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metrolandmedia
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Part-Time Sales Advisor

THE OPPORTUNITY

The Hamilton Spectator, a division of Metroland Media Group Ltd., currently has openings for **Part-time Classified Sales Advisor**. This position will consist of approximately 25-30 hours per week.

KEY ACCOUNTABILITIES

- Be comfortable taking incoming calls as well as making outbound calls to solicit additional business for special features
- Be a motivated professional with superior customer sales and service skills
- Develop strong relationships with customers to build business opportunities
- Be well organized and able to meet daily deadlines
- Have excellent communication and presentation skills
- Responsible for assisting clients with advertisement copy and design as well as with Metroland marketing programs
- Researching advertisers in competing publications and websites and prospecting and developing new clientele
- Accurately create ad text for the online listing with close attention to detail

WHAT WE'RE LOOKING FOR

- Possess superior customer service skills and enjoy working in a customer service environment.
- Two years of experience with Microsoft Office (Excel, Word & Outlook is a must)
- Show ability and drive to build and develop effective relationships with clients
- Demonstrate strong telephone and sales skills, as well as excellent typing, spelling and grammatical skills
- Metroland Media is a PCI compliant company and requires people in this role to take PCI training to handle credit cards in a safe and compliant manner

Metroland is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Metroland will endeavour to provide accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to a disability during the recruitment process, please notify the hiring manager upon scheduling your interview.

If this sounds like a fit for you,
 please apply by June 30, 2018:
<https://careers-en-metroland.icims.com>

Job # - 2018-3050

We thank you for your interest however only those candidates receiving an interview will be contacted. No phone calls or agencies please.



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Health Care/Medical

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ANNIVERSARIES



Congratulations to Daniel and Barbara Varanelli Who Celebrate Their 40th Anniversary on July 1st, 2018

Love and Best Wishes from your children Christine (Jack) and Michael (Jacklyn) and your beautiful granddaughters, Samantha, Mia, Blair and Gabriella.

MARRIAGES



**Congratulations to
 Shannon Briginshaw
 and Stuart Colvin**

on your wedding
 December 30, 2017
 held at Glen Erin Inn and Spa
 in Mississauga.



Love and best wishes from
 Fran and Wilbert Colvin,
 Lois Gray and Eric Briginshaw

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