

525
Office Help

Carpédia International is a management firm uniquely focused on providing significant and measurable improvements in revenue growth, productivity, and asset utilization.

Administrative Assistant

We are looking for an entry-level individual with a professional and friendly phone manner, with the ability and desire to handle multiple tasks in a fast paced environment.

Primary responsibilities include reception & general office duties, corporate travel arrangements, and sales & marketing support. Must possess excellent communication and organizational skills, as well as knowledge of MS Office and internet applications.

To apply, please forward your resume and covering letter stating salary expectations to:

HR Administrator
Carpédia International, 75 Navy Street
Oakville, Ontario L6J 2Z1
e-mail careers@carpedia.com
Visit www.carpedia.com



While we appreciate the interest of all applicants, only those under consideration will be contacted. We are committed to employment equity. No phone calls or agencies please. Smoke free environment.



**Employment Opportunity
Receptionist / Administrative Assistant**

Materials and Manufacturing Ontario (www.mmo.on.ca), a division of Ontario Centres of Excellence, is seeking a full-time experienced individual to join its administrative team in our Mississauga office.

The successful candidate will have strong computer skills (Microsoft Office), excellent communication and organizational skills, be a team player, and will have at least 3 years experience in a progressive and active office environment. The job will include general office duties, reception and support for a number of senior managers.

**Please fax your resume,
Attention: Human Resources, to
905-823-4141 or e-mail it to hr@oce-ontario.org,
by Friday, July 30, 2004**

(We thank all applicants, however, only those under consideration will be contacted.)

**REQUEST PERSONNEL
SERVICES INC.**

WWW.REQUESTPERSONNEL.COM

REQUIRED IMMEDIATELY!

Our client in Oakville area has an immediate need for:

PACKAGERS

• Day, Afternoon shifts, available, \$10/hr
420-A Britannia Road East
Suite 201 Mississauga, Ontario
(S.W. Corner-Britannia Rd. E. & Kennedy)
Phone: 1-877-755-0395/ 905-755-0395
resumes@requestpersonnel.com
Accepting Applications 9-2pm Mon-Fri

**BRANCH CLERK
BURLINGTON**

35 hours/week 1-year contract position
Responsibilities include providing administrative support to the operations of the Branch. Half days will be devoted to providing clerical assistance and customer service to the transportation program. Assist with fundraising. Entry level position. The successful candidate will have a secondary school diploma or equivalent and between 1-3 years of related work experience. Please forward resume before July 22 2004 to: **Community Services Coordinator**

Canadian Red Cross Society
262 Guelph Line Burlington, ON L7R 3K7
We thank all candidates who apply but only those selected for an interview will be contacted

ORDER DESK-ENTRY LEVEL

Good data entry skills required, full time position in fast paced environment. May also include customer service on phone & walk in customers. Drop resume:
**Attn: Stacy, 3350 Wolfedale, Road,
Mississauga or Fax: 905-275-4113**

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Sales Help

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WPCI Bell World Milton is looking for an enthusiastic and professional full time sales associate who works well in a team environment.

Please apply in person to:
377 Main Street, East or
via Email to: wpcimilton@yahoo.ca

2001 AUDIO VIDEO

**Full Time
Salespeople**
High Base Salary, High Commissions
Bonuses, Extensive Benefits, Management
Training, Employment Stability
Retail (commission) sales experience preferred
Fax your Resume to the attention of:
**Gabe at 905-637-5705 or
416-488-4130**

email at mario@2001audiovideo.com
or visit the Burlington Location, hiring for both the Burlington
and new Oakville superstore location opening this fall.

The Olde Hide House

Has opportunities for enthusiastic, customer oriented sales assistants for our Fall season. Candidates must be able to work flexible hours including a weekend shift. (Students available to work both weekend days).

Please complete an application available at the:
**Customer Service Desk at
49 Eastern Avenue, Acton**
Or fax your resume to Susan at 519-853-3232



We are seeking aggressively friendly, experienced sales people to join our high energy, dynamic team. You must be a self-motivated individual who thrives on good financial reward in return for your expertise in concise communication, sharp listening skills and strong closing ability. We offer a choice of pay plans and company demo packages to qualified individuals. Selling Saturns is not about having technical expertise or mechanical aptitude... it's about enjoying people and developing long term business relationships with them.

IF THIS SOUNDS EXCITING - IT IS!

E-mail resume to:
jobs@saturnmississauga.com
or call Norm Carter, General Manager
905-607-7799

535
Hosp/Medical

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**The comforts
of a home care career**



With almost 100 years of experience and a complement of more than 2,500 employees, Saint Elizabeth Health Care is a Canadian, not-for-profit charitable organization that excels at delivering quality home care throughout Ontario. We have recently been awarded a contract with the Community Care Access Centre of Halton for nursing services.

