

145 General Help Wanted

HELP WANTED

**Different Shifts Available
Monday to Saturday**
Safety Shoes Required
Apply in person to Laurie at:
Warehouse- Burlington Post
4057 Fairview Street, Burlington
(East Entrance of Clegg Glass Building-
East of Walker's Line) Mon-Fri, 9am-5pm

Tim Hortons.
Mississauga location requires
F/T HANDYMAN
for General Maintenance & repairs of Buildings and
equipment at 17 locations.
Applicants must possess experience: with hand &
power tools and a general ability with ceramics,
plumbing, carpentry, drywall, etc.
Electrical or H.V.A.C. experience preferred.
• Salary commensurate with experience.
• Benefit Package.
Fax or email resume to John or David Hoey
905-822-2673 2jjhoey@ionsis.com



STORE MANAGER

We're looking for someone who:

- Truly believe the customer always comes first;
- Has proven ability to train and coach;
- Will bring enthusiasm and motivation to our team;
- Can build customer relationships through community marketing.

We can offer:

- A great group of people to work with;
- Comp. benefits package & associate discount;
- Exciting incentives and contests;
- All the training to be successful with us.

Fossil, an exciting specialty store carrying Fossil brand watches, sunglasses and leather goods is opening its newest location in Square One. If you have previous retail experience, preferably in a specialty market and you'd like the opportunity to join our team, forward your resume in confidence to:

**Fossil Personnel Dept., Fax: (905) 842-5655
or E-mail: CleoPersonnel@Comark.ca**
We are an equal opportunity employer

RESPS

**Launch an exciting Career with
one of Canada's RESP leaders**

We're looking for self-motivated individuals dedicated to helping parents start Registered Education Savings Plans (RESPs) for their children. We need Enrollment Officers to help parents understand recent changes like the Federal Government initiative of maximizing RESP dollars with a 20% Savings Grant. Join the Heritage Team and you'll enhance your future as well as the future of children. Heritage offers flexible working arrangements and growth opportunities within our national, independent agency network

For more information: J.F. Nehme, (905)678-2878
or (905)844-3571
voice mail
or fax (905)844-1699



SHIPPER/RECEIVER CLERICAL ASSISTANT FOR ELECTRICAL DISTRIBUTOR

- Burlington Location
- Computerized Warehouse
- Warehouse/Clerical exp. preferred

**Send resume to Box 1799
c/o Burlington Post, 2321 Fairview St.
Burlington, ON L7R 2E3**

CDE Centre for Driving Excellence
DRIVING INSTRUCTORS
P/T & F/T IN-CAR INSTRUCTORS
Oakville, Burlington & Milton
Must have own car and instructor's license.
P/T CLASSROOM INSTRUCTOR
Oakville & Burlington
Must have Classroom Instructor's Certificate
Call (905) 634-3390

145 General Help Wanted

CAFETERIA STAFF

DANA HOSPITALITY is always interested in meeting people who would like to join our growing team of:

**Cafeteria Managers • Cooks
Dishwashers • Kitchen Service Staff**

We offer Fulltime Mon. - Fri. work schedules and the opportunity to grow with us in Burlington, Mississauga and Oakville.
Tired of working nights, weekends & holidays?
Fax your resume to us at 1-905-608-6288



Part-time Sales, Evgs & Weekends
Superior Music Knowledge
Apply with resume
**3350 Fairview St.,
Across from Ultra Food Mart**

Entry Level Invoicing / Stock Control Clerk

Leading Wholesale distributor in Milton area presently accepting resumes in their invoicing / stock control department. Must have previous experience in a computerized environment and be detail oriented. Own transportation required.

