

**510 General Help**   **510 General Help**   **510 General Help**

**OLON INDUSTRIES**

**BILINGUAL CUSTOMER SERVICE REPRESENTATIVE**

We are in need of a dynamic, energetic and experienced Bilingual Customer Service Representative for our manufacturing facility located in Georgetown, ON.

**Key Responsibilities:**

- To diplomatically deal with our French-speaking customers, ensuring we are communicating effectively
- Accurately records, process, maintain and follow-up on orders and requests via phone, fax and email, in a prompt, professional and accurate manner
- Ensure customer needs and internal reporting requirements are both satisfied
- Handle internal and external transactions; return material authorizations, credit requests and corrective action requests (CAR)
- Serve, as a communication link between Customers, Operations, Logistics and Sales staff to assure responsiveness to customer needs
- Manage customer specific requests on an ongoing basis including labeling and inventories
- Expedite answers to customers on pricing and product availability inquiries
- Problem resolution involving short shipments, incorrect goods, pricing errors, etc
- Maintain Open Orders Report, Back Orders Report and ensuring all planned production has been scheduled

**Minimum Qualifications:**

- 1-3 years experience in a Customer Service role, manufacturing environment preferred
- Ability to effectively communicate (verbal and written) fluently in English and French
- Excellent computer skills including Microsoft Office Suite
- A proven ability to be detail-oriented, well organized, innovative and adept in the skills of problem solving
- Ability to work under pressure in a deadline driven environment
- Exceptional communication skills both verbal and written

Come work at a growing company that offers competitive wages and benefits, pension plan, team atmosphere and opportunities for advancement.

If interested please submit your resume by October 5th, 2007 to: [resumes@olon.com](mailto:resumes@olon.com) Or fax: 905-877-7383

We would like to thank you in advance for your interest in this opportunity, however, only those applicants selected for an interview will be contacted.

Visit our website at [www.olon.com](http://www.olon.com)

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**LOT/CAR WASH PERSON REQ'D**

Dealer in Milton looking for lot/car wash person with some mechanical abilities. Must have valid driver's licence. Experienced person preferred.

**Please fax resume to:**  
905-876-4857 or  
**Call Paul @ 905-876-2838**

**mature part-time DELIVERY PERSON**

Heavy Lifting. Must have clean driving record. Drop resume at:

**BULLDOG APPLIANCES**  
55 Sinclair Avenue, Unit #2, Georgetown  
Call: 905-702-1182

**SEARS CARRIERS**

Reliable individuals needed once or twice a month for door to door catalogue delivery

in **Milton/Acton/Georgetown** areas  
Call: 905-873-0103  
leave message with name, phone and address  
Email: [echo\\_mandy@yahoo.ca](mailto:echo_mandy@yahoo.ca)

**STUDENT POSITION**

Mature students (16-years of age and older), to work at a daycare from 4:00 pm - 6:00 pm. Light cleaning involved.

Please call:  
**905-877-4376**

**514 Salon & Spa Help**   **514 Salon & Spa Help**

*Venere Salon & Spa is expanding into Milton!*

Why not explore your creative side with the very best this industry has to offer? Whether you're interested in joining our team as a **Stylist, Assistant/Apprentice, Esthetician or Customer Care Representative**, Venere offers you the professional development, support and passionate work environment you need to excel.

*Please e-mail resumes to: [jess\\_hr@salonvenere](mailto:jess_hr@salonvenere.com) or fax to Jess at (905) 847-3847.*

**515 Skilled & Technical Help**   **515 Skilled & Technical Help**

**J. CURRIE PLUMBING**

Growing Milton-based Plumbing Contractor

\* **Licensed Plumber** - Gas license asset  
\* **4th or 5th Year Apprentice** - Custom residential & commercial plumbing exp.

Seeking highly motivated individuals with excellent mechanical skills able to work in a high-paced environment and do a safe, efficient job.

**Call: 905-699-1473 for interview**

**RECEPTIONIST / ORDER ENTRY CLERK**

Knowledge with computers, excellent telephone manners and good communication skills. We provide benefits and pension. Salary is commensurate with experience.

Fax resume: 905-877-6205

Email to: [jmistry@parkthermal.com](mailto:jmistry@parkthermal.com)

Or send resume to:

Park Thermal International (1996) Corp.  
62 Todd Road Georgetown, Ontario L7G 4R7

**VANDONGENS GARDEN CENTRE**

- Cashier
- Sales
- Cleaner
- General Labourer

Full or part time available.  
Call: 905-878-1105

**Class A Truck Mechanic & Apprentice**

Required for afternoon shift.

