

**515 Skilled Help**

One of Canada's premier Construction Equipment Rental Service Companies currently requires candidates in our Milton store for the following challenging opportunities.

**Small Engine Mechanic**

- Have experience in 2 stroke and 4 stroke engines
- Strong knowledge of small electrical tools a definite asset.
- Propane/ natural gas heaters certificate would be an asset.
- Own tools required.

We offer competitive wages, excellent benefits and a profit sharing/pension plan program.

**Human Resources**  
**Battlefield Equipment Rentals**  
 4401 Harvester Road, Burlington, ON L7L 4X1  
**Fax: 905-333-1145**  
 E-mail address: [BattlefieldHR@Toromont.com](mailto:BattlefieldHR@Toromont.com)  
 No Phone Calls Please  
 We thank everyone who applies, only those candidates selected for interviews will be contacted.

**BOONSTRA'S ONE HOUR HEATING & AIR CONDITIONING**  
*Always On Time...Or You Don't Pay A Dime!*

**"Rapidly growing HVAC Company**  
 has an immediate position for  
**Residential Operations Supervisor**

We are looking for a high-energy, results-focused individual who's responsibilities would include: installation scheduling; installation measuring; supervising and providing technical assistance to installers & service technicians and manage inventory levels

**You Offer:**

- Superior written & verbal communication skills
- basic computer skills including outlook
- G2 & OBT2 and a refrigeration and air conditioning journeyman licence
- an excellent understanding of system controls and wiring diagrams.
- Exceptional interpersonal/problem resolution skills

**We Offer:**

- Competitive Salary
- Comprehensive benefit package
- Ongoing training & professional development
- Company vehicle -Growth opportunities

**Qualified applicants are asked to fax resume to the attention of Brian Jack @905-689-3030**  
 No phone calls please  
 We thank all applicants for their interest, but only those selected for an interview will be contacted

**525 Office Help**

**Are you a TEAM player?**

HJM Insurance and Financial Services is a progressive, general insurance and full financial services brokerage. We currently require a receptionist with strong office skills to complement our staff.

If you are professional, outgoing and enjoy dealing with the public, send your resume to:

**HJM Insurance & Financial Services**  
 Attn: Valerie Newton  
 245 Commercial St. Milton Ont. L9T 2J3,  
 Fax 905-876-1001 or email  
[valerie.newton@hjminsur.com](mailto:valerie.newton@hjminsur.com)

**ADMINISTRATIVE POSITION**

We are currently seeking a self motivated well organized individual to fulfill an administrative position within our organization. Duties will include maintaining a Data Base, backup to reception, invoicing, faxing, filing, coordinating travel arrangements, typing of quotations.

Ideal candidates would possess the following:  
 Team Player. Excellent communication skills. Proficient in Word and Excel. Accpac experience an asset. Compile and prepare tracking sheets for monthly reports.

Please fax your resume to **905-819-6886** along with your salary expectations.  
*Thank you for applying, only qualified applicants will be contacted.*  
 No phone calls please.

**CHURCH SECRETARY**

Trinity United Church, in Acton, is seeking a part time Secretary. Reporting to the Board, the secretary acts as the receptionist, and provides clerical and administrative assistance to the minister, the Board and the congregation's committees. Office hours to be determined and compensation is competitive. Proficiency in Microsoft Word, Excel and Power Point is essential. Resumes accepted until Aug. 13/04.

Reply in confidence, stating qualifications and experience to Box 18, Acton, ON L7J 2M2, or e-mail [trinityuc@aztec-net.com](mailto:trinityuc@aztec-net.com). Only applicants selected for interview will be contacted. No telephone calls will be taken.

