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Part-Time Sales Advisor

THE OPPORTUNITY

The Hamilton Spectator, a division of Metroland Media Group Ltd., currently has openings for Part-time Classified Sales Advisor. This position will consist of approximately 25-30 hours per week.

KEY ACCOUNTABILITIES

- Be comfortable taking incoming calls as well as making outbound calls to solicit additional business for special features
- Be a motivated professional with superior customer sales and service skills Develop strong relationships with customers to build business opportunities
- Be well organized and able to meet daily deadlines
- Have excellent communication and presentation skills
- Responsible for assisting clients with advertisement copy and design as well as with Metroland marketing programs
- Researching advertisers in competing publications and websites and prospecting and developing new clientele
- Accurately create ad text for the online listing with close attention to detail

WHAT WE'RE LOOKING FOR

- Possess superior customer service skills and enjoy working in a customer service environment.
- Two years of experience with Microsoft Office (Excel, Word & Outlook is a must)
- Show ability and drive to build and develop effective relationships with clients
- Demonstrate strong telephone and sales skills, as well as excellent typing, spelling and grammatical skills
- Metroland Media is a PCI compliant company and requires people in this role to take PCI training to handle credit cards in a safe and compliant

Metroland is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, Metroland will endeavour to provide accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to a disability during the recruitment process, please notify the hiring manager upon scheduling your interview.



If this sounds like a fit for you, please apply by June 30, 2018: https://careersen-metroland.icims.com Job # - 2018-3050

We thank you for your interest however only those candidates receiving an interview will be contacted. No phone calls or agencies please.





Transit

WORK CLOSE TO HOME

Busy bus fellerb and repair company in Milton looking for:

- **Diesel Mechanics**
- Welders
- **Body Fabricators**
- Labourers

Day shifts only Great pay, benefits and work environment

Please contact us at 905-876-0669 or email resume to hr@m-t-b.com

Health Care/Medica

Health Care/Medica

Medical Office Requires

Part time Receptionist / **Phlebotomist**

for Medical Clinic in Milton.

Email Resume to: apalattao@hotmail.com or healthyfamilyclinic@yahoo.ca

Office/ ministration

OFFICE CATION **ASSISTANT**

required by Appliance Repair Company in Milton. for general office duties. Flexible hours standardappliances @cogeco.ca

find us online at yourclassifieds.ca **Skilled Trades**

HEAVY EQUIPMENT **OPERATOR** BACKHOE **EXCAVATOR**

Minimum 3 years exp. Dz Licence a Must. Az Licence preferred. Local Work

Email resume to: cation@cogeco.ca

ANNIVERSARIES





Congratulations to Daniel and Barbara Varanelli Who Celebrate Their 40th Anniversary on July 1st, 2018

Love and Best Wishes from your children Christine (Jack) and Michael (Jacklyn) and your beautiful granddaughters, Samantha, Mia, Blair and Gabriella.

MARRIAGES

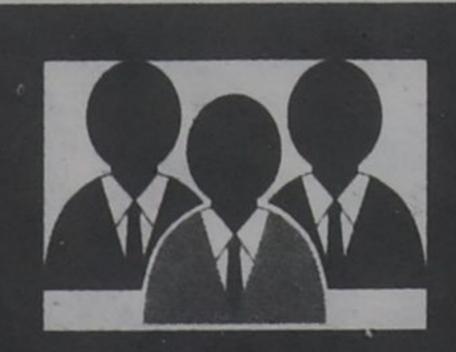


Congratulations to Shannon Briginshaw and Stuart Colvin

on your wedding December 30, 2017 held at Glen Erin Inn and Spa in Mississauga.



Love and best wishes from Fran and Wilbert Colvin, Lois Gray and Eric Briginshaw



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