

505 Careers

CPL SYSTEMS

We are a growing company with locations across Canada and are looking for a candidate with a proven track record, for the position of:

Invoicing Clerk and General Office Administrator

WE ARE LOOKING FOR:

- > Detail oriented individual
- > Conscientious and able to meet deadlines
- > Inventory experience an asset
- > Bookkeeping and invoicing required
- > Experience using Microsoft Office and Business Vision or similar
- > The ability to work in a fast paced environment
- > Excellent interpersonal skills
- > A personable, positive attitude
- > Basic to intermediate Accounting skills
- > Current Computer and accurate typing skills
- > Excellent organization skills
- > Experience in the trucking industry an asset.

If you would like an opportunity to become a part of our team and join our organization which promotes personal growth as well as assisting in the achievement of your professional goals, please forward your resume in confidence to:

Fax: 905-875-2125, Attn: A. Nagy

nofrills
Lower food prices

PRODUCE MANAGER

Rob's No Frills has an immediate opening for **F/T Produce Manager**. Responsibilities: daily management of the produce department including ordering, merchandising, receiving, department budgets, customer service & supervisory responsibilities. Candidate will possess 3-5yrs. of relevant exp. & be available for F/T employment with weekend work required. We offer competitive wage/benefit package. Interested candidates may fax their resume to: **(905)-331-3325**. Attention: Store Owner

Manager, Recreation Services

An opportunity currently exists for a temporary full-time Manager, Recreation Services for a maternity leave at Beechwood Place/Beechwood Court, a luxury retirement residence in Mississauga, Ontario.

We are looking for a dedicated, friendly professional with the ability to provide quality services to the residents. Responsibilities include planning and implementing dynamic recreation programs for seniors. The successful candidate will be part of the Management Team in relation to budgeting, cost control, labour relations and standards of service. Computer knowledge is required. Some evening and weekend work.

You must possess a degree or diploma in recreation and leisure studies, gerontology or a related discipline, or have relevant and related practical experience working with seniors.

Please apply in writing to:
Elaine Wood
Email: elaine.wood@lrc.ca
or fax to (905) 338-7117

LIFESTYLE
Retirement Communities

REID'S HERITAGE GROUP
A Heritage of Quality, Built One Home at a Time Since 1978

Residential Construction Estimator- Apartments & Townhomes

The Reid's Heritage Group of Companies is one of the largest homebuilding operations in South Western Ontario, with projects actively underway at a number of sites in Guelph, Cambridge, Kitchener, Waterloo, London, Collingwood, and Huntsville.

This is a challenging and rewarding opportunity for an individual with at least three years of recent experience in estimating apartments and townhomes. Single family and commercial estimating experience would be an asset. Proven management and communication skills are a must.

To learn more about our companies you can locate us at www.reidsheritagegroup.com

Please fax covering letter & resume by August 6th, to **519-654-9746** Attention: Shari Walpole

Please, no phone calls.
Only those applicants selected for an interview will be contacted.

505 Careers

Distribution/ Customer Centre Manager
(Airport Rd./Derry Rd.)

Batesville Canada is a leading manufacturer of funeral service products. Our business has been built on quality products, positive professional relationships and a commitment to meet and exceed the needs of the funeral services profession.

We require a proactive, hands-on manager to provide leadership to a small warehouse staff and deal effectively with customers ordering products or requesting product information. The successful candidate will have minimum five years distribution experience; familiarity with computerized order entry and PC technology; a strong customer service orientation; excellent supervisory and leadership skills; and a record of achievement. Post-secondary education/training desirable.

We offer an attractive salary and benefits. Interested candidates are invited to submit a resume to:

Batesville Casket Company
Glenn Richardson
One Batesville Blvd.
Batesville, IN 47006
Fax: 812/934-8300

Batesville Canada
A DIVISION OF HILLENBRAND INDUSTRIES CANADA, L4

Email: glenn.richardson@batesville.com

We are committed to a culturally diverse workforce and are an EOE m/f/d/v.

510 General Help Wanted

Production Supervisor

St. Catharines area Firm requires an experienced Production Supervisor. Previous experience in the Automotive Industry (QS9000 facility) would be an asset.