**525 Office Help**

**HUMAN RESOURCES COORDINATOR**

To coordinate and assist with all activities within the scope of the Human Resources Department. Major responsibilities include payroll processing, staffing/scheduling, recruiting, collection and tracking of data, coordinating employee benefits, producing reports and miscellaneous office assignments. A working knowledge of Windows and a minimum of 2 years full time experience performing an HR role is required, preferably within a production facility. Post secondary education in HR can be substituted for job experience. This position requires a person with adaptability, strong interpersonal and communication skills (both verbal and written), assertive, yet positive in approach, well organized and goal oriented. Please apply by August 6th, 2004 and include salary expectations to:

**Human Resources Department**  
**Guardian Industries Canada Corp.**  
 Fiberglass Division  
 300 Main Street, Erin, Ontario N0B 1T0  
 FAX: 519-833-9249  
 Email: [katkinson@bp.guardian](mailto:katkinson@bp.guardian)

*No telephone calls please. Only those selected for an interview will be contacted.*

**ADMINISTRATIVE ASSISTANT**

The successful individual will possess the following qualifications:

Aggressive self-starter with superior communication skills in English (French an asset). Detail oriented, experience with spreadsheets and Word documents. Excellent telephone manners.

Please email your resume to:  
[karendagenais@caledoncard.com](mailto:karendagenais@caledoncard.com)  
 or fax to: **905-702-9907**

**RECEPTIONIST**

We are currently seeking an enthusiastic individual to fulfill the position of receptionist within our organization. The successful candidate must have a friendly and outgoing personality with 1-2 years experience, is punctual, reliable, self-motivated, and has a solid background in Word and Excel.

Duties will include, answering a meridian phone system, faxing, sorting mail, typing, greeting visitors, assisting callers, ordering supplies, providing coffee to clients, maintaining reception/kitchen area.

Please fax your resume to **905-819-6886** along with your salary expectations.  
*Thank you for applying, only qualified applicants will be contacted.*  
 No phone calls please.

**530 Sales Help**

**Sales Associates**

Male or Female Sale Associates wanted for Large Retail Optical Showroom. Ideal candidates will have good communication skills and a flair for fashion. Training will be provided, retail sales experience an asset.

**Please drop off resume in person at Hakim Optical**  
 328 Spears Road at Dorval  
**ATTN: Jill**

**535 Hospital Medical**

**Milton Dental Office**  
 requires experienced Dental Hygienist.  
 Must be able to work evenings.  
 Please fax resume to  
**905-876-3491**

**MAPLE GROVE CHIROPRACTIC CLINIC**  
**Permanent P/T Staff**  
**Required Immediately**  
 for Thur/ Fri. 4pm-8pm  
 and Saturday 8am-12pm  
 Reception/ Computer experience an asset.  
**Please hand deliver resumes to:**  
 511 Maple Grove Drive, Oakville

**545 Teaching**

**FUTURE SCHOLARS DAYCARE**  
 Requires:  
 - School age teacher  
 7:00am to 9:00am and 3:00pm to 6:00pm  
 - Occasional supply  
 ECE not required, but an asset.  
 Applicants must be 18 years or older.  
**Fax resume to: 905-702-1010**

**550 Domestic**

**CARPET, furniture/Duct**  
 Cleaning \$15/room(9'x12"), \$20/chair. Duct Cleaning: Met-Mep Cleaning 905-814-5080 for estimates.

**752 Instruction**

K-5 promoting literacy and math. Improve grades increase self-esteem and confidence. Developing a joy for learning. 905-875-3442.

**525 Office Help**

**450 Hotel Restaurant**

**DEERFIELD GOLF CLUB**

Requires: **Cook & Wait Staff (Full/Part-Time)**  
 Bronte Road & QEW  
 Fax: **905-825-9559**

**Now Hiring:**  
**Exp. line cooks, kitchen managers /chefs for a busy restaurant.**  
 Please email resume to:  
[Info@picklebarrel.on.ca](mailto:Info@picklebarrel.on.ca)  
 or fax to:  
**905-479-5059**

**FOOD SERVICE MANAGER/COOK (F/T)**  
**Christopher Court & Terrace Retirement Homes**

the successful candidate will be responsible to organize & monitor all activities in food services. Must have experience in human resources, menu planning, cooking, budgets and excellent leadership and communication skills. Also have the ability to implement solutions, problems solving and good sense of judgment. Previous management experience required.

