

510
General
Help Wanted

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515
Skilled Help

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525
Office Help

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Office Help



★Kelsey's Job Fair at★
"The Skills Training Centre"
February 24 & 25 ~10am-6pm
407 Iroquois Shore Rd. (Oakville), Room A10

General Warehouse Duties
Food service distributor requires a person for general warehouse activities, shipping, receiving and inventory. Previous experience is not necessary but you must be in good physical condition. Location is Appleby Line, Burlington. Please forward resume:
ESSLINGER FOODS LTD.
Unit A-10, 5035 North Service Rd.
Burlington, ON L7L 5V2
E-mail: essfoods@on.aibn.com

ACTORS / Models
Spring filming has begun. Toronto production is exploding. Scouting new people, (no exp. needed) with different looks, shapes & sizes, (newborn to senior) for Commercials, TV Shows, Movies, Catalogs. **MTB** will be holding **Auditions in your area on Mon. Feb. 24th** by appt. only. Audition fee of \$34.50 (+gst) is refundable if you do not qualify. Call 9-5 to schedule an audition: 519-249-0700
MODEL AND TALENT BUREAU



~ JOB FAIR ~
Sun. Feb. 23, 11 a.m. - 2 p.m.
6621 Guelph Line
Just south of Derry Rd.
Starters ~ Marshals ~ Pro Shop & Back Shop Staff ~ Servers
Beverage Cart & Housekeeping
General Turf Labourers & Security Staff ~ Receptionist
We are gearing up for another great season of golf and are looking for student and mature help, **fulltime and part-time.**
Drop off your resume at our Open House!
If you can't make it in person please fax your resume to 905-319-5992



Established company seeks experienced Professional class A Owner-Operators
DEDICATED RUNS
Teams and Singles immediately
All miles paid
3 yrs verifiable AZ experience
Current CVOR & drivers abstract required
Current criminal record search
CDRP / FAST Card required
Must be able to speak, read and write fluent English [as per DOT reg. 391.111(b1)]
For more information, call Recruiting at 800-291-7874 ext.220



400 Dundas St. E.
Oakville, L6H 6Z9
(Trafalgar & Dundas)
SERVICE ADVISORS
Help grow our expanding business.
If you: are customer-service driven; have a friendly attitude and smile; want to work in a dynamic team environment; and, have solid automotive knowledge.. come join our team. Fax resume, with salary expectations, to Kevin Armitage, 905-257-9218

515
Skilled Help

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Help Wanted
AZ or DZ Driver to operate light and heavy tow trucks, as well as flatbed truck. Experience an asset. We will train. Wages negotiable. Excellent earning potential. Must be 25 or older.
C.A. Towing 905-854-0169

Burlington's most popular Automotive Shop
requires a
SERVICE ADVISOR
Qualifications • Outgoing personality
• Good communications skills
• Genuine desire to help people
• Committed team player
Hours of work will be part-time, mostly evenings & weekends until mid spring then probably full-time.
Offering: • Excellent working conditions
• Great team
• Competitive compensation
• Profit sharing
Apply in person to:
Service Department
Canadian Tire Associate Store
777 Guelph Line, Burlington




A Heritage of Quality, Built One Home at a Time
Since 1978
RESIDENTIAL CONSTRUCTION ESTIMATOR
The Reid's Heritage Group of Companies is one of the largest homebuilding operations in South Western Ontario, with projects actively underway at a number of sites in Guelph, Cambridge, Kitchener, Waterloo, London, Collingwood and Huntsville.
We have a challenging and rewarding position available for an experienced Residential Estimator. The successful candidate will possess strong computer skills and home building experience. Exceptional organizational and communication abilities are a must.
To learn more about our companies you can locate us at www.reidsheritagegroup.com
Please fax a covering letter and resume by March 7, to 519-654-9746
Attention: Human Resources Supervisor
Please, no phone calls.
Only those applicants selected for an interview will be contacted.

