

145 General Help

LEASING CLERK

A well-established Ford Dealership has an immediate opening for a Leasing Clerk. Duties will include preparation of leasing contracts and documents, accounting journal entries, accounts receivable and collection, fleet sales paperwork, and other miscellaneous duties. Basic computer knowledge required.

We offer a competitive salary and benefits package for the right applicant. Interested applicants please forward or fax your resume to:

OAK-LAND LINCOLN MERCURY
570 Trafalgar Rd., Oakville L6J 3J2
Fax (905)-844-4472 (no phone calls)
Attn: Roger Durfy, Leasing Manager

145 General Help

155 Skilled Help



We are a full maintenance lease company, specializing in Class 7 and 8 units. Due to continued growth we require:

- **Licensed Class "A" Heavy Truck Mechanics**
Applicants must have a minimum 5 years experience.
- **Mobile Mechanics**
with truck and trailer experience to operate new service trucks
- **Reefer Mechanics**
with 3 to 5 years experience
- **Wash Bay Personnel**
Full and Part-time positions available for all positions

If you are interested in joining a growing company that provides top wages, benefits and flexible working conditions please call our Service Dept. 905-693-0505 or Fax Resume to **Dave Thomas at (905) 693-9157**

155 Skilled Help

160 Office Help

Madison Chemical Industries Inc. is North America's fastest growing manufacturer of high performance protective coatings. We are seeking a

SALES SUPPORT SECRETARY

to join our team. This person will provide product and service excellence by assisting our sales, marketing, and customer service teams carry out their corporate and daily departmental objectives. A diploma or certificate in business administration and related experience are requirements of this position, as well as superior communication, organizational, and PC skills.

We offer attractive career growth opportunities along with a competitive compensation package. Interested candidates should forward their resume to:

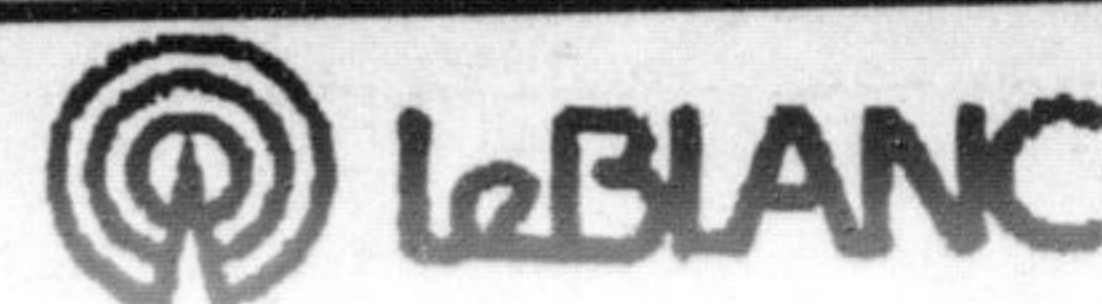
Human Resources
Madison Chemical Industries Inc.
490 McGeachie Drive
Milton, Ontario L9T 3Y5
Fax (905) 878-1449



We thank all applicants, however, only those who are selected for an interview will be contacted

160 Office Help

166 Careers



INFORMATION TECHNOLOGY

LeBlanc Ltd., a leader in the telecommunications and broadcast industry is looking for a professional, energetic individual with a solid background in computer technology to oversee the day to day operations of its IT department.

The ideal candidate should have a minimum of 10 years related business experience with 3 or more years at a supervisory or managerial level. Sound knowledge of LANs, WANs, Unix, NT, MRP, system security and telephony is required.

Strong analytical, leadership and organizational skills combined with the ability to manage multiple projects and deal with people of all levels within the organization is also a must.

Interested candidates should send their resumes in confidence to:

LeBLANC Ltd.
461 Cornwall Rd., P.O. Box 880
Oakville, Ontario, L6J 5C5
Ref: ITPosition
Fax: (905) 844-8837
LeBlanc is an Equal Opportunity Employer
Only those applicants that are granted interviews will be contacted.

