.9228 along with your salary expectations. Thank you for applying only qualified applicants will be contacted. No phone

CUSTOMER SERVICE REPRESENTATIVE

Entry level position in a fast paced environment. Growing Oakville business with opportunity for advancement. Must have strong computer & customer service skills.

Please fax resume to: 905-844-9548, Attn:Brian

BRICKWORKS

COMMUNICATIONS INC.

Administrative Coordinator

Professional and friendly "first contact" with clients and suppliers

Administrative support

Assistance with timekeeping/accounts/payroll

Mature, energetic, willing to participate in a variety of tasks with a minimum 3 years related experience. Interviews Feb 28 - Mar 4.

Please send your resume to: careers@brickworksonline.com or 429 Elizabeth Street, Burlington, ON L7R 2L8

BOT CONSTRUCTION LIMITED has an opportunity in it's accounting department for:

JUNIOR-INTERMEDIATE CLERK

Job duties & responsibilities include involvement in Accounts Payable, Customer Billings, and Payroll. Individuals must be computer literate and previous construction experience would be a definite asset. Please send your resume marked confidential to: S.G. Howard.

Bot Construction Limited 1224 Speers Rd. Oakville On. L6L 2X4 Email: position@botconstruction.ca

FULL-TIME PDA

Required for Orthodontic practice in Milton. Please send written resumes to: Dr. Berka, Dr. Hurd

85 Main St. E. Milton On, L9T 1N4 No phone calls please.

Sales Help

Insurance office located in Burlington requires **JUNIOR RIBO** LICENSED

Individual. Power Broker experience an asset! Email: macdowelloff@aol.com

Sales Help

GREAT OPPORTUNITY

New Burlington vacation club office needs

Junior/ Senior Sales Reps.

Closers earn to \$70K plus. No prospecting.

Fax: 905-681-8836 or hrdept@familyvacationcenters.com Sales Help

530 Sales Help

Are you looking for an exciting and challenging career?

We are looking for CUSTOMER SERVICE REPRESENTATIVES/SALES ASSOCIATES to play an integral role in our agency.

The Customer Service Representatives/Sales Associates who possess sales and service skills, coupled with communication and client service skills, will be key players in supporting and developing our agency. You will build your success through the sales and service of personal lines and/or life insurance products. Compensation is a combination of salary plus incentives.

Requirements: General Insurance License and/or a Life Insurance License. Flexible hours and travel may be required.

If you are computer literate, have a commitment and drive to succeed, and are interested in being part of the largest wholly Canadian owned multi-line insurer, please forward your resume, detailing your business and sales experi-

Ray Johnson, CFP, CLU Ray Johnson & Associates Inc. (The Co-operators) 211 Guelph Street Georgetown, Ontario L7G 5B5

The Co-operators is excited to be named one of the 50 best employers to work for in Canada in 2004!

ray_johnson@cooperators.ca

Sales Associates

Male or Female Sale Associates wanted for Large Retail Optical Showroom. Ideal candidates will have good communication skills and a flair for fashion. Training will be provided, retail sales experience an asset. Please drop off resume in person at Hakim Optical

2335 Trafalgar Road Attn: Shineen

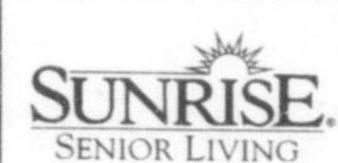
Hospital Medical

535 Hospital Medical

DENTAL HYGENIST

Required in Georgetown Practice for Monday evenings.

> Please fax resume to: 905-877-4003



DINING SERVICES COORDINATOR Sunrise of Burlington

As the hands-on supervisor of dining service activities, you will be responsible for all aspects of the kitchen and dining area. Minimum two years' chef/cook management experience. We offer a competitive compensation package. For consideration, please submit your resume by Feb 9/05 at: www.sunriseseniorliving.com

Equal Opportunity Employer.

Oakville Senior Citizens Residence REQUIRES IMMEDIATELY:

P.S.W.'s . P-T/ Casual PSW certificate & a positive & supportive attitude to residents

Diningroom Supervisor • P-T Dietary Aides · P-T/ Casual

Cook • Casual Experience in food service environment & ability to contribute to effective & courteous service to seniors

Fax resume: 905-827-8047

Hotel/Restaurant

540 Hotel/Restaurant



Milton Pizza Hut Now Hiring F/T & P/T Cook Position & F/T Prep Cook

Must be available nights and weekends. Apply in person with resume to: 550 Ontario St.



