

515 Skilled Help

ASSEMBLER TECHNICIANS

A leading marine engine manufacturer located in Mississauga Ontario is currently recruiting 2 Assembler Technicians. This contract opportunity requires a minimum of 2 - 5 years experience in the mechanical assembly environment and/or a very solid background in the technical areas of engine components. Experience in the marine power, motorcycle, or automobile industries an asset. Other skills required are fork lift operation, ability to use hand and power tools and inspection devises, must possess excellent computer related skills, be proficient in English and possess a resilient physical stamina. Positions to be filled immediately.

Please email your resume in a word document by October 1, 2004 to cdn_employment@mercmarine.com.

Please Note: only those contacted will be interviewed.



Gerrie Electric, Ontario's largest independent electrical distributor has an opening for a motivated individual to join our growing team.

TRAINER/ISO COORDINATOR Ref TNR 05

Based at the Head Office in Burlington you will be responsible for the design and facilitation of all training. Your strong background in teaching Microsoft Office Programs as well as an understanding of Process Flows, ISO Procedures and the ability to ensure our Quality system is maintained across our 15 branches will make you an ideal candidate.

Please send resume with salary expectations to: HR@gerrie.com • FAX: 905-681-1774 or mail to: **GERRIE ELECTRIC WHOLESALE LIMITED** 4104 South Service Road, Burlington Ont. L7L 4X5 Attn: Human Resources Manager Please note, only those considered for an interview will be contacted. All resumes held in confidence.

WELDERS FITTER/WELDERS

We have immediate openings for both welders and fitter/welders for a steel fabrication plant in Georgetown. Positions will initially be full-time temporary but could lead to full time for the right person. Must have several years experience and should be able to read engineered drawings. Please fax resumes to: 905-876-3163

525 Office Help

Wajax Industries, a major distributor for industrial and construction equipment has an immediate opening for two full time positions.

Experienced Service Writer:

Duties include - data input, customer support, clerical duties, computer skills needed

Rental Coordinator :

Duties include - invoicing, customer support, clerical duties.

Please fax resume to: Enzo at 905-693-1208



Temporary Receptionist/Telemarketer Required by Milton-based distributor of Police/Fire/EMS products. Outgoing personality, excellent telephone manner, computer and organizational skills required. May lead to permanent position for the right candidate.

Please send resume including salary expectations to John MacDonald by Email at: jmacdonald@mega-technical.com or Fax: 905-693-8936

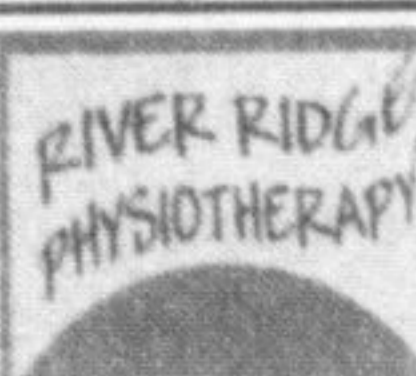
Full-Time Customer Service/Dispatch

Position available. Experience preferred, but not necessary.

Please fax resume to: 905-693-8564

PART-TIME: Rapidly expanding Milton company requires a mature part time **Data Entry Clerk** to assist our Service Coordinator. Hours flexible within the business hours of 8:30 - 5:00 pm. 12-16 hours per week will be required.

Send resumes to: Box 246 Stn. Main, Milton ON. L9T 4N9 or angela.graham@steritech.com



P/T RECEPTIONIST

Evenings to 8:30 p.m. Starting Immediately Fax resumé to 905-693-8874 or e-mail to rphysio@bellnet.ca

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LEGAL SECRETARY

Georgetown General Practice law office requires full-time administrative assistant. While the position will involve various areas of law, experience and training in real estate, matrimonial and litigation would be an asset.

Please forward application, with complete resume and references to:

Helson Kogon Ashbee Schaljo & Associates LLP, Attention: John E. Schaljo, Office Manager 132 Mill Street, Georgetown ON L7G 2C6 Only applications received on or before October 22, 2004 will be considered.