**Please apply at:**  
**Active Transport**  
**363 Bronte St., Milton**

**Mister Transmission**

in Milton is looking for an **Exp. Transmission Re-builder & an Exp. Installer.**  
Call Bill at: 905-878-8426, weekends 905-334-2107

**525 Office Help**   **525 Office Help**

**PART-TIME RECEPTION NEEDED**  
**Real Estate Office - Georgetown**

Evening & wkend shifts needed. Flexibility of hrs & commitment a must. Ideal candidate-upbeat personality, quick learner, good multi tasker & can handle varying personalities! Phone & computer knowledge required. Long-Term Part-Time commitment only. Please send resume to: Royal LePage Meadowtowne Realty, 324 Guelph St., Georgetown, L7G 4B5, email - [juliekling@royallepage.ca](mailto:juliekling@royallepage.ca)

**532 Retail Sales Help**   **532 Retail Sales Help**

**Grooms Position @ Dragonwood Farms**

Accommodation available. Must have vehicle. "A" show barn located on 9th line N. of Steeles Ave., E. of Trafalgar Rd.  
Call: 416-720-1019

**525 Office Help**

**Marketing & Promotion**

Position with CNLA (Not-For-Profit Environmental Hort. Assoc.)  
**Check:**  
[www.canadanursery.com](http://www.canadanursery.com)  
for details.

**WILDWOOD MANOR RANCH**

Requires

**HOUSEHOLD HELP**

Hours flexible, some weekends.

Call: 905-877-6852

**FRESH FACES NEEDED**

**KIDS \* TEENS**  
**ADULTS \* PETITES**

for movies, fashion, catalogue work \$15-\$80/hr  
**PLEASE CALL 905-336-5455**

**WOODWORKING SHOP**

in Georgetown  
Requires full-time reliable persons. Some heavy lifting required. No experience necessary, will train. Apply in person to: 9 Academy Road  
**905-877-6757**

**HOMEWORKERS NEEDED!!**

To Assemble Products, Stuffing Envelopes, Mailing/Processing Circulars, Online Computer Work available. Up To \$1,500/Week. No Experience Needed! FREE information at:  
[www.Jobs-WorkConnection.com](http://www.Jobs-WorkConnection.com)  
Reference: 3-113

**CORKS WINERY**  
**Part-Time HELP WANTED**

Must be 19 years or older. Some moderate lifting involved.  
Please call: 905-873-6663

**Babies Wanted!!**

Do you want your baby and kids on TV Commercials and Modelling jobs? Top Agency looking for children 6 months +. Let them start saving for their future now...

Parents Call 416-221-3829

**FULL-TIME KENNEL HELP**

Must have own transportation.  
1pm-7pm Mon-Fri;  
9am - 6pm Sat & Sun.  
Call: 905-257-5927

**NOW HIRING**  
**Full & Part Time Assistant Managers & Supervisors**

**below**  
the perfect climate to save

- 2+ years retail experience required
- Excellent organizational skills
- High energy, enthusiasm and an intense desire to be the best
- Passion for providing outstanding customer service
- Competitive compensation

*Interested candidates should send résumé to:*  
[chandy@extremereetail.ca](mailto:chandy@extremereetail.ca)

**Neilson Dairy**

**JOB FAIR**  
Tuesday October 2nd  
9:00 am - 12:00 pm and 2:00 pm - 7:00 pm  
279 GUELPH STREET, Georgetown

Opportunities available in the Warehouse and Production Plant. Approximately 30 hours/week, varied shifts and weekends, heavy lifting required.

Please bring your resume and references.

Other available opportunities include:  
Inventory Analyst and Dispatch (FT and Contract)

**THE OLDE HIDE HOUSE ACTON LEATHER CO.**

**Come work for an exciting retail store.**

The Olde Hide House has opportunities for enthusiastic, courteous and fashion oriented part-time students and day sales staff. You must be able to work a weekend shift. We offer a competitive hourly rate and have a generous discount policy.

Please complete an application available at the Customer Service Desk at:  
49 Eastern Avenue, Acton  
Email to: [megan@ohh.to](mailto:megan@ohh.to)

**525 Office Help**   **525 Office Help**

New Home Sales office in Milton is looking for reliable entry level part-time hostess (students welcome) & administrative positions. Must have computer and e-mail skills, will train.

**Please fax resumes to:**  
905-876-4552

**530 Sales Help & Agents**   **530 Sales Help & Agents**

**GEORGETOWN KIA**

Is looking for **PROFESSIONAL SALES PEOPLE**  
No experience necessary

Demo, flexible hours  
Signing bonus to qualified individuals  
**ONLY LONGTERM SERIOUS APPLICANTS**  
Call Chris directly at: 905-877-7818

**GEORGETOWN KIA**

The fastest growing automaker in the world. Due to huge growth, we require

**PARTS ASSISTANT**

Are you ready for the next level?  
Call Gary Coulson at: 905-877-7818

**Georgetown Volkswagen**

Our growing dealership requires experienced **Sales Professionals** to serve our expanding customer base. You are ready for action and willing to accommodate the active schedules of your customers. In western Toronto's newest Volkswagen dealership, we provide qualified candidates a fully computerized workplace, professional Volkswagen certified training and a comprehensive compensation package that includes a full benefit plan.

**Please reply in confidence to Mark Hughes:**  
Fax - 905.873.1914   Email - [markh@georgetownvw.com](mailto:markh@georgetownvw.com)  
Thank you for your enthusiastic responses. Only qualified candidates will be contacted.

**THE OLDE HIDE HOUSE ACTON LEATHER CO.**

Come work for an exciting retail store. The olde Hide House has opportunities for: **FURNITURE