**Please fax resume to:
Connie (905) 854-6104**

General Laborer

- Must have forklift experience-certified preferred
- Rotating shifts
- Benefit package
- Competitive wage
- Lifting and climbing involved

**Fax resume to:
KORD PRODUCTS INC.
Attn: Greg Allan Burlington, ON
905-335-2748
or E-Mail to: greg.allan@kord.ca**

150 Sales Help

SALES CORRESPONDENT TRAINEE

We are seeking an enthusiastic person for our inside Sales Department. Some computer skills and pleasant telephone manner are an absolute necessity.

Please send your resume to:
ROBERTSON INC.
97 Bronte Street
Milton, Ontario
L9T 2N8
Fax to (905)878-2299 or
E-mail:
dbaldassari@robertsonscrow.com

ESTABLISHED Inspection and Testing company in Burlington requires a part-time Marketing & Sales Assistant

Duties will include, but not be limited to, administration of customer database, research and review of business directories in order to expand existing customer base, organization of direct mail campaigns. Looking for an individual who is organized, computer literate (Excel, Word, Etc.) and willing to bring new ideas to the table to help us grow our business. Past inside Sales/Marketing experience and an understanding of ISO Quality Systems and Requirements preferred. Please fax resume in confidence: Attention: Sales Mgr, **Conam Quantum Inspection & Testing, (905)632-3741**

Only those selected for an interview will be contacted.

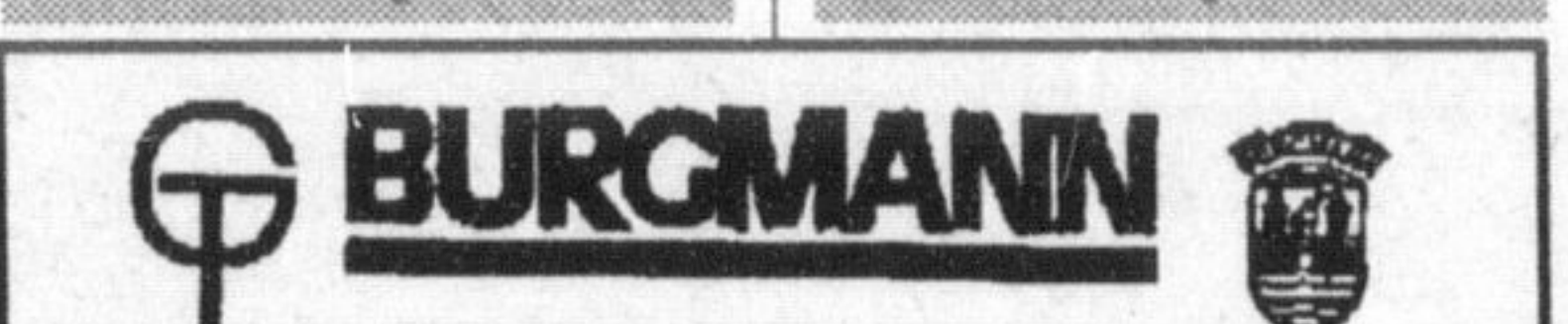
155 Skilled Help

Local company requires an INSTALLER SERVICE TECHNICIAN

with some Gas Tech II. Some plumbing experience an asset.
Please drop off or mail resume to:
Terry Rowley Mechanical Incorporated
925 Main St.E., Unit #3,
Milton, ON, L9T 4H8

BONUS!
ALL Classified Ads
appear at...
www.miltoncanadianchampion.com

150 Sales Help



Inside Sales/ Customer Service

The TG-BURGMANN Division of Thomson-Gordon is the exclusive Canadian Representative and Licensed Manufacturer for Burgmann mechanical seals used in pumps and other rotating equipment.

We have an open intermediate level position in Inside Sales/ Customer Service in our Burlington, Ontario head office.

Responsibilities include telephone support for Customers and outside Salespeople, order writeup, order entry, preparation of quotations, maintenance of workshop schedule and co-ordination of orders, prices and deliveries with our Vendors.

The pace of work is fast and requires the ability to balance multiple priorities.

