

510 General Help Wanted

PART time position available. Expanding Carpet & Upholstery Cleaning Co. requires responsible person to work up to 20 hours per week. Own transportation helpful. Please fax resume to 905-875-3761 and/or phone to 905-875-3611

QUALITY conscientious dependable people. Shipper with computer experience and an Assembler with mechanical ability, experience with hand tools. Wages depend on experience (Milton). Reply by fax only: (905)875-4729.

RETAIL sales clerk. 24hrs/wk, Days, permanent. Harris Stationery Ltd. 182 Main St. Milton. Apply in person with Resume to Mr. Steve Bonin Tues - Sat.

THE Great Canadian Bagel Full Time & Part Time Customer Service staff. High energy team players available to work flexible hours, will train individuals with a great attitude, enthusiasm and strong customer service skills. Resumes to: 500 Laurier Ave. Milton. 693-0842 - Greg

515 Skilled Help

SKILLED Help wanted: Licensed automotive technician or 3rd or 4th yr. apprentice for a busy local general repair shop. Excellent wages and benefit package. Call 905-878-7926, ask for Bob or Kevin

535 Hospital Medical

PART-Time Dental Assistant (cert. plus HARP necessary). Flexible hours. Send resume to Box 513, Milton, Ont. L9T 4Z1

550 Domestic
K's Quality Cleaning Service. For all your Residential Cleaning Needs. One time cleans welcome. Kim 905-299-1321

PATTERSON Cleaning services reasonable prices, satisfaction guaranteed. Call Louise for free estimate at 905-702-3764

WANTED Cleaning lady 1 day per week. Rural location. Transportation required. Call 878-7799, evenings or 875-0055, days

325 Auctions

AUCTION SALE THURS., JUNE 7 AT 5 P.M.
To be held at Hume's Auction Farm, 9313, 4th line, 3 miles northeast of Milton. To include furniture, new Heartland cook stove, Alladin Lamps. For Mrs. Berth McBain
Sherwood & Gordon Hume, Auctioneers
905-878-4878 Fax: 905-878-7647

400 Vehicles for Sale

BILL'S AUTO BODY SHOP
Working Harder to stay #1
Complete auto body and refinishing services
155 Nipissing Rd., Milton (905) 878-2721

GORRUD'S AUTO GROUP
SALES & LEASING NEW & USED
410 STEELES AVE.
A FAMILY BUSINESS WITH FAMILY VALUES
WE - BUY - SELL - LEASE
LARGEST SELECTION OF USED VEHICLES IN MILTON
875-2277

Make it
RICHARDSON CHEVROLET OLDSMOBILE
To lease or purchase your car or truck
Hwy 25 S. at Derry Rd.
878-2393

505 Careers

HEALTH AND SAFETY SALES EXECUTIVE
SafetyCare Inc. is an international company which produces and distributes its own range of Safety Training Videotapes and Manuals. Working out of our Burlington office, we provide companies throughout Canada with quality aids to help train their staff in health and safety.
We are looking to add one more sales person to our successful team. The position involves selling our products to existing customers as well as developing new business. All the sales activity is done over the phone. The person we are looking for does not need specific qualifications, but rather should be able to demonstrate a stable history with a personal or business background that indicates persistence and determination.
We offer a basic salary, plus commissions and health benefits, with potential first year earnings of \$30,000- \$40,000.
If this position interests you, please call: Ed Aasman at SAFETYCARE INC. (905)631-6070

510 General Help

BLUE BEACON TRUCK WASH is now hiring full time 12pm - 8 am, 8 am - 4 pm and part time 4 pm - 12am. The successful applicants must be flexible, highly motivated and able to work weekends. Your motivational skills could earn you an average hourly wage of between \$10.00 and \$16.00/hr with a base pay of \$8.00/hr. Please apply in person at 40 Chisholm Drive No phone calls please

FIFTH WHEEL TRUCK STOPS
Are you an energetic person, wanting to work in a fast paced environment? We are currently accepting applications for the following:
F/T, P/T Waiters/Waitress
P/T Dishwasher
P/T Store Clerks
Apply in person: Fifth Wheel Truck Stop 40 Chisholm Dr., Milton

510 General Help Wanted

MANAGERS
Management experience required. Benefits available. Must be flexible days/hours. Apply at
Tim Hortons.
*5051 Harvester Rd., Burlington or fax 905-681-1841 attn: Robin Evans

515 Skilled Help

Cold Web 2nd Press Persons
Only exp'd on Ventura 25 or Goss Community Web Press need apply. Shift work, benefits. Exc. working cond.
Q.E. Web Printing Oakville
Fax: 905-827-2308 Tel: 905-827-2306

Automotive Technician
Competitive hourly rate and benefits.
Fax resume to **Beverly Tire & Auto**
905-689-3381 Attn: Hugh, or call 905-525-6765

Sr. Carpenter
Min. 10 yrs exp. in renovations incl.: carpentry, window & door installations. Aluminum capping exp. an asset. Professional attitude. Fax resume stating hourly rate expected:
Englelake Home & Design Centre
905-825-9802

Auto Body Person
Experienced body repair person for busy Collision Centre. Full unibody experience mandatory. Excellent wages and benefits. call 905-577-3177

Celebrating a Birthday Wedding Anniversary?
Did you have A Baby A Graduation?
Are you looking for a new job? wanting to hire?
Do you have something To Buy? To Sell? To Trade?
Are you looking For a New Home? an apartment? a townhouse?
Want to Sell Appliances? Furniture? Treasures?
Did you lose your pet? or maybe you found a pet?
Need a new car? truck? boat? trailer?
Fax the Classifieds 876-2364

510 General Help
WELCOME WAGON SINCE 1930
• New in town?
• Getting married in 3 months or more?
• Having a baby?
• Establishing a new business?
PLEASE CALL US:
Community Welcome
Linda 854-1563
Doris 332-4799
Bridal
Diane 878-4895
Baby
Tracy L. 876-4330
Business/Professional
Pat 876-4040

510 General Help Wanted

Kinark Child and Family Services is an accredited children's mental health centre providing services to children and their families throughout Ontario.

KINARK Child and Family Services

Milton Chrysler requires a Parts Driver/Counter Person. This is a permanent full time position. Some lifting required. Computer experience an asset.
Contact **Jude Barros**
905-878-8808

Gro-Bark is a fast-growing, dynamic company in the landscape industry. We are currently seeking a flexible, self-motivated individual to join our team.
Landscape experience, a valid AZ/DZ drivers license and equipment operation will be an asset.
Interested candidates should fax resumes to:
Gro-Bark Organics Inc.
905-875-4714

Shipper/Receiver
Milton company requires experienced person willing to progress within a growing company. Successful candidate will have 2-3 years' experience in shipping environment, strong organizational skills, computer entry, experience on Raymond Reach Forklift, familiarity with shipping companies and possess good communication skills. Salary negotiable. (no shift work)
Fax resume in confidence to:
905-878-0272 Attention Larry Agla

PAID WEIGHT TRAINER
Permanent full-time. Busy responsible position for stained glass warehouse. Heavy lifting involved, clean driving record required. Apply in person:
Kaleido Glass
Lamb St., Georgetown

Select Energy Heating & Air Conditioning Inc.
An ENBRIDGE Company
SALES REPRESENTATIVE
We're Enbridge Services, an energy services business that is focused on ensuring that our customers' needs are met through convenient and innovative products and superior customer service.
We currently have opportunities in the Milton and Georgetown areas.
You will primarily sell value-added HVAC products and services to existing and potential customers, as well as facilitate product promotion, installation and servicing while fostering strong customer relationships. Ideally, you have experience in a sales role and you have, or plan to complete, HRAI certification for HVAC programs and design. Hours of work will fluctuate around the needs of customers, and may include evenings and weekends.
We offer a competitive compensation package and an excellent benefits package. To find out more about joining our growing team, send your resume to:
District Manager, 4361 Harvester Road, Unit 2, Burlington, ON. L7L 5M4
or fax 905-632-1738

A Coffee & The Canadian Champion
...the best way to start your day!

510 General Help Wanted

Syl Apps Youth Centre is a secure custody, detention and treatment facility for children and youth aged 12 to 18 years. We are committed to providing a range of services and a high standard of care for young people and their families. Join us in further developing Syl Apps as a Centre of Excellence for the treatment of young offenders, in one of the following positions in **Oakville.**

Cook
With your knowledge of Canada's Food Guide, HACCP training, and 5 to 7 years of relevant experience in a large-production kitchen or restaurant, you have a proven ability to supply volume food preparation. In this relief position, you will be in charge of providing a full range of food services, overseeing food-service helpers in food preparation and delivery tasks, preparing meals, and ensuring equipment maintenance and cleaning. Experience in a secure custody setting and the ability to work in a team environment are assets, as you will also provide vocational training to selected residents. **File #SAYC26**

If you are a qualified individual interested in meeting these challenges, please submit your resume, quoting the appropriate file number, by **June 11, 2001**, to: **Margo Wilson, Senior HR Co-ordinator, Kinark Child and Family Services, 240 Duncan Mill Road, Suite 402, Don Mills, Ontario, M3B 3B2. Fax: 416-444-8896. E-mail: margo.wilson@kinark.on.ca** (MS Word format only).

Kinark Child and Family Services supports diversity in the workplace. Only those candidates selected for an interview will be contacted.

510 General Help Wanted

Cleaner
In this relief position, you will be responsible for providing cleaning services in all areas of the facility, as well as vocational training for residents, you must be comfortable working in a secure facility and in a team environment. In addition, you must possess a basic understanding of cleaning methods, equipment and supplies, WHMIS training, and knowledge of, and experience with cleaning chemicals. **File #SAYC27**

Office Help

Accounts Payable~ Expense Specialist
Milton area. Large distributor requires a self-motivated, results-oriented individual to handle high volumes. Duties will include: Authorizations, codings, direct input into A/P system, maintenance of spreadsheet account analysis, month-end accruals and account reviews.
Excellent analytical and communication skills, minimum 3 years of A/P experience and working knowledge of Excel are a must.

Accounts Receivable Supervisor
Milton area. Large distributor requires an individual to lead our A/R team. This intermediate position is primarily responsible for a staff of 3 and will direct the daily receipts and funds applications. In addition, weekly and monthly reporting and reconciliations are required.
Excellent analytical and communication skills, a minimum 5 years experience in a supervisory capacity and a strong accounting background are a must.
Forward resume & salary expectations to: **Controller P.O. Box 70, Milton ON, L9T 2Y3 or fax to (905) 875-4744**

525 Office Help

Shred-it
Shred-it, the world's largest mobile paper shredding and recycling company, is searching for team players with positive outlooks.
SALES OFFICE COORDINATOR
Reporting to the General Manager, the ideal candidate will enhance the effectiveness of the Branch by coordinating all central support operations. Community College in business studies and 2 to 3 years of general administrative experience, excellent telephone and customer service skills, demonstrated work processing skills and knowledge of spreadsheet software are required.
TEMPORARY F/T ACCOUNTS RECEIVABLE CLERK
Reporting to the General Manager, the ideal candidate will have the ability to multi-task through out the day. You will have direct contact with our client's, sales team and customer service reps. You will also have some knowledge of accounting with experience in Excel and Word.
OFFICE ADMINISTRATOR
Reporting to the General Manager, the ideal candidate will attend to reception, answer phones, update our database and perform general office duties. You will be proficient in the use and programming of a Norstar Meridian Telephone System. You will also be proficient in MS Office and Excel with excellent communication skills.
These are exciting career opportunities with a growing successful company. If you're a self-starter with the ability to multi-task in a fast paced environment please forward your resume to:
dbirrell@shredit.com or fax your resume to 905-829-8879
We are an equal opportunity employer.
We appreciate your interest in Shred-it.
Please note that only those asked to interview will be contacted.

Adecco
ACCOUNTING ASSISTANT AND CUSTOMER SERVICE REP
Accounting Assistant:
Our Oakville client has an immediate opening for an accounting assistant with 3-4 years experience. This position requires the candidate to have experience in accounts payable, bank and account reconciliation, monthly journal entries and accruals. The successful candidate will also be assisting with the overflow on accounts receivables as well as assisting with audits. Must know Excel.
30K - 35K
Customer Service/Inside Sales Rep:
Our Oakville client, a wholesaler on the leading edge of Internet Technology, is looking for an energetic person to join their team as a Customer Service/Inside Sales Representative with 4-5 years exp.. As this position includes maintaining existing customers as well as calling prospective clients, the successful candidate must have good initiative and the ability to complete sales on the phone. Must know word, excel, access and be proficient using the Internet. 32K+ commission.
All interested candidates must fax or E-mail their resume to ADECCO IN OAKVILLE ASAP:
Fax: (905) 842-6468
Phone: (905) 842-5173
E-mail: charla.temeriski@adecco.com