Office Help

Office Help

Prosperity

Prosperity One Credit Union is a full service institution with 4 branches. The credit union is accepting applications for a Junior Accounting Clerk (Clearing & EFT Processing). Applicants require an accounting background, exceptional organizational and communicative skills, a solid understanding of Excel and a high level of commitment to quality service. We thank all candidates, only those to be interviewed will be contacted.

> Send resumes to: Denise Messervey, Accounting Administrator 44 Main Street E. Milton, Ontario L9T 1N3 Fax: 905-875-2465 E-Mail: dmesservey@prosperityone.ca

Wallace PONTAC BINCE CASELLAS 1915 801 May: Street East Mitor. Ordanic 181 323

Due to an increase in business, we are in search of an

ACCOUNTING PERSON

The ideal individual will have previous automotive dealership accounting experience. The primary responsibilities include processing accounts payables and accounts receivables.

Please fax your resume in confidence to the attention of Cindy Hall Fax# 905-878-0960

Peel Lumber Milton Order Desk

and organizational skills Computer required. Construction lumber experience preferred.

Fax: 905-693-9475 E-Mail: hr@peellumber.com

ACCOUNTING CLERK

Full-time, report to Accounting Manager. Data input, A/P, payroll, reconciliations. Spreadsheet, AccPac, ADP experience preferred.

Fax resume to: 905-639-4003 or email: mariap@pioneer.ca



Branch Clerk -Burlington 35 hours/week -Permanent Full Time

Responsibilities include providing administrative support to the operations of the Branch. Half days will be devoted to providing clerical assistance and customer service to the Transportation service. Operates the CIMS database. Assists with fundraising. Entry level position. The successful candidate will have a secondary school diploma or equivalent and between 1-3 years of related work experience. Forward resume before November 18, 2004 to:

Community Services Coordinator Canadian Red Cross Society 262 Guelph Line, Burlington, ON L7R 3K7

We thank all candidates who apply but only those selected for an interview will be contacted

Mississauga based metal product company has an immediate opening for an

ORDER DESK / CUSTOMER SERVICE

person possessing high energy and who enjoys a customer focused fast-paced environment. Skill requirements include strong customer service skills, ability to multi-task, problem solve, attention to detail and a positive can-do attitude. Good math skills, command of the English language, phone, and communication skill (verbal and written) are necessary. A minimum of 3 years office experience coupled with an order desk/ customer service background is desirable.

Please email your resume and remuneration expectations to info@teragram.ca

We thank you for your interest and advise that only those candidates selected for an interview will be contacted.

BOOKKEEPER/ACCOUNTANT REQUIRED

Fulltime highly motivated Bookkeeper/Accountant reby a fast-paced medium sized firm Chartered Accountants in Georgetown. Successful candidate must have at least 2 years experience bookkeeping, excellent analytical skills, able to multitask, and knowledge of up-to-date accounting software.

Forward resume to: Box #2548 C/O: Independent/Free Press 280 Guelph Street Unit 29 Georgetown, ON L7G 4B1

Office Help

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The Canadian Champion

Has an immediate opening in our classified advertising department. The chosen individual will be responsible for dealing with customers at the counter, and over the telephone. Inputting of information into our computer billing system, and other duties as required.

To qualify for this position you must possess:

- · good communication skills
- good typing skills with accuracy
- knowledge of computer system and software
- · attention to detail
- ability to work to deadlines
- · must be able to balance cash
- · some sales experience would be an asset

Only those applicants chosen for an interview will be contacted. No phone calls please. Fax, mail or deliver your resume to:

WENDY MCNAB Advertising Director MILTON CANADIAN CHAMPION 191 Main St. E., Box 248 Milton, ON. L9T 4N9

Fax: 905-876-2364

Sales Help

Sales Help

OUTSIDE SALES REP.

Wanted in the Hamilton market. Incredible income potential and work from home. Possibility of franchise ownership.

Call: (905) 630-2337 or Email Resume To: adsplus@sympatico.ca

Education Sales Representative

Merlan Scientific is Canada's leading supplier of hightechnology training equipment and software for edu-

We are seeking a College/University graduate with proven sales record to manage our Ontario territory. The successful candidate will possess a strong technical aptitude and ideally an interest in robotics, electronics, manufacturing, etc.. He or she will be well organized and confident presenting to senior instructors and administrators.

We offer significant support from our inside sales and marketing team and an opportunity for the right person to reap the rewards of a growing market. Remuneration includes base salary, commission and

you can forge strong relationships and build a territory, please

FAX your resume to: 905-877-0929 or email: info@merlan.ca



SALES OPPORTUNITY **AUTOMOBILE SALES**

We are the only Ford dealership in Georgetown, one of the fastest growing communities in the GTA. If you are considering a professional career where you are paid on customer satisfaction and your sales and closing abilities call us now. Experience is preferred but not essential.