150 Sales Help

150 Sales Help

Prism Chemicals

Sales/Business Opportunity

We are looking for Independent Sales Agents/Distributors to market our natural enzyme based PrismCare™ Restroom Deodorizing Products and our premium PrismCare™ Hand Care Products to business. If you are a sales professional with an entrepreneurial spirit, you owe it to yourself to explore the exciting full-time of part-time opportunities we have to offer.

Please fax resume to:
Attn: Felix Borges
or Fax (905) 337-0328
or Call (905) 337-1874

(10) QA LINE & RELEASE TECH. & (3) PRODUCTION TEAM LEADER

Must have:

- Good command of the English Language
- Attention to details
- Excellent math skills, min. grade 12
- Working knowledge of computers
- Able to manage multiple tasks
- Team player
- Must be able to work 3 shifts

Fax resume to (905)-678-3472

or mail resume to:

TALON CUSTOMIZING HOUSE LTD.

7699 Bath Rd., Mississauga, ON L4T 3T1

Attn: J. deHaan for QA and C. Barton for Production

160 Office Help

160 Office Help

PART TIME OFFICE CLERK

Medium size, fast paced small business requires a General Office Clerk. Duties will include: Answering telephones, typing, assisting management in various roles. This is a part time position with competitive compensation. Experience with PC's, Internet, office software is required. Apply in writing to:

MTM Group
440 Harrop Dr.,
Milton, ON L9T 3H2
Fax: 905-875-3225

ACCOUNTING DEPARTMENT

Long established Milton company requires:
One full-time Accounts Payable Clerk
One full-time Accounting Personnel
One part-time accounting personnel.

All applicants must have at least 3 years accounting experience.

Attractive salary, employee benefits. Must be computer literate and be customer oriented to work in a very busy but pleasant atmosphere. Reply outlining qualifications, past experience and references.

Resumes will be accepted until July 16, 1999.

Fax: 905-875-3802

BOOKKEEPER/ ADMIN ASSISTANT

Bookkeeper/ Admin. Assist. with general accounting knowledge is required immediately for Social Service Agency in Burlington. It is essential that applicants have experience and sound knowledge of AccPac Plus-GL, and Microsoft Office. Must have a valid drivers license and access to a vehicle. Please submit your resume by June 30, 1999 to:

Executive Director - **Summit House**
Fax: (905)-333-6782

We thank all applicants, but only those selected for an interview will be contacted.

VENTRA GROUP INC., an international, dynamic, rapidly growing automotive manufacturing company listed in the Financial Post 500 has an immediate

ENTRY LEVEL POSITION

opening at their corporate office located in Oakville. Ventra Group is a public company with 26 facilities worldwide. Requirements for this position include: university or equivalent, fluent in German and/ or Spanish, working knowledge of Windows '95/ Office '97 or its equivalent and a min. of three years office experience. This is an opportunity to join a company with lots of opportunity & growth potential.

Fax resume attention **Yvette Alonso**
(905) 338-6632

No calls or personal applications will be accepted. Only those accepted for interviews will be contacted.

166 Careers

166 Careers

helpDESK

TECHNOLOGY CORPORATION

HelpDESK Technology Corporation is North America's fastest growing developer of help desk software applications. Our clients include Fortune 500 companies, hospitals, financial institutions, communication giants, all branches of the armed forces and The Executive Office of the President of the United States.

Located in Oakville, we require a:

WebMaster

The selected candidate will be responsible for all aspects of our corporate internet site, including:

- Overall graphic design and layout
- Creating and maintaining HTML pages
- Graphic creation and manipulation
- Maintenance of NT/MS Web Server
- Site optimization from a bandwidth standpoint
- Assisting in the redesign of the Web Interface for our help desk product

E-mail your resume & salary expectations to: webmaster@helpstar.com
Visit our website at: www.helpstar.com

CHARTERED ACCOUNTING? LOVE PUBLIC PRACTICE? TIRED OF THE BIG CITY?