Please send resume to:
P.O. Box 595, St. Catharines, ON L2R 6X4
Attn: Production Manager

We would like to thank all candidates, but only those selected for an interview will be contacted.

510 General Help Wanted

The Millside Restaurant

Is looking for a full-time Kitchen Manager.

We offer flexible hours & competitive wages (salary to be negotiated based on experience).

Experienced applicants apply to Stan by: Fax: 905-876-2706
Phone: 905-876-1605
In person with resume.

Charley

FitzWhiskey's TAP & BATTERY

The Original Dog is coming back to town!

Charley is looking for Energetic Team Players. Managers, Servers, Cooks, Bartenders, Host & Door Staff

Open Interviews will be held Wednesday, July 24 through Friday, July 26
10 am - 8 pm at
55 Ontario St. N., Milton

ACTIVE
DOG A LONG LEAD TO HAIL ?

TRANSPORT INC.

Is recruiting experienced AZ flatbed drivers for LOCAL ONTARIO WORK. Excellent pay structure and Benefit package. Full time - year round work, on-site maintenance, weekly pay with automatic deposit.

Enquiries to Debbie at 905-878-8167 ext. 8860
Mon-Fri. 8am-5pm or Bring current abstract to 245 Bronte St. N., Milton same hours as above.

510 General Help Wanted

Here We Grow Again! Moffatt Autoworks

Looking for **Experienced Drivers** for local driving. Clean driving record a must. Good starting wage & company paid benefits.

Looking for **Auto Detailers**. Experienced preferred but will train the right candidates. Good starting wage with company paid benefits.

Call 905-876-0660

The Canadian Champion

requires carriers (students welcome) to deliver door to door Tuesdays & Fridays.

Must have a reliable vehicle with a valid drivers license.

Please contact Peter at (905) 878-5947

Our Community Needs Bus Drivers

Do you enjoy driving?
Join our team of professionals who provide school bus transportation for our schools. Train now for September.

•Free training•Competitive Wages•Flexibility

Call us today 905.877.4448

LAIDLAW
www.laidlawsschoolbus.com

GLOBAL3.COM
Freight Management

Professional AZ DRIVERS Required

Reefer Specialists
Texas, California, Florida, South

.42 Per Mile
Long Haul

905-624-5600
1-800-898-9907 ext. 222
Mississauga-London-Oakville

Brampton Caledon Community Living

An agency supporting individuals with intellectual and developmental disabilities has the following openings in Brampton and Oakville:

SUPPORT WORKERS: F/T, P/T, Overnights, Weekends: To provide home based support & assist individuals with community integration. Responsibilities incl. ensuring a clean/ safe living environment, planning/preparing nutritional meals, providing personal care, promoting acceptance/ support in the community. **Qualifications:** DSW or SSW or DDW or PSW or 2-yr diploma from a recognized community college and/or a degree from an accredited university in a related discipline; Valid drivers license & car; Current First Aid/CPR. CPI an asset; Pharmacology or knowledge of medication dispensing procedures; Ability to work independently with a flexible schedule; Strong interpersonal skills; Understanding and knowledge of the personal outcomes measures process.

HOMESHARES: To live with a person, sharing their home and life, to provide support as needed and assist them to live a fulfilling life within the community. BCCL provides training, support & financial remuneration. Singles, couples or families who are willing to provide a long term commitment welcome.

Interested candidates are to fax their resume to Pali Kanani at 905-453-8853 by July 26, 2002. Please identify the position(s) you are interested in. *Brampton Caledon Community Living is an E.O.E.*

510 General Help Wanted

GERRIE ELECTRIC
WHOLESALE LIMITED

A leading electrical distributor is currently seeking a:

WAREHOUSE PERSON

for the Burlington location
Afternoon shift
Noon to 8:30pm - Monday to Friday
Order Picking/ Packing/ Shipping
Computer skills an asset; will train
Please fax resume to:
Nick Santini, 905-681-4346

510 General Help Wanted

NES RENTALS

8420 Highway #25
Milton, Ontario L9T 2X7
FAX: 905-875-1750

AZ Driver needed **immediately** for Aerial Rental Company. Competitive Wages, Excellent Company Benefits. *Only Candidates considered will be contacted.* Please fax resume to the attention of **Craig Freeborn**.