Please contact: Tim Elliott Concept Ford, Georgetown Phone: 905-846-4600 Fax: 905-873-3309 Hotel Restaurant

Hotel Restaurant

BARBER TOWNE PUB

Is seeking KITCHEN HELP Pays well - Serious applicants only

Apply in person to: 360 GUELPH STREET 905-877-6056

540 Hotel Restaurant 540 Hotel Restaurant



1. FULL-TIME TEAM LEADER/TEACHER (supervisory role within classroom) 2. FULL-TIME TEACHER

Applicants must have their ECE Send resume to: 100 Mountainview Road, South Georgetown, ON L7G 4K6 Fax: 905-702-1010

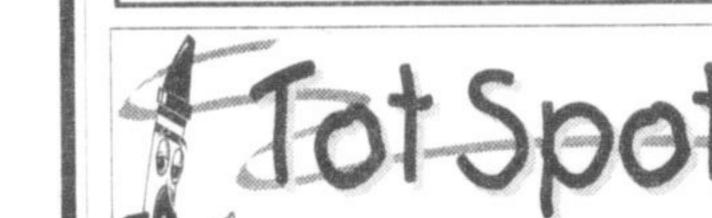
ADVENTUROUS

Careers Teaching English begin with professional training

A 5 day course will be offered at Sheridan College, Trafalgar Campus DEC.15-19,2004 evenings/ weekends.

To Register for an Open House on NOV. 15TH, call or for more info

> 888-246-6512 www.INTLcollegeoflinguistics.com

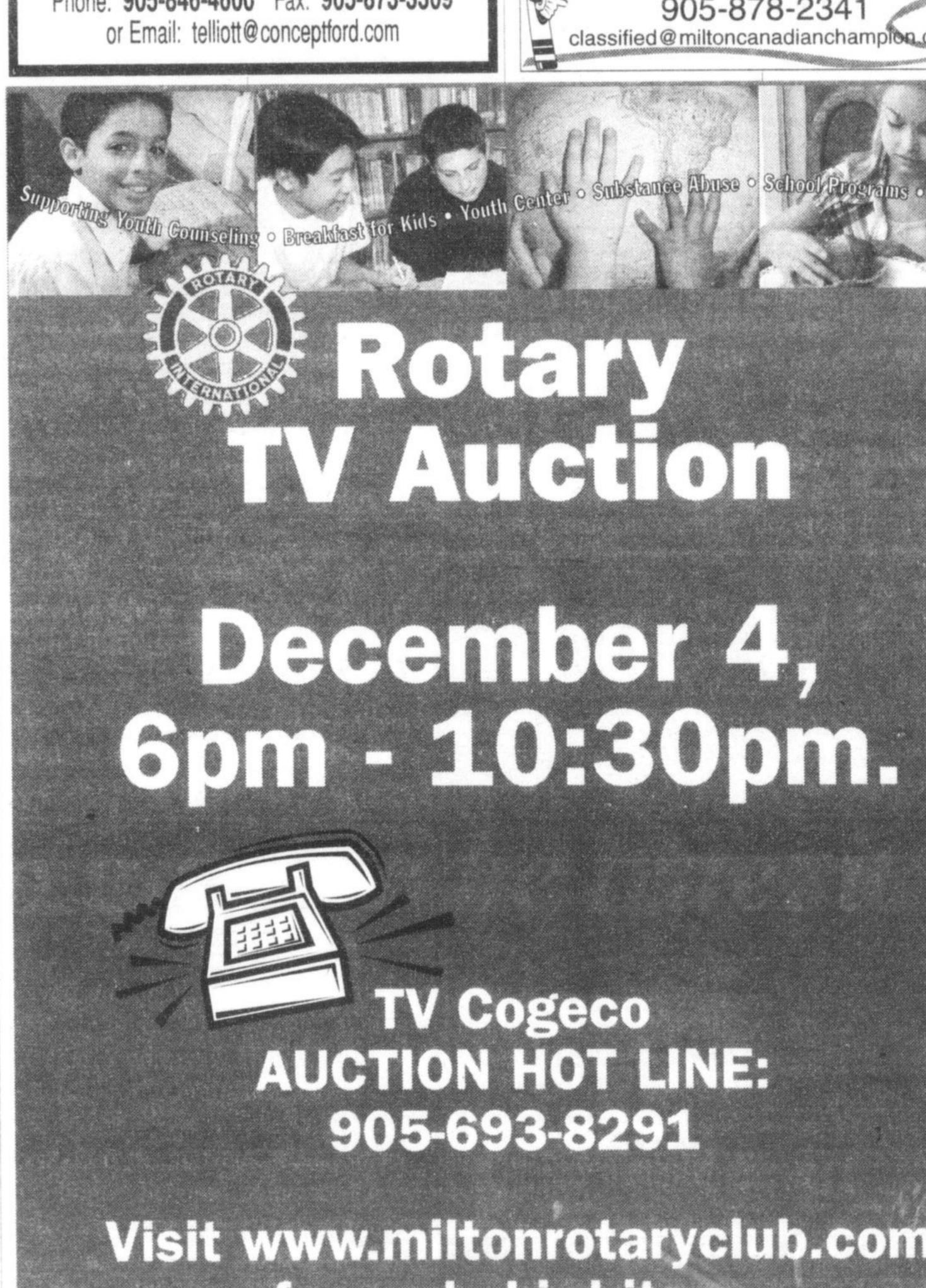


new section for everything kid

Highlight your kid service such as daycare, parties, baby services, kid's programs, parents groups and more!! Champion Classifieds

905-878-2341

classified@miltoncanadianchampion.com



Visit www.miltonrotaryclub.com for early bird items All proceeds to benefit Milton Rotary's "Focus on Youth" program.

The auction is being held in partnership with TVCOGECO - Cable 14 and The Milton Canadian Champion.

