

**160 Office Help**

**ADMINISTRATIVE ASSISTANT**

Great Pacific Management is recruiting for a full-time and part-time Administrative Assistant (Branch Administrator). These are salaried positions. Candidates must have a good knowledge of computers and communication systems. For more information you may call us in Burlington at (905) 331-9450. Ask for Diane Peto or Claude Levasseur.

**Please send your resume to:**  
**Great Pacific Management Co. Ltd.**  
 C/O Claude Levasseur, B.A.A., CFP, Director  
 1100 Burloak Drive, 5th Floor,  
 Burlington, Ontario L7L 6B2  
 Fax: (905) 331-9454

**Accounting Clerk**

We require a well-organized individual with solid accounting skills to join our team. Responsibilities of this entry level position will include A/R, A/P, collections, deposits, etc. Please fax resume

Attn: M. Donnelly  
**Budds' Saturn of Oakville**  
 Fax: (905) 845-0591

**166 Careers**

**Personal Support Workers are needed by the health care professions--NOW!**

The Centre has 38% more training time and a work placement for real experience!

Have you worked in health care? Take our P-T course & be certified! Credit given for work experience.

**Part-Time Program**  
 Starts January 20

**Full Time Program:**  
 Starts March 20.

Register for an info session! Call Isabel Webb at 333-3499/878-1240 ext. 121.

**The Centre**  
 Skills Development & Training



**EMPLOYMENT OPPORTUNITIES AT AVIS' TORONTO AIRPORT LOCATION**

**Greeter**  
 Perform concierge-type duties. This position would be ideal for those who can help the travelling public with directions and travelling tips for Southern Ontario. Well-suited for retirees/seniors who enjoy working afternoons. Starting wage is \$8.35/hr. Job code GR

**Shuttler**  
 Our drivers move cars around the airport and to and from our in-town locations. Many shifts available. Starting wage is \$7.35/hr. Job code SH

**Lube Tech**  
 Technicians complete preventative maintenance and reconditioning such as changing oil & filters, doing minor repairs, and conducting inspections. Several shifts available. Starting wage is \$11.10/hr. Job code LT

**Vehicle Service Attendant**  
 Attendants are required to conduct pre-rental cleaning and inspection of vehicles according to Avis standards. You are able to work outdoors and have an eye for detail. Full- and part-time shifts available. Starting wage is \$8.50/hr. Job code SA

**Tow Truck Driver**  
 Basic automotive knowledge and a valid D Class licence are required. We will train you on the safe operation of our company-owned trucks. Afternoon shifts available. Starting wage is \$10.25/hr. plus per kilometre earnings for out-of-town work. Job code TD

**Lead Distribution Agent**  
 The right candidate will supervise and schedule the activities of our Shuttlers. You will also assist our customers over the phone when they have had a breakdown. If you have supervisory experience, enjoy working in a fast-paced environment, and want advancement opportunities, this is the position for you. Starting wage is \$15.00/hr. Job code LD

Avis is in the service industry and operates 24 hours a day, 7 days a week. To be considered for any of these challenging and rewarding positions, you must be available to work shifts and have a valid G licence and a clean driver's abstract (no moving violations).

We will be conducting two pre-screening interviews per day starting Monday, January 24 through Friday, January 28, 2000, at both 9:00 am and 3:00 pm. Please bring your resumé and driver's abstract to: 1 Convair Dr. East (corner of Renforth), Etobicoke.

If you are unable to attend, please fax your resumé to (416) 213-8520 or mail to: Toronto Human Resources Department, 1 Convair Dr. East, Etobicoke, ON M9W 6Z9. No telephone calls, please.

**170 Daycare**

**Safe and Sound Children's Centre**  
 905-875-2119

Now have a few spaces

- Unique setting
- Convenient location near 401
- Easy access to Campbellville
- Toddler to school age programs
- Small toddler group • 1999 Rates
- Educational program
- Open 7-6 year round

**180 Teaching Opportunities**

**St. Mildred's-Lightbourn School**

An independent day school in Oakville for girls from Junior Kindergarten to University Entrance requires

**-SUPPLY TEACHERS-**  
**for all grades & all subjects**

Please send your resume by Feb. 2 to: The Vice-Principal,  
 1080 Linbrook Rd., Oakville, On. L6J 2L1  
**Fax: (905) 845-4799**  
**No phone calls please.**

While we appreciate your interest, we regret that we can only contact those selected for an interview.