RECEPTIONIST / SECRETARY

Part-time, mainly evenings & weekends (approx. 15 hrs/wk). Must be flexible. Applicants must be capable of handling a busy, multiple line switchboard in a professional manner, possess excellent communication and organization skills, accuracy on keyboard is essential, work with minimum supervision and enjoy working with a diversity of people in an extremely productive office. Please fax or forward resume to:

June Carter Re/Max Garden City Realty Inc 720 Guelph Line, Burlington, ON L7R 4E2 Fax: 905-333-5907



Reception/Administrative Assistant

Bateman Mackay Chartered Accountants has a challenging position available for an Administrative Assistant. This position requires a multi-tasker who presents in a professional, courteous manner with excellent phone manners. The accounting profession is deadline oriented and you MUST work well under pressure. Skill requirements are: Office 2000, Microsoft Outlook; team player; excellent organizational, communication and interpersonal skills. Send resume, including salary expectations, to:

Laura Reade, 4200 South Service Road, P.O. Box 5015, Burlington, ON L7R 3Y8 • Fax: 905-639-2285

INTERMEDIATE EDITORIAL POSITION

Formula Media Group, based in Oakville, Ont., has an immediate opening on a rapidly growing regional consumer publication for a well-rounded editor with exceptional organizational skills and vision. A minimum of 2 to 3 years experience, preferably in a magazine environment, is required.

Please forward resume, including salary expectations, to jobs@burlingtonpost.com

525 Office Help

IMPORT DEALERSHIP

in the Halton area looking for 2nd year registered automotive apprentice. Please send resume to: The Post, 5040 Mainway Burlington L7L 7G5 Box #2016

Full-Time OFFICE/ACCOUNTING ASSISTANT

Knowledge of General Office Procedures including A/P & A/R. Must be detail oriented. Salary to commensurate with experience. Fax resume along w/salary expectations to fax# 905-634-7122

Classified Hours Monday to Friday 9 am to 5 pm



530 Sales Help

H'AFELE

Established in 1981, Hafele Canada Inc. is part of a global distribution and manufacturing company specializing in the supply of fittings to the furniture and associated industries, as well as a growing presence in the Architectural hardware market. Based in Burlington, we currently have a vacancy for an

Internal Sales Representative

The successful candidate will be customer focused, computer literate and able to work as part of a small but busy team. A customer service background is preferable but not essential as full training will be given. Competitive salary, benefits package & bonus.

Please apply in the first instance to: Warren Cleaver Customer Service Manager Fax: 905-319-4446 or e-mail to: wcleaver@hafeleamericas.com

INSIDE SALES / CUSTOMER SERVICE

We have an immediate opening for an Inside Sales/CRS in our Agricultural Division in Burlington.

Responsibilities :

Integrating communication between customer, supplier, warehouse and transportation for order processing. Maintaining inventory records, invoicing and expediting shipments. This is an administrative position reporting to the Product/Purchasing Manager. Excellent knowledge in computer programs & accounting systems is required. Industry experience an asset. Bilingual (English/French) would be an asset. Please send your resume with salary expectations to hr@sylvite.ca or fax: 905-315-2084. We thank all applicants but only candidates selected for interview will be contacted.

530 Sales Help

Sales Person Required

Must have experience in construction/door & window renovation. Sales leads for entrance door manufacturers/assemblers an asset.

Please fax resumé to (905) 878-9211 or mail or drop off to: Elton Manufacturing 359 Wheelabrator Way Milton L9T 3C1



... toy stores, famous for selection & customer service, are looking for permanent, flexible FT/PT sales staff including weekdays, evenings & weekends for our store at:

1011 Upper Middle Road (Upper Oakville Shopping Centre)

We are looking for people from the neighbourhood who enjoy children, quality toys, understand excellent customer service & would like to join our team. Company benefits & generous employee discount available. Call the Manager 905-338-7779 or drop resume off at the store

SERVICE MERCHANDISING REP. FULL-TIME POSITION AVAILABLE.