JOIN OUR TEAM!

The premiere store for runners invites you to join our progressive and knowledgeable sales team. The Running Room is looking for an enthusiastic, outgoing, sports-minded runner/ walker to fill a management level position in our Oakville store. Interested applicants can forward their resume to the Area Manager:

Scott Myers, OAKVILLE RUNNING ROOM
156 Lakeshore Rd. East, Oakville, ON L6J 1H4
Fax: 905-844-4200
smyers@runningroom.com

P/T TELEPHONE SALES position available

Calling on New and Existing business accounts. A leading National Service Provider is looking for part-time telephone sales people. You may work from our Oakville office, home based opportunities are possible if you have a computer with internet access, fax and a quiet professional place to work in your home.

Interested parties may e-mail/fax resume: christinefoley@rochestermidland.com
Fax: 905-847-1675

WYLDEWOOD GOLF

on Trafalgar Rd., north of Oakville, requires 2 FULL OR PART TIME

Short Order Cooks immediately.

Please call Rick at 905-878-4848.

Other positions are also available starting after the Labour Day Weekend
Call Rick @905- 878-4848

HY & ZEL'S

Front Line Supervisor~P/T

Supervise cashiers, preparing bank deposits, doing cashier reconciliations and performing related duties. Days, evenings, weekends and holidays as required.

DROP RESUME TO STORE MANAGER:
OAKVILLE TOWN CENTRE II,
200 North Service Road, Oakville
or Fax resume to: 905-338-6822

EXPLOSIVE GROWTH

Ask about our **Student Scholarship Program.**

Motivated communicators required. Paid by piecework. Compensation enumeration type work. No experience necessary. We train accepted applicants.

Call Human Resources for interview
905-525-5948

OPPORTUNITY

PARENTING EXPERIENCE AN ASSET

Do you believe in saving towards education for children? Allianz Education Funds Inc. distributor of the Heritage Scholarship Trust Plan (R.E.S.P.) is now hiring. Work from home, while you train, and get access to potential customers.

Fax resume to: (905)707-1078
or call at: (905)707-6630, ext. 3

Warehouse Workers Needed

Local Warehouse seeking

PICKERS AND PACKERS F/T

Monday-Friday 8am to complete. Must have good written & oral English skills. Attractive Benefit Package, Profit Sharing Company

Please apply in person or by fax:
Fax: (905) 825-9709
2226 South Service Rd., W., Oakville.

510 General Help Wanted

CLASS AZ DRIVER

Oakville mobile mix concrete/ top soil/ disposal co. 5-6 days weekly. Min. 2-yr exp. w/clean abstract. Mechanical ability an asset. Able to handle physical work. Wage depends on exp. Call (905) 338-2550

ATTENTION

Local company has 37 full/part-time positions to fill.

\$13.05 Base Appt

- Cust. sales/service
- Conditions apply

Call Now!
905-842-8045
summerworknow.com/on

METER INSTALLER

Required fulltime. Mechanical aptitude, good appearance and communication skills. Min. Gr. 12. Will train. Plumbing exp. an asset.

Fax resume to:
905-743-9057

More General Help Wanted Job Postings are continued on the next page!

515 Skilled Help

GOODYEAR

- CLASS "A" TECHNICIANS
- 3RD YEAR APPRENTICE

for Oakville
303 Upper Middle Rd E.
Call Renato or Brandy
905-338-0011

Lic. Plumber & 2nd to 4th Apprentice

required. Commercial, Industrial & residential work. Installations and maintenance. Gas fitter License an asset. Competitive wages, benefits package.

Phone: 905-335-2945
or fax resume 905-335-3077
attn: Rod Richardson

More Skilled Help Wanted Job Postings are continued on the next page!

525 Office Help

LEGAL SECRETARY

Burlington Law Firm requires Experienced;

- P/t Family Law/ Litigation Secretary.
- F/t or p/t Residential and/or Commercial Real Estate Secretary.

Both positions flex. hrs. Please Fax resume to: **Brechin & Huffman 905-333-4298**

Office Help is continued on the next page