The successful candidate will have a technical education, strong mechanical aptitude, be able to read blueprints and be comfortable with Microsoft Office applications for word processing, spreadsheet and database applications. Please send your resume in confidence to:

**TG-BURGMANN
Division of Thomson-Gordon
3225 Mainway, Burlington L7L 3T4
Fax (905)335-4033**

155 Skilled Help



Challenging opportunity to join a progressive custom machine shop in Milton for the following positions:

CMM OPERATOR

Duties would include programming and operating the new DCC Browne and Sharpe Gantry style CMM. Travels of 2.5 metres x 5.1 metres using PC DMIS software. Minimum of 5 yrs experience in a Quality environment.

HORIZONTAL BORING MILL OPERATORS CNC MACHINISTS

Experienced in TOSNUC/HEIDENHEIN Controls
Salary to commensurate with experience.

Phone (905)876-4739 or
Fax Resume to (905)876-4451
email: david.goulding@romac1.com

Innovative, Creative Company Needs Help Now!

Canada's largest laser printer specialists requires

**Laser Printer Cartridge
Technicians**, full time, 7:30a.m. - 4p.m.
and 4:30p.m. to 12a.m. Mon. to Fri.
Excellent wages.

If you are mechanically inclined, hard working and reliable, a self-starter able to work well in a fast paced environment...

We have...great products, happy customers, a fun, fast paced work environment for the right individual.

Some printer experience would be an asset.

Please fax resume to: **Tony Linton,
Operations Manager, 905-847-5991**

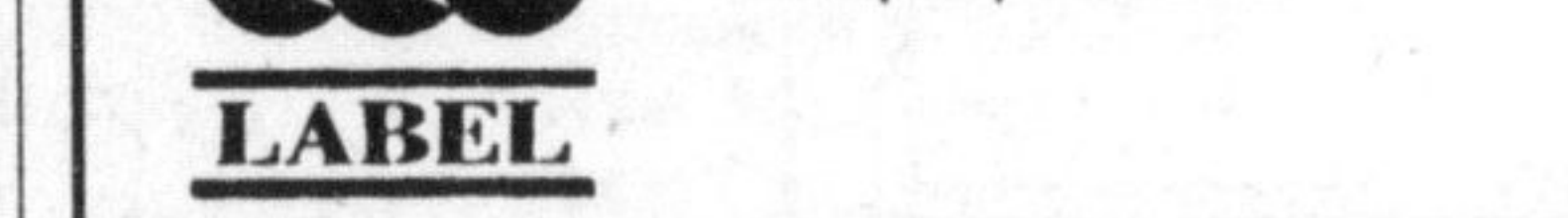
MACHINIST

CCL Labeling Equipment, a leader in the design and manufacture of label application systems, has an immediate opportunity for a Machinist.

Duties will include the machining of custom parts from steel, aluminum and stainless. Suitable candidates will have a General Machinist License and a minimum of 2-3 years experience. Must be qualified to operate machine shop equipment including mill, lathe, drill, bandsaw, bender, shearer and grinder. Must be able to work with a minimum of supervision.

We offer a competitive compensation package in a team-oriented environment. Please apply by providing resume and covering letter to:

Mrs. M. Oak
3070 Mainway, Unit 19
Burlington, ON L7M 3X1
Fax: (905) 335-5988



160 Office Help

FULL TIME OFFICE CLERK

Required for Milton Office. Duties include Data Entry, Filing, Showroom Sales and other Clerical duties.
Fax resume to:
(905)878-5361
Terry Rowley Mechanical

155 Skilled Help



Xtra Quality Truck Centre Inc. is a highly motivated company whose focus is delivering the highest quality service to our customers by the highest quality employees. If you share these values and want to work in a new state of the art 40,000sqft., facility in Milton with the newest technology in equipment and tooling, you can be part of our team.

