

525 Office Help

Peel Lumber Milton Customer Service
Order desk position, computer and organizational skills required.
Fax: 905-693-9475
E-Mail: recruit@peellumber.com

525 Office Help

A GEOTECHNICAL CONSTRUCTION COMPANY
located in Acton requires a full-time **ACCOUNTING CLERK**
DUTIES WILL INCLUDE:
Accounting Data Entry (Jonas)
Updating Reports & Spreadsheets (Excel)
Reception, Filing, Mail Distribution
Correspondence
Wages commensurate with experience
Hours are from: 8:00am - 5:00pm
Please fax resumes to: Andrea 519-853-5847
Email: alavallee@geo-foundations.com

SELLING DOESN'T HAVE TO BE AN UGLY EXPERIENCE.
Let our "spell-binding" classified staff help you place an ad today!
Call 905-878-2341

TIMELESS TREASURES
Decor Sales Associate
Mature, Hardworking, Self-Motivated, Outgoing Individual with a finesse for traditional home decor. Must be flexible to include shifts amongst days, nights and weekends. Bring in resume Monday-Friday (10am-5pm). Ask for Store Manager.
LOCATION:
2 Mountainview Road, Georgetown, ON 905-873-4736

DATA MANAGEMENT CLERK
(3 month Contract possibly leading to FT)
Canada's leading independent energy and environmental management company seeks a proactive, analytical and results-oriented individual within the Data Management Group. Primary tasks include accurate and timely data input of client utility invoice information, quality control of input data, and general office duties as assigned. Applicants should have prior data entry experience and excellent communication and computer skills (excel etc.). Previous utility billing experience is a definite asset.
E-mail: job862@energyadvantage.com
or fax to 905-319-7980 by November 5th.

Vehicle Accounting Clerk
Experienced person required immediately. Duties include the purchasing and processing of vehicle sales, factory receivables, commissions and month end reconciliations. Only those with dealership experience will be considered. Familiarity with the Reynolds & Reynolds (ERA) systems is an asset.
Please send resume to Paula Roe
900 Walkers Line
Burlington, ON L7N 2G2
FAX: 905-632-9643
E-mail: paula@terracefordlincoln.com

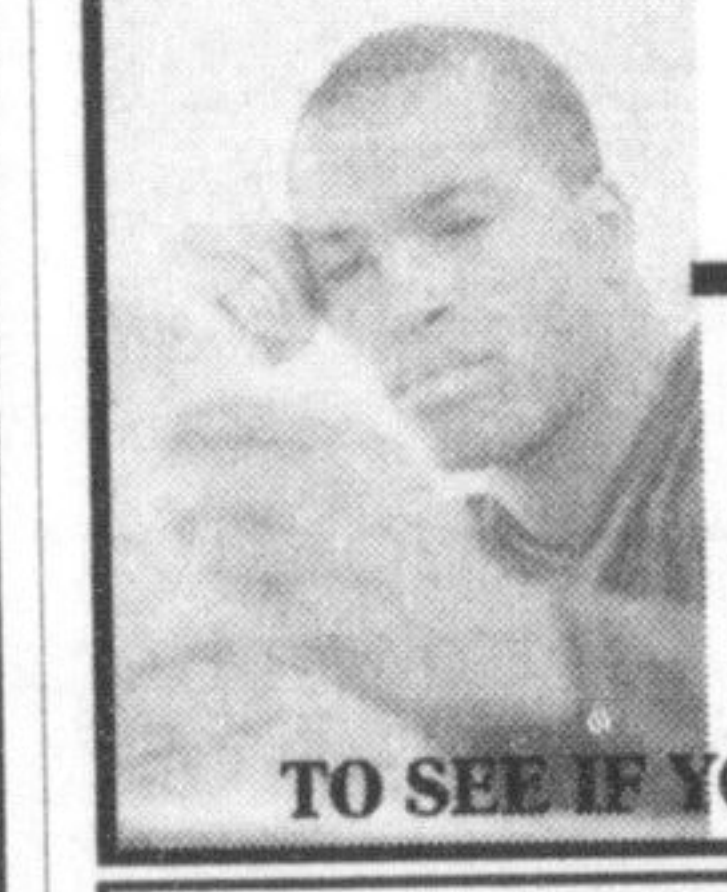
ST ANDREW GOLDFIELDS LTD.
is currently seeking an Accounting/Office Assistant. The successful applicant will have:
• Strong accounting background in A/P and payroll
• Good written and oral communication skills
• Familiarity with Quickbooks would be an asset
• Ability to perform general office duties
• Good computer skills: Word, Excel
St Andrew Goldfields Ltd. is a gold exploration and development company having its head office in Oakville. Interested parties should forward resumes to bramsden@standrewgoldfields.com Only candidates selected for an interview will be contacted