★ JOBS ★ JOBS ★ JOBS ★
Are you 16 to 24 yrs old
NEED A JOB?
We Can HELP
On the job training positions available now:
General Labourers
Retail Sales Clerk
Food Service
Production Worker
These are a sample of the jobs available through
JOB CONNECT
Call the Hotline:
Milton: 878-4956
★ JOBS ★ JOBS ★ JOBS ★

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CPL SYSTEMS
Automatic Greasing System Installation Technician
We are Canada's first choice supplier of Automatic Greasing Systems in the Markets we service.
Do you have:
• Mechanical exp. on off road heavy equipment.
• Mechanical exp. on highway trucks & trailers.
• Strong background in maintenance & repair.
• Welding and fabricating experience.
CPL Systems provides training and an excellent benefit package.
If you possess these skills, or have experience in these areas, please fax resume:
Tom Bonus 905-875-2125

APPRENTICE MECHANIC
2nd-3rd Year
required for busy Import Dealership
Please send resume to:
Box 1945 c/o The Burlington Post
5040 Mainway
Burlington, ON L7L 7G5



Classifieds GET THE JOB DONE!
Buy • Sell • Trade • Rent • Hire

Battlefield Equipment Rentals, (a Division of Toromont Industries) is currently seeking individuals in our Brampton location for the following challenging opportunity:
Heavy Equipment Mechanic
Experience in gas & diesel equipment along with good diagnostic skills and the ability to work on hydraulic and electrical systems.
We offer excellent compensation, benefits and a pension plan.
Send your resume to:
Human Resources
Battlefield Equipment Rentals, 27 Finley Rd.,
Brampton, Ont. L6T 1B2
Fax#: 905-457-6439
Email address: BattlefieldHR@Toromont.com

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Office Help

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YORK INTERNATIONAL LTD., leader in HVAC systems, is currently recruiting for an **ADMINISTRATIVE ASSISTANT** for our Head Office Location. This position will be based in Oakville and be responsible for the administrative support function to the two Engineered Systems Directors. Travel across Canada and in the U.S. is a mandatory requirement. The ideal candidate will have at least two years related experience, aptitude for numbers, great customer service and organizational skills, flexibility and thrive in a team oriented, busy environment. Interested candidates are welcome to forward their resumes to the attention of Dawne Redel via **Fax 905-722-1030**, email: dawne.redel@york.com by no later than **March 15, 2003**.
In advance, we would like to thank all applicants for their interest, however, only candidates selected for interview will be contacted.

The Oakville Arts Council currently has an opening for an **ADMINISTRATIVE ASSISTANT** to work full-time in our office at the Oakville Central Library. You must be computer literate with expert knowledge of all MS Office programs, especially Access. Candidates must have a professional telephone manner with strong organizational skills and have an understanding of the Internet. Experience in QuarkXPress and print production are assets. Some evening work required. Salary range \$28,000-\$32,000.
Please fax your resume to: 905-815-2024 or email: delottinville@opl.on.ca
No telephone calls please. We thank all applicants for their interest but advise that only those selected for an interview will be contacted.

ORDER ENTRY
Large Brampton Company requires a team player for busy order desk. Must have pleasant telephone manner, proficient data entry skill. Experience essential.
This is a contract position from March to September 2003.
Please email resume to:
tmountford@maplelodgefarms.com

BOOKKEEPER/ RECEPTIONIST
Required for Oakville industrial rental business. Part-time position, 8 am-5 pm, 3 days per week. Good computer skills a must.
Fax resume to: 905-827-5445

LARGE MILTON FIRM OFFERS:
Full & Part time opportunities.
If you like a busy office environment this is the position for you!!
Duties would include:
Customer service, data entry & filing.
Office experience is essential.
Please fax resume to:
Judi @ (905) 876-2341

TORONTO AUTO AUCTIONS
Customer Service/Arbitrator
Needed to handle customer complaints. Busy and fast-paced environment. Negotiating skill required. Must enjoy interaction with customers and be able to handle difficult situations. Working knowledge of automobiles an asset.
Please call Brad or Alain at (905) 875-2915 or fax resume to (905) 875-2910
NO CALLS ON TUESDAY PLEASE!