Look no further. Horne & Co. is a five partner firm in beautiful Burlington, Ontario which for 60 years has been committed to helping our clients operate extraordinary businesses.

We require several new team members who:

- have their C.A. designation or are interested in a career as a chartered accountant or may be an experienced non-degree accounting technician
- demonstrate great communication skills
- plan a long-term career in public accounting
- have their own entrepreneurial spirit
- derive personal satisfaction from helping small, medium and large private companies and individuals grow their business
- want to make a competitive remuneration package

What we don't require are:

- weekends when you should be with family or friends
- in excess of 1,750 chargeable hours
- sitting in traffic to or from the office
- waiting for the elevator when you finally get there
- having to pay for parking
- a suit 5 days of the week

If you are ready to think about the benefits of these working conditions, please forward your resume to:

HORNE & CO.
CHARTERED ACCOUNTANTS
855 BRANT STREET
BURLINGTON, ON L7R 2J6
Attn: Mr. Gord McNiven, Partner
FAX: (905) 632-4034

170 Daycare

BABYSITTING available in my home. No pets. Non-smoker. 693-9215.

EXPERIENCED daycare, Mother of two. Creative crafts, outings, nutritious lunches, babies welcome. 876-0620.

175 Domestic

EXPERIENCED cleaning lady available. Quality cleaning. Reasonable rates. References available. Call Debbie, after 6, 875-2085.

210 Personal

PREGNANT? Decisions to make? Call us we're here to listen. 875-1245.

220 Transportation

CAR pool needed, Acton to Oakville (Dundas), willing to pay part of the gas. Paula, 905-703-0771.

LOOKING for Kitchen/Waterloo commuter for rides. Will pay gas. Phone 693-9187.

226 Vehicles Wanted

\$3000-\$35, Cars wanted. 905-457-5713. Stop car theft, sell to licensed recycler. 905-457-5713.

PLEASE RECYCLE THIS PAPER

230 Vehicles For Sale

1970 CHEVY Nova, 6 cylinder, 2 door, body great shape, needs brakes, trunk pan, excellent project car. \$1,600. O.b.O. 693-0327.

1989 Chev S10 Tahoe, Certified. Phone 878-7689.

1998 FORD F150, auto., V6, 28,000 miles and full size \$26,000. 878-7343.

250 Business Opportunities

ENTREPRENEURS. Parttime/fulltime to offer innovative legal coverage. Commission\$ paid daily. Training provided. Taped message, 888-290-4494.

280 Wanted To Rent

HOUSE or T.H. in Milton for August 1 or earlier. Refs. available (519) 766-9270.

285 For Rent

3 BEDROOM bungalow available August. 1. Non-smoker preferred. \$1,100. + utilities. 878-2670.

285 For Rent

COUNTRY home 3 bdrms., 4th Line, N. of Hwy. 5, \$1,000/mth. + utilities. Horse OK. 905-693-1208, 613-359-5842.

290 Apartment For Rent

2 BEDROOM apt. available, July 1 '99. Downtown Milton. Please call after 6. (905) 878-8007.

ACTON, 3 bedroom Victorian semi \$1,000. Large 2 bedroom apartment w/basement, \$725 plus utilities. 519-853-5080 or 519-853-5352.

AVAILABLE July 1. 2 Bedroom Apartment. \$920 accept for cable & phone. Call 905-693-9658.

DOWNTOWN Milton one bedroom, upstairs apt. No pets \$575 + utilities. Available August. 875-0935.

LARGE 3 Bedroom Apartment. \$900/month + utilities. No pets. 878-3489.

155 Skilled Help

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Due to our growing size we are currently seeking a **LICENCED TECHNICIAN**
Please contact Larry Gibson
878-1672

WANTED

Licensed Trailer mechanic to start immediately for established firm. Wages based upon experience.

No Phone Calls.
Please fax resume to
(905) 878-6937

NEEDED - Fitter-Welders, Mig & Tig aluminum, as well as custom work. 1-800-668-7134, ext. 141.