

515
Skilled Help

515
Skilled Help

515
Skilled Help

525
Office Help

525
Office Help

525
Office Help

525
Office Help

565
Volunteers

565
Volunteers



SKD, a tier one supplier of metal stampings, components and weldments to the automotive industry in North America, is seeking the following:

Electrical Technician

A qualified Industrial Electrician with a minimum of 3-5 years of experience in an automotive manufacturing environment. The following skills would be considered an asset: experience with presses, ability to troubleshoot production equipment, ability to wire and install new equipment, programming and troubleshooting Allen Bradley PLC's and experience with Motoman and ABB Robots.

We offer a competitive wage and benefit package, along with an innovative work environment.
Please send your resume, by March 19, 2004 to:

SKD Automotive Group, Human Resources
Department, 375 Wheelabrator Way,
Milton, ON L9T 3C1.
Fax: (905)875-9974,
Email: mil.hr@skdautomotive.com.

We thank all applicants, however, only those selected for an interview will be contacted.

Automotive Painter

Full-Time exp'd painter BC/CC knowledge & 5years minimum exp. mandatory. Great wages & full benefits. Fully equip busy collision centre. "Excellent Working Conditions"

Call 905-689-9812 or after 7 p.m. call 905-577-3177

FULL-TIME ADMINISTRATOR

Growing Milton area environmental operations company specializing in water supply and sewage treatment business requires highly motivated person capable of multitasking to participate in administrative duties. This individual will share responsibilities including reporting to government agencies, preparing regulatory reports and dealing with telephone inquiries. Individual must have strong knowledge of general accounting principles with experience in invoicing, A/R, A/P, biweekly payroll and financial report preparation. Excellent verbal and written communications skills with proficiency in Microsoft computer applications and good working knowledge of accounting software required. Position involves working directly with senior management. Company has benefit plan including medical coverage. Work hours are flexible. Salary commensurate with experience. No telephone inquiries. Only applicants chosen for interviews will be contacted.

Please reply in writing to:
Envirosearch Operations Inc.
Fax: 905-854-9811

NORTH HALTON DISTRESS & INFORMATION CENTRE

SPRING TRAINING FOR NEW VOLUNTEERS

Spring Training Program for new volunteers will begin on Wednesday evening, April 7, 2004. For more information and/or application form, please call 905-877-1211. The cut-off date for the return of application forms is Sunday, March 21, 2004. All applicants must be over 18 years of age.

525
Office Help

525
Office Help

525
Office Help

525
Office Help

530
Sales Help

530
Sales Help

530
Sales Help

400
Auto Dealers

400
Auto Dealers



BOOKKEEPER

Full time position available in a busy retail location. Responsibilities include daily bank and cash reconciliation, A/R, computerized payroll, benefit administration, general ledger, all Gov't remittances and monthly financials. Familiarity with "AccPac" an asset. Position requires organizational and communication skills, ability to multi-task and be able to work independently.

Please fax or e-mail resume by Mar 21, 2004
Milton Home Hardware
Building Centre
Fax: 905-878-4049
E-mail: miltonhhepathcom.com

Only applicants chosen for an interview will be contacted.



Joanne Fabrics Inc., a growth oriented company in the home furnishing industry, located in Mississauga (moving to QEW/Winston Churchill area in December 2004), has an immediate opening for:

BILINGUAL CUSTOMER SERVICE REP

Will train, but successful candidate will be fluent in French and English, have a minimum 30 wpm keyboarding and strong communication skills. We offer a complete remuneration and benefits package and an excellent team-working environment.

Send resumes to Customer Service Manager. Fax: 905-624-8021 or email dmaccinnis@joannefabrics.com

CAREER OPPORTUNITY

ADVERTISING SALES REPRESENTATIVE

THE SHOPPING NEWS IS INCREASING ITS SALES FORCE TO SERVE THE MULTIPLYING NUMBER OF RETAILERS IN THE COMMUNITIES OF OAKVILLE, BURLINGTON, MILTON & WEST MISSISSAUGA

YOU BRING US:

- HIGH ENERGY AND EFFORT PROFILE
- STRONG PRESENTATION SKILLS IN ENGLISH - a second language may be helpful
- UNQUESTIONED INTEGRITY
- DESIRE TO BE SUCCESSFUL AND OVERCOME OBSTACLES
- WELCOMING APPEARANCE
- SMILES
- RELIABLE VEHICLE

WE ARE COMMITTED TO:

- TRAINING TO ACHIEVE DEMANDING RESULTS AND HIGH INCOME
- EXPERIENCED MANAGEMENT TO COACH YOU FOR CAREER GROWTH
- A TEAM THAT PLACES THE CUSTOMER FIRST
- IMMEDIATE GUARANTEED INCOME BASE WITH CAR ALLOWANCE (COMBINATION OF SALARY AND COMMISSION)
- EMPLOYEE BENEFITS AFTER COMPLETION OF 1ST YEAR PROBATION PERIOD
- ADVANCEMENT OPPORTUNITIES

RECENT COLLEGE/UNIVERSITY GRADUATES ARE WELCOME TO APPLY.