**Community RNs and RPNs
(Adult and Paediatric) Halton Region**

Competitive hourly pay
for client care

Flexible scheduling
Group benefit
and pension plan
24-hour clinical
and managerial support

Extensive paid orientation
Paid mileage
Education bursaries
A supportive team
environment
Subsidized RNAO/
RPN membership

Please forward your résumé to:
Service Delivery Centre Manager,
Saint Elizabeth Health Care,
20 Hughson St. S., Ste. 908,
Hamilton, ON L8N 2A1.
Fax: 1-800-940-8553.
employment@saintelizabeth.com



www.saintelizabeth.com

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SUNOPTA INC. (STKL - Nasdaq) (SOY - TSX) requires two FULL TIME ACCOUNTING CLERK POSITIONS, one in Accounts Payable and the other in Accounts Receivable for its busy growing corporate office in Norval.

Highly energetic and professional team players with over 10 years experience in the designated areas. Knowledge of Oracle or other large accounting systems a definite asset. Use of MicroSoft Word and Excel skills are required.

To find out more about SunOpta Inc. go to www.sunopta.com
Please send your resume to the
Human Resources Manager
2838 Bovard Drive West, Norval, ON L0P 1K0
email: malbrecht@sunopta.com or
fax to 905-455-2920

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The Ivy Arms is looking for a
Line Cook & Dishwasher
Please drop off resume in person
between 10-12 or 2-4.

**FULL TIME/ PART TIME
COOK & DISHWASHER WANTED**
Looking for mature woman or man with experience
preferable in Italian restaurant cooking. Good start-
ing wage.

Please call Joe at 905-875-7653 or
905-878-8511

GARAGE SALES THIS WEEKEND

**KNOX PRESBYTERIAN CHURCH
BAKE SALE & GARAGE SALE
DURING FARMERS MARKET
ON MAIN STREET**

SATURDAY, JULY 17TH, 2004

8AM-NOON
**DONATIONS ACCEPTED FOR
GARAGE SALE ITEMS
WEEK OF SALE**
**BAKING - FRI NIGHT 7-9PM OR
EARLY SAT. MORNING**
**PLEASE COME AND SUPPORT OUR
LADIES UNITS IN THIS FUNDRAISER**

GARAGE SALE

Sat. July 17 • 8AM-Noon

**4220 Derry Rd.
(5 Houses W of Appleby)**
*Small trampoline, roller blades,
bicycles, household goods.*

MULTI FAMILY GARAGE SALE

Sat. July 17 • 8AM-Noon

**308 Randall Cres.
(Childs Dr. to Coxe to Pearen)**
Great Variety

MOVING & COLLECTIBLE SALE

Sat. July 17 • 8AM-NOON

569 Beaver Crt.
*Movies (VHS), Antiques, sports memorabilia, furni-
ture.*

GARAGE SALE

Sat. July 16 • 8AM-NOON

414 Gowland Cres.

MULTI-FAMILY GARAGE/TAG SALE

Sat. July 17 • 8AM- NOON

**8790 1st Line
Campbellville**
Antiques, Pottery, Furniture, Kids Stuff

GARAGE SALE

Sat. July 17 • 8AM-?

**21 #3 Sideroad
(Between Peru & Tremaine Rd's.)
(Milton Heights)**

GARAGE SALE

Sat. July 17 • 8AM-1PM

**7533, 5th Line
(Between Main St. & Steeles)**
*Household, children's crib mattresses
Something for Everyone!!*

GARAGE SALE

Sat. July 17 • 8AM-Noon

318 Laurier Ave. Unit #8
Something for Everyone!!

GARAGE SALE

Sat. July 17 • 8AM-?

235 Bronte St.
*Pine Antique furniture, toys, books, & more,
100's of items under \$1.00!!!*

INCREDIBLE GARAGE SALE

Sat. July 17 • 8:30AM-Noon

156 Lydia Ave.

4 FAMILY GARAGE SALE

Sat. July 17 • 7:00AM-Noon

494 Valleyview Cres.

GARAGE SALE

Sat. July 17 • 9AM-Noon

903 Childs Dr.
*Kids books, toys, household items, dressers,
snowboards & boots.
Something For Everyone!!!*

GARAGE SALE

Sat. July 17 • 8AM-NOON

727 Coulson Ave.
*Lawnmower, dehumidifiers, antiques,
brass and so much more*

GARAGE SALE

Sat. July 17 • 8AM-1PM

422 Gowland Cres.

GARAGE SALE

Sat. July 17 • 8AM-Noon

788 Coulson Ave.
*Children's clothing, slide, garden tools,
lamps & more.*

GARAGE SALE

Sat. July 17 • 8AM-11AM

821 Cedarbrae Ave. (off Maple)
*Chesterfield set, exc. condition, dresser,
desk, stereo, blinds, exercise bike, baby
swing, craft items, household misc.*

FISHING FOR A GREAT DEAL??!



Visit these great garage sales this weekend

GARAGE SALE

SAT. JULY 17 • 8AM-NOON

**2423, 20th Sideroad
(Just N of Mohawk)**
Hockey skates, rollerblades, toys, books, beds!!!