NOW HIRING Part-Time and Full-Time

LINE COOKS - SERVERS DISHWASHERS - BARTENDERS Apply in person to: SHOELESS JOE'S 367 Guelph Street, Georgetown

HI SOUTH ELL * QLMQUS Q BEST SELLER *

Hotel/Restaurant

545

Teaching

540 Hotel/Restaurant

Nashville North

Has an immediate position for a

SOUS CHEF

Submit resume in person to:

530 Guelph Street, Norval

(corner of Winston Churchill and Highway #7)

Call: 905-702-0777 Fax: 905-702-1240

Our new Milton location seeks motivated

ECE's

to join our great team. Positions

are available with all age group.

Please forward resume

with age group

preference to: 905-451-8416

545

Teaching

545

Teaching

545 Teaching

Excellent Part-time Job Opportunity With the YMCA **Before & After School Programs**

 Programs provide care for 5-12 year olds; · Great experience for those wanting to attend Teachers College;

 If you are 18 years of age or older, have some experience working with children i.e.; lunch time supervisor, Brownie, Guide or Scout leader, sports

· ECE, child & youth or Rec Diploma Applicants welcome:

Training provided.

Please send resume to: Lynn Golfi Ron Edwards Family YMCA 500 Drury Lane Burlington, Ontario, L7R 2X2 Fax 905-333-1767 Email: Lynn_golfi@ymca.ca



YMCA We build strong kids, strong families, strong communities.

Part-Time

541

WINGS UP

Now hiring part-time Drivers & Cooks (will train). Must be willing to work evenings, and partial weekends.

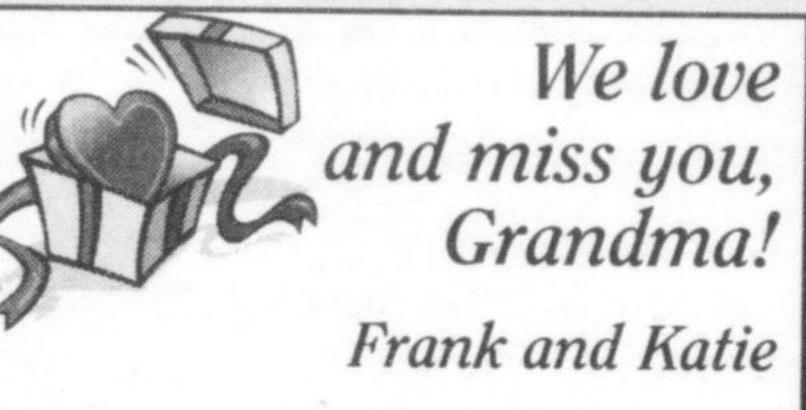
Apply in person to: 228 Main St. E Milton

550 Domestic

YOU relax we clean, reliable & fast. You just sit back & enjoy your free time. Call 905-878-3024.







Harvey,

You don't

Wendy

know how much I appreciate all of your help and support. Thanks for everything! E-mail: classified@



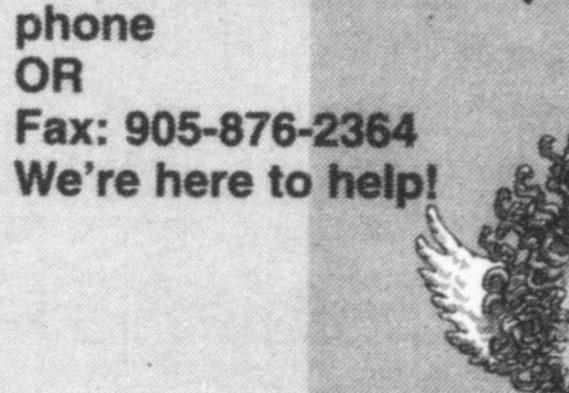
Happy Valentine's Day, darling. Sylvia

Life gets so busy sometimes that we forget to tell the special people in our life how much they mean to us. This Valentine's Day, drop those special ones a Love Line and remind them how much you care.

Cost is \$12.00 + GST for 25 words. All Valentine Messages must be prepaid.

To place a Valentine Message, fill out the entry form and mail it or drop it our mail slot: Milton Canadian Champion P.O. Box 248, 191 Main St. E.Milton, ON L9T 4N9

miltoncanadianchampion.com Call 905-878-2341 and place it was the phone





Actual Size!!!!!

Address:	
City:	. Prov.:
Postal Code:	
Phone:	
MESSAGE	

11th., 2005

	City:	Prov.:
DEADLINE for submissions is	Postal Code:	
Thursday, February 10 at	Phone:	
1:00pm.	MESSAGE	
Publish date is Friday February 11th., 2005		
	B	

It's so easy, you'll want to send one to everyone!