IF YOU ARE, OR KNOW OF SOMEONE WHO IS THE KIND OF INDIVIDUAL WE ARE LOOKING FOR, EMAIL OR FAX RESUME TO:
cfinch@haltsearch.com
905-827-9950

TO SEE IF YOU QUALIFY FOR A PERSONAL INTERVIEW



SALES & LEASING & NEW & USED

410 STEELES AVE.
A family business with family values
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www.gorruddautogroup.com

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905-878-2393




Share your bundle of joy with the world!

Call 878-2341 for details on how to list your baby announcement

haltonsearch.com

CLASSIFIEDS ON THE INTERNET



PART-TIME RECEPTIONIST Required

A Georgetown manufacturing company is looking for an experienced individual with Reception related duties. This applicant must be able to answer a 7-line phone system, filing, possess strong computer skills, excellent communication and written skills. This is a part-time position working Monday to Friday with flexible hours. Hourly wage would commensurate experience.

Please mail resume to:
P.O. Box #2540
280 Gueph Street, Unit #29
Georgetown, Ontario L7G 4B1

INTERNATIONAL SALES

Prestigious manufacturer of commercial building products is looking for several sales individuals. Experience in this field is a great asset. You must be aggressive, professional, like sales and be free to travel Canada and abroad. Company offers exceptional opportunity for earnings and growth.

Fax resume to: (905)336-9428

540
Hotel/
Restaurant

540
Hotel/
Restaurant

550
Domestic

Busy tax preparation office requires an experienced

PERSONAL TAX PREPARER

Please fax resume in confidence to:
519-853-2141

Georgetown



Retail Sales Representatives

Fax Resume to 905-877-7770
sales@georgetownbellworld.on.ca
Only Qualified applicants will be contacted



Now Hiring More Great People!

Kitchen Help
Counter Servers

Apply in person to
Wings Up
228 Main St. Milton

CLASSIC CLEAN Home/Office Cleaning Services. Call now for a free consultation. Karen (905) 876-6200.

LIVE in Nanny required for 5 kids in Milton. Experienced, references and drivers license, \$1100. net/mth. Please call (416) 856-5161.

MOTHER & daughter team will clean your home, reliable, references available. 519-853-2151

PROFESSIONAL cleaning lady available, dependable & reliable. Reasonable prices. Please call Joanna 905-875-2284 or 905-876-5967.

RESIDENTIAL cleaning services available. Please call for a free estimate. One time clean also welcome. Receipts available. Call Kim at 905-299-1321.

RECEPTIONIST/ ASSISTANT Required

Georgetown Location
Please reply to:
P.O. Box 10
Georgetown, ON L7G 4A3

EXTENDICARE

RN's/RPN's
Extendicare Halton Hills
Newest Long Term Care Centre in Georgetown seeking dynamic RN/RPN's to work as team members in our facility. Interested applicants may forward their resume to the attention of:
JOCELYN PAGE, RN
Assistant Director of Care
Extendicare Halton Hills
9 Lindsay Court
Georgetown, Ontario L7G 6G9
Fax: 905-702-7430

Brunello's Restaurant

Full Time dishwasher required for the night shift.

Call Cosmo (905) 875-3305

Hiring... Part time Bartenders

RCL Branch 136
21 Charles St., Milton L9T 2G5
Submit written CV to Branch
During business hours
Attention: Canteen Chair
No phone calls, please.

New Milton Dental Practice

Seeking dental receptionist/assistant with at least 2 years experience.

Please call: 905-875-2032
Email: miltonparkdentalcare@hotmail.com



SCORE BIG

by selling your items in the classifieds
905-878-2341

545
Teaching Opportunities

545
Teaching Opportunities

Administrative Multi-task Position

Available in local packaging company. Customer service, order entry, invoicing, purchasing. Intermediate/advanced computer skills, AS400 and French an asset. Reply by mail to:
Maureen Oldfield
Gerrard-Ovalstrapping,
735 Oval Court
Burlington, ON L7L 6A9
Maureen_oldfield@goval.com




MACLACHLAN COLLEGE

Requires experienced child care worker for our after school programme 3:00 to 6:00 Mon-Fri. Send resume & references to the school
Attention Mrs. Diane Finlay,
Head of Lower School
337 Trafalgar Rd. Oakville, L6J 3H3
Ph. 905-844-0372 ext 231 fax 905-844-9369