**166 Careers**

**Canadian Therapeutic College**

**EXCELLENCE IN EDUCATION**

**PROFESSIONAL TRAINING**  
**REGISTERED MASSAGE THERAPIST**  
**SPORTS INJURY MANAGEMENT**

**CAREER SEMINAR**  
 Wed. Jan. 26, 7:30-8:30pm

**INTRODUCTION TO MASSAGE THERAPY**  
 Begins Feb. 5

**632-3200** 1-760 Brant St. Burlington, ON

Courses begin Feb. and Sept. 2000  
 FINANCIAL ASSISTANCE AVAILABLE (IF ELIGIBLE)  
 WEB: www.netaccess.on.ca/ctcmassage

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**MORTGAGES**

For any purpose, renos, debt consol, holiday \$\$, 1st & 2nd mtg.'s Bad credit OK.

Ontario Wide  
**1-888-307-7799**

**285 For Rent**

**HOUSE** for rent. 2 storey, 4 BR country home. Large lot, four appliances, non-smokers, no pets, references required.

\$1250/month plus utilities. Available February 1. Call 693-2048.

**TWO** Bedroom modern guest house in Campbellville. 2 appliances, ceramics, hardwood floors. Available Feb.1. Suitable for couple. Call 905-854-2916 evenings.

**290 Apartment For Rent**

**LARGE** main floor flat in beautiful Victorian home, large deck overlooking Mill Pond in heart of Milton. Living room, dining room, family room with fireplace and two bedrooms. Available March 1. \$1450/month. References required. No pets. 878-2097 or 876-9940.

**ONE** bedroom apartment available February 1. Call 693-9658.

**ONE** bedroom downtown Milton. Central air condition, fridge, stove. First/last, references. Available March 1. 878-3636.

**315 Commercial, Indus. Properties**

**3K** Sq. Ft. Industrial/storage space excellent for storage or small manufacturing. Georgetown location (905)294-4527.

**MINI** Industrial Unit 400 Sq. Ft. Ideal for small contractor, light manufacturing. Georgetown. 905-866-7464.

**REASONABLE** Industrial Units for rent. 1,200 - 3,200 sq. ft. Loading docks & drive-in. 1-905-277-9347 or 1-905-275-6834.

**320 Office Business Space**

**APPROX. 2K** Sq. Ft. Prime office space, Georgetown. Suitable for engineering, accounting, athletic business, sales/telemarketing, computer related companies, etc. @\$2.50 sq. ft. net, net. (905)-294-4527.

**OFFICE** or retail space for lease. Contact Ray at 876-2836 or 876-5317.

**SMALL PRIVATE OFFICE** beautifully appointed, Hwy. 25 & 401. 1-905-277-9347 or 905-275-6834.

**325 Real Estate**

**PRIVATE** Sale- Acton. 170,000 Bungalow with detached garage. Perfect for first time buyers. Fully furnished from top to bottom. Huge basement with oak bar, wet sink, gas stove & 2 piece bathroom. L shaped living and dining room, hardwood floors in bedrooms. Situated on a large fully fenced lot with inground pool. call 853-2798.

**265 Tenders**

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**REQUEST FOR PRE-QUALIFICATION**

Bid documents for the contract or service listed below, addressed to the Manager of Purchasing, 1151 BRONTE ROAD, OAKVILLE, ON L6M 3L1 will be received until 2:00pm. Oakville time on the specified closing date. Bid documents can be seen or obtained through the Purchasing Division of the Corporate Services Department, same address as above, telephone 905-825-6000, extension 7031.

Documents are \$25.00 plus \$1.75 GST and will be available for pick up on and after Thursday, January 20, 2000.


Under no circumstances will facsimile or late bids be accepted or considered. Lowest or any bid not necessarily accepted.

**00-P-021A**  
**PRE-QUALIFICATION FOR OFFICE FURNITURE**  
**CLOSING: THURSDAY, FEBRUARY 3, 2000**

J.L. RINALDO  
 COMMISSIONER OF CORPORATE SERVICES

A. MINDENHALL, CPPO  
 MANAGER OF PURCHASING SERVICES

[www.etnbids.com](http://www.etnbids.com)  
[www.region.halton.on.ca/Services/Depart/Corp/Purchasing](http://www.region.halton.on.ca/Services/Depart/Corp/Purchasing)



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Kitchen & Vanity Cabinets  
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**\*150 in FREE** accessories with a new kitchen

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OVER 50 YEARS EXPERIENCE FREE ESTIMATES

- Reroofing Asphalt • Wooden Shingles • Flat Roofs
- Tar and Gravel, App Modified Roofing Systems & Metal Roofs • Skylight Installation
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All Workers Covered by Workman's Comp

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**SEPTIC TANK PUMPING Robert Noble Ltd.**

- 180 ft. of hose for crossing lawns.
- 3 radio dispatched trucks to serve you.

Don't wait for trouble - Pump before it's too late!  
 (Should pump at least every 3 years)  
 Never use coloured or double ply toilet paper.

**(519) 853-0500 Acton**  
 Answering Service 878-6869  
 OVER 20 YEARS EXPERIENCE!

To advertise in this spot please call Carolyn at **The Canadian Champion 878-2341**