So Place Your Ad Today!
Call 905-878-2341
or drop by at 191 Main Street!
Monday to Friday 9 am - 5 pm

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Office Help

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FULL-TIME ADMIN. STAFF
Fluent knowledge of MS Office environment. Salary & Benefits commensurate with experience.
Fax 905-637-7838
Email: sherry@primeline.ca

Go Green this week, and every week! Please be kind and Recycle!

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Inside Sales

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Inside Sales

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Inside Sales

INSIDE SALES
Diverse entry level position with tool and industrial supply business located in Oakville. Must have good keyboarding skills and strong willingness to learn.
Please forward resume complete with work related references to
Fax: 905-338-0412

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Sales Help

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Sales Help

Local innovative company looking for a temporary sales/marketing professional to sell energy-related products in and around the Milton area. The successful candidate must be highly motivated with a proven ability to work without direct supervision and must own their own vehicle. Compensation will be determined on a commission basis with the flexibility of hours of work.
Please forward your detailed resume, in confidence to:
Linda Boyer
Business Development Manager
SouthWestern Energy Inc.
lindab@southwesternenergy.com
Thank you in advance for your interest; however only those candidates selected for an interview will be contacted.

AUTOMOTIVE RETAIL SALES
Looking for a career opportunity in a fast-paced professional environment?
Join our team~ one of the most prominent family dealerships in the Halton region~ the Budds' group. If you're committed to succeeding, we'll provide the tools to make it happen! Our new state-of-the-art facility is situated in a prime Oakville location and is set to open soon!
We are now accepting resumes.
Fax: Christopher Boelling, 905-845-0591
Budds' Subaru



ENTHUSIASTIC? SELF MOTIVATED?
Looking To Be Part Of A Customer Focused Sales Team?
We are looking for **MOTIVATED** and **ENERGETIC** Sales Representatives for our **BURLINGTON** location.
Must be capable of working **PART-TIME** Days, Evenings and Weekends as required.
Retail Experience An Asset
Wine Knowledge An Asset, But Not Required
Orientation and Training is Provided.
Please drop off your resume before the close of business February 28, 2003 at:
Vineyards The Wine Shoppe
5353 Lakeshore Road
Lakeside Shopping Village, Burlington
While we thank all those who apply, we will only respond to those under consideration and ask that no response be made by phone.

Growing company is looking for **Secretary/Data Entry Clerk** for duties such as A/P & A/R as well as reception. Basic computer skills required, Microsoft Windows, Word and Excel are important and general accounting knowledge would be beneficial. Office located at 401 & Winston Churchill.
Position is required immediately and will offer much room for growth and advancement within the company as we grow. The position will pay \$13.50 - \$16.00 per hour depending on the experience and will offer yearly raise as well as opportunities for further salary increases in the future.
Send resume via fax to 905-875-0942

Nationally known Milton manufacturer of transportation products, is seeking:
Receptionist
With your above average interpersonal skills and aptitude for accounting you will handle incoming calls, A/P & mail/courier services.
Accounting Clerk
You'll use your 3 to 5 years of accounting experience to do A/R, costing, vehicle administration, payroll, invoicing.
Please email or fax your resume:
Dunn & Winfield Group Inc.
info@dunnwinfield.com
Fax: 905.567.6551

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Sales Help

Perks Perks Perks
Join Ontario's fastest growing Telus Mobility Dealership. Inside & Outside sales positions avail. Salary, benefits, commissions & the best perks program around.
Fax 905-469-1212
Email: seamus@primeline.ca

Ads in the classifieds have the potential to be seen by 30,000 people