Fax resume to  
**905-632-5074**  
 Attn: Nancy Dove

**Need A Job?**

Check out **The Canadian Champion's** Employment Section! or visit us on the web!  
[www.miltoncanadianchampion.com](http://www.miltoncanadianchampion.com)

# GARAGE SALES This Weekend

<p><b>GARAGE SALE</b>                  Sat. July 31 • 8AM-Noon  <b>801 Childs Dr.</b>  <i>A true garage sale. Men don't miss out &amp; lots for women too</i></p>	<p><b>GARAGE SALE</b>                  Sat. July 31 • 8AM-1PM  <b>1647 Millborough Line</b>                  (10 con. east)  <i>Furniture &amp; stuff -No Toys</i></p>
<p><b>GIANT CHARITY GARAGE SALE</b>                  Sat. July 31 • 8AM-?  <b>582 Moorelands Cres.</b>  <i>All proceeds to Princess Margaret Hospital Foundation's Weekend to End Breast Cancer</i></p>	<p><b>STREET SALE</b>                  Sat. July 31 • 8AM  <b>Baverstock Cres.</b>  <i>Huge Hawthorne Village Street Sale                  Rain or shine                  See you there!</i></p>
<p><b>GARAGE SALE</b>                  Sat. July 31 • 8AM-Noon  <b>11524 5 Sideroad (RR3 Georgetown)</b>  <i>84 Oldsmobile motor, tires, starters, alternators, tires(205-60-15), household items.</i></p>	<p><b>GARAGE SALE</b>                  SAT. JULY 31 • 8AM - NOON.  <b>469 BELL STREET</b>  <i>JUST MOVED IN AND WE HAVE TOO MUCH STUFF! COMPUTER STUFF, ELECTRONICS STUFF, KNICK-KNACKS &amp; OTHER STUFF. TOO MUCH FURNITURE. TOO MANY TOYS. TOO MANY VEHICLES FOR HEAVEN'S SAKE - MINIVAN OR CAMRY! OAK CABINETS, DOG CRATE, MIRROR SLIDERS. MUCH MORE.</i></p>
<p><b>GARAGE SALE</b>                  Sat. July 31 • 9AM-?  <b>79 Tremaine Rd (North of Steeles)</b>  <i>Furniture, all household items &amp; so much more</i></p>	<p><b>GARAGE SALE</b>                  Sat. July 31 • 8AM-Noon  <b>661 Childs Dr #2</b>  <i>Bikes, kids toys, Sega Genesis game system and games, boy's skates, kids basketball net, linen, furniture, hand held TV, camera, crafts and much more</i></p>
<p><b>NEIGHBOURHOOD GARAGE SALE</b>                  Sat. July 31 &amp; Sun Aug. 1 • 8AM-?  <b>Derry Rd &amp; 4th Line (James Snow Parkway)</b>  <i>More than 30 houses. Something for everyone.</i></p>	<p><b>YARD SALE</b>                  Sat. July 31 • 8AM-?  <b>806 Frobisher Blvd</b>  <i>Furniture, drafting table, knick knacks, odds &amp; ends</i></p>

**Advertise your Garage Sale with us!**

Contact the Champion Classifieds and place an ad your Garage Sale for only \$20.00 plus G.S.T. !  
 A free Garage Sale Kit is included to help make your sale a huge success!

**The Classifieds Made Easy!**

**Writing An Ad...**  
 When composing an ad, it is important to include: what it is, price, condition, phone # and times to call.  
 We can also place it in Georgetown, Oakville, Burlington & Mississauga

**Placing An Ad...**  
 Call, e-mail, fax or come in. We will be happy to help with wording and placement. If you phone, email or fax we accept all major credit cards. In person cash, debit, cheque or major credit card. All ads must be prepaid

**Hours & Locations...**  
 We're open to accept your ad via phone or in person at 191 Main St E.  
 Mon.-Fri. from 9:00 am - 5pm  
 Of course you can fax or email at anytime.

**Deadlines...**  
 Monday at 11 am for the Tuesday Edition and Thursday at 11 am for our Friday Edition

**The Canadian Champion**  
 Phone 905-878-2341 Fax 905-876-2364  
[classified@miltoncanadianchampion.com](mailto:classified@miltoncanadianchampion.com)