Required to call on Rona Big Box stores in Ontario. Entry level position. Salary, car allowance, benefits. Must be comfortable with simple hand tools. We will train. Must be flexible to travel. Occasional overnight or weekend work required. Reply with a brief resume to:

MCDONALD SALES & MERCHANDISING Fax 905-855-8559 e-mail: email@mcdonaldsales.com

BONUS!
ALL Classified Ads appear at...
www.miltoncanadianchampion.com

535 Hosp/Medical

The comforts of a home care career

With almost 100 years of experience and a complement of more than 2,500 employees, Saint Elizabeth Health Care is a Canadian, not-for-profit charitable organization that excels at delivering quality home care throughout Ontario.

Community RNs & RPNs

Medical/Surgical • Palliative Care

Opportunities are available in the Niagara Region, where we are proud to have been serving communities for the past seven years.

Competitive hourly pay for client care

- Flexible scheduling • Group benefit and pension plan
 - 24-hour clinical and managerial support
 - Extensive paid orientation • Paid mileage
 - Education bursaries • A supportive team environment
 - Subsidized RNAO/RPNAO membership
- Paediatric experience is an asset.

Please forward your resumé to:

Cindy Andrews, Service Delivery Centre Manager, Saint Elizabeth Health Care, 444 Scott St., Unit 5, St. Catharines, ON L2M 3W6. Fax: (905) 704-4578. candrews@saintelizabeth.com



www.saintelizabeth.com

535 Hosp/Medical

CERTIFIED DENTAL ASSISTANT

Required Full Time RECEPTIONIST Required Full Time for family dental practice Please fax resumes to 905-877-4003

A busy, seven-physician Family Practice in Burlington, Ontario has an immediate opening for a part-time

REGISTERED NURSE

currently holding registration in Ontario. Applicants should have experience in a family practice setting and flexibility to cover sick days and vacations Please fax resumes to D. Landry at 905-632-6932

Young's Pharmacy & Homecare

47 Main Street South, Georgetown, Ontario L7G 3G2 Telephone 905-877-2711

Registered Nurses Needed for Flu Shot Clinics

This position involves pre-booked part-time hours to staff flu clinics in our Pharmacy as well as in other locations. Clinics run from October to December. Registration with the College of Nurses of Ontario is required.

Please bring in your resume in person to Maureen Sokolowski/Heather MacVicar

PART-TIME APPOINTMENT COORDINATOR

For a busy Dental Office - 2 Evenings per week. Abeldent experience preferred. Please reply to: DR. BEAUCHESNE/DR. HUTTER/DR. GRIN Fax: 905-877-3917

540 Restaurant Help

LARGE AND IN CHARGE BIG BUCKS MOUNTAIN LODGE

Think you have the ability to host the best party in southern Ontario...Then come and amaze us at our open staff

AUDITIONS FOR ALL POSITIONS Sat. Sept. 25 & Sun. Sept 26 from 12-4pm @ Big Bucks in Burlington

We are looking for the most entertaining, outgoing and service driven staff in the city, so if you think you fit the bill then bring your A-game with a few tricks up your sleeve and show us you have what it takes.

EXPECT THE UNEXPECTED



Come and get it all.

Is currently looking for a Full & Part-Time positions including: • Line Cooks, • Delivery Driver, • Daytime Greeter & • Waitstaff No experience necessary, must be able to work in fast paced environment Apply in person to Davin at: **BOSTON PIZZA** 319 Guelph Street, Georgetown



MANAGER TRAINEE

We offer a competitive starting wage, benefit package and opportunity for advancement

Email Resume to: dheideman@twincorpine.com

The "Original" Chaps

requires - Line Cooks - Dishwashers Top \$\$\$ Paid to qualified applicants Apply in person 3315 Fairview St., Burl



The Firehall hiring •LINECOOKS Min. 2-years exp. F/T-P/T earn up to \$15/hour. •F/T WAIT STAFF Fax 905-827-2026 doug@thefirehall.ca

545 Teaching

ADVENTUROUS Careers Teaching English

begin with professional training A 5 day course will be offered at Sheridan College, Trafalgar Campus Oct.20-24, '04 evenings/ weekends. To Register for an Open House on Oct.5, '04 call or for more info 888-246-6512 www.INTL.collegeofteaching.com

545 Teaching