CUSTOMER SERVICE REP.
for growing dental supply company located in brand new professional Oakville offices. Career opportunity for self starter to assist owner in all aspects of running this business. Communicate with customers, process orders, maintain inventory. Pleasant phone voice, computer skills and a positive attitude are required.
Apply by fax or email only
905-825-8305 or calldent@istar.ca

Classified Deadlines
Monday at 11 a.m. for Tuesday
Thursday at 11 a.m. for Friday
Call 905-875-2341
classified@mitoncanadianchampion.com

530 Sales Help

CAREER OPPORTUNITY
OAKVILLE, BURLINGTON & MILTON SHOPPING NEWS
ADVERTISING SALES REPRESENTATIVE
THE SHOPPING NEWS IS INCREASING ITS SALES FORCE TO SERVE THE MULTIPLYING NUMBER OF RETAILERS IN THE COMMUNITIES OF OAKVILLE, BURLINGTON & MILTON.



IS THIS YOU?
YOU BRING US:
• HIGH ENERGY AND EFFORT
• STRONG PRESENTATION SKILLS IN ENGLISH - a second language may be helpful
• UNQUESTIONED INTEGRITY
• DESIRE TO BE SUCCESSFUL AND OVERCOME OBSTACLES
• WELCOMING APPEARANCE
• PROFESSIONALISM
• RELIABLE VEHICLE

WE ARE COMMITTED TO:
• TRAINING TO ACHIEVE SUCCESS
• DEMANDING RESULTS AND HIGH INCOME
• MAINTAINING DEADLINES
• A TEAM WORKING ENVIRONMENT
• PLACING THE CUSTOMER FIRST
• IMMEDIATE GUARANTEED INCOME BASE WITH CAR ALLOWANCE (COMBINATION OF SALARY AND COMMISSION)
• EMPLOYEE BENEFITS AFTER COMPLETION OF 1ST YEAR PROBATION PERIOD
• ADVANCEMENT OPPORTUNITIES
RECENT COLLEGE/UNIVERSITY GRADUATES ARE WELCOME TO APPLY.

IF YOU ARE, OR KNOW OF SOMEONE WHO IS THE KIND OF INDIVIDUAL WE ARE LOOKING FOR, EMAIL OR FAX RESUME TO:
jbillinghurst@haltonsearch.com
905-827-4052

TO SEE IF YOU QUALIFY FOR A PERSONAL INTERVIEW

COMMUNICATION ZONE INC TELUS mobility

Communication Zone has been a top producing Telus Mobility dealer since 1996. We currently have openings for **Corporate Sales Professionals** and also **Telemarketers**. We are seeking those stars who have already made their start in corporate sales but who now wish to work with a prestigious company name and exceptional products and solutions. You will sell state of the art wireless communication solutions in your own territory and you have the ability to dictate your own financial success. The qualified candidate will possess skills to generate new clientele and provide top quality ongoing service to existing accounts. If you are motivated to exceed sales goals and are comfortable communicating your passion for technology to others, please forward your resume to hr@communicationzone.ca attn: Human Resources.

SALES OPPORTUNITY WITH THE "Fun Guys"
We are the **GEORGETOWN KIA MOTORS**
We Offer
* Strong Management Support
* Access to over 250 Pre-owned Vehicles
* Aggressive Commission Plan
* Manufacturer Advertising Support
* Health Benefits Pkg.
* Great Team Atmosphere
* Currently Doubling our New Vehicle Targets
If You Have
* Aggressive desire to achieve Customer Satisfaction
* A strong work ethic
* Looking for a career, not a job!
*** Then you are ready to join the **Georgetown Kia Motors TEAM**
Call Carman Widdess or Andrew Donnahee at 905-877-7818
or Fax resume to: 905-877-3401
Email: musashi1@hotmail.com

Peerless Connections Inc., an authorized TELUS Mobility Dealer located in Burlington, is looking for client-focused, energetic, friendly people, with previous account management and/or telemarketing experience, who share our passion for innovation and technology to join our team in the following roles:

Account Manager - Outbound Sales
(Business to Business Sales) Reliable car is required.

Telemarketing (Sales Assistant)
TELUS Mobility continues to grow by leading the wireless communications industry in wireless voice, data, and internet services. When you combine this level of success with our dynamic working environment, competitive compensation pkg, it's no surprise that people are looking to us for their future
Please fax resumes to: 905-631-0826, or
Email: paul@gettelus.com

Peerless Connections Inc. TELUS mobility

530 Sales Help

535 Hospital Medical

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the leading edge...

Telehealth Nursing offers unique opportunities for career enhancement, computer skills development and satisfying client relationships. And Clinidata is the largest service provider of telehealth services in Canada, including Telehealth Ontario.

Registered Nurse - Telehealth

Clinidata nurses are on the front line of nursing care, answering telephone requests from the public for immediate health triage, information and assistance. We offer an innovative benefits package including: competitive pay, with organizational performance bonuses; full-time positions with 2 out of 3 weekends off; a variety of shift lengths and rotation options; support for professional development courses and events; friendly and supportive nursing environment; and opportunities for professional advancement. You must be a Registered Nurse and a member of CNO with a recognized nursing diploma/degree, have at least 3 years of current nursing work experience, and have basic computer skills.

Weekends ON, Weekdays OFF!

This unique scheduling opportunity is for bilingual RNs only, and allows you to condense your whole work week around weekends. You work three 10-hour shifts with flex start times, between Friday and Monday. You're on for only 30 hours, but Clinidata pays you for a full 37-1/2 hours!

OPEN HOUSE Tuesday, November 2nd

Please join us for information and refreshments at our Etobicoke centre. Meet Clinidata's managers and nurses, even bring your resume to arrange an on-the-spot interview:

Tuesday November 2 • 2:00 pm - 8:00 pm
10 Four Seasons Place, Suite 200, Etobicoke

Not able to attend?
Contact Clinidata Human Resources
Phone: 1-877-671-8356
Fax: 1-866-828-9276
Email: jobs@clinidata.com

Clinidata

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535 Hospital Medical

The comforts of a home care career

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Opportunities available in the Oakville, Burlington & Milton areas.

Early morning, Afternoon, Evening & Night Shifts available.

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- A supportive team environment
- Subsidized RNAO/RPNAO membership

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Please forward your resume to:
Service Delivery Centre Manager,
Saint Elizabeth Health Care,
20 Hughson St. S., Ste. 908,
Hamilton, ON L8N 2A1.
Fax: 1-800-940-8553.
hresources@saintelizabeth.com



www.saintelizabeth.com

540 Hotel Restaurant

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ACTON 25 Mill Street
Manager and Full & Part Time Staff
Management is a hands-on working position. There is an incentive program in place and benefits are available for management.
Ambitious individuals required to work various shifts. No experience necessary.
Mail, fax or email resume to:
585 Springbank Drive, Suite 204 London, ON N6J 1H3
519-641-1276 or godfathers@godfatherspizza.com

540 Hotel Restaurant

540 Hotel Restaurant

The "Original" Chaps
requires
• Line Cooks
• Daytime Prep Cooks
Top \$\$\$ Paid to qualified applicants
Apply in person:
3315 Fairview St., Burl

545 Teaching

Medical Secretary/Receptionist
Must have a knowledge of medical terminology as well as dictating and word processing experience. WordPerfect experience preferred. Please fax resumes to D. Landry at 905-632-6932

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Must have a knowledge of medical terminology as well as dictating and word processing experience. WordPerfect experience preferred. Please fax resumes to D. Landry at 905-632-6932

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Join our team
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Please apply in person:
Monday-Saturday 3-6pm
548 Trafalgar Road
2420 Lakeshore Road W.
(*Management please fax resume to 416-691-6224)

545 Teaching

545 Teaching

Looking for REWARDING Full Employment??
We are presently searching for fun, enthusiastic & creative staff who have the ability to:
• develop and lead safe and fun programs for children ages 5-12 years during the 2004/2005 school year
• perform administrative duties
• ECE, Child & Youth or Recreational diploma applicants welcome!
If you are interested, over 18 years of age & have previous experience working with children 5-12 years old, please send your resume with cover letter to:
Judy Dionne, Hamilton Downtown Family YMCA,
79 James St. S., Hamilton, ON L8P 2Z1
Fax: 905-529-6882 E-mail: judy_dionne@ymca.ca
Karen Westwick, Ron Edwards Family YMCA
500 Drury Lane, Burlington, ON L7R 2X2
Fax: 905-333-1767 Email: karen_westwick@ymca.ca

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