- Painters, minimum 5yrs exp. using Dupont Imron paint.
- Body prep personnel
- Licensed body men
- Licensed Technicians
- Apprentice Technicians
- Lube Technicians, all shifts
- Truck wash personnel, all shifts
- Frame correction & Alignment Tech. min. 5yrs. exp. BeeLine exp.
- Parts counter personnel. Must have 5yrs. heavy-duty truck and trailer experience. All makes would be an asset.
- Outside parts sales staff. Min. 5yrs. exp. in heavy-duty truck & trailer exp. All makes would be an asset.

If you are a team player who is committed to quality, please submit your resume to:
Rick Howitt, PO Box 158, 8050 Lawson Rd., Milton L9T 4N9
905-469-4227 fax rhowitt@xqtc.com

155 Skilled Help

ELECTRICAL CAD TECHS

The Mississauga office of our engineering firm requires two Design Drafters to produce drawings of power distribution systems, fibre networks and gas systems. Applicants should have strong Autocad drafting skills with at least two years experience in electrical or utility drafting. Must possess a technology diploma. Attractive pay, benefits and work environment.

Send your resume to:
**Human Resources Manager
THE SERNAS GROUP
Fax (Whitby): 1-905-432-7877
E-mail: hr@sernas.com**

*We thank all applicants for their interest; however,
only those under consideration will be contacted.*

155 Skilled Help

JR. PC Technician

required part-time in the Oakville area supporting residential and small business clients. Customer relation skills are a must as well as own transportation.
E-mail resume: sales@acd.on.ca or
Fax: (905)845-6542

160 Office Help

EXECUTIVE ASSISTANT

A great opportunity for a hardworking individual to work directly with the President and CEO of a fast-growing, multi-million dollar internet company. A highly visible position requiring poise, diplomacy & confidentiality. Requires strong organizational skills, flexibility, ability to handle simultaneous functions with minimal oversight and ability to thrive under pressure. Team player environment. Proficiency in MicroSoft and advanced Internet skills a definite asset. Excellent written and verbal communication skills are a must. Please send resume, including salary requirements, to: resume@cancable.com

160 Office Help

PanelX.com

a new B2B internet trading company based in Canada, Hong Kong and Europe is looking for staff to help it become the flat panel display industry's favorite way of buying and selling.

We are staffed by "wired", internationally-minded people who all have fluent spoken and written English and preferably have some experience in, or knowledge of, Asia, the USA, or Europe. We are currently looking for an:

160 Office Help

Office Administrator, Canada (Ref# OA-NA)

This person will be responsible for the day to day operations of the Oakville office, including:

- General clerical, office and administrative duties
- Travel and hotel bookings
- Management of facilities (office supplies, telephone, utilities, etc)
- Liaison for administration of benefits, expenses, payroll.

Our ideal candidate is independent-minded and has a minimum of 2-3 year's office administration experience. You know Windows and Microsoft Office. You use the Internet and e-mail, and have some experience with data entry.

We offer good career prospects, and international environment, scope for personal growth, and attractive remuneration and benefits. Rather than using phone or fax, please e-mail resumes with salary expectations, in Word format, to jobs@panelx.com including reference #OA-NA in the "subject" line.

160 Office Help

Elementary Teachers' Federation of Ontario

HALTON LOCAL
Accepting Applications for
OFFICE MANAGER

Requirements:
Excellent Personal Interaction Skills
Computer and Internet Skills
Knowledge of Accounting Software
General Bookkeeping & Secretarial Skills

Competitive Wages and Benefits.
Please forward resume by Mon. Oct.
30th:
**Kathy Clarke, President
ETFO - Halton**
1176 Blair Rd, Burlington ON L7M 1K9
*Only candidate shortlisted for interview
will be contacted.*

160 Office Help

LARGE Transportation company located in Milton requires Receptionist for busy switchboard. Computer skills are necessary. Please reply by sending resume to fax # (905)693-1575 Attn: Shelley.

160 Office Help

Fax us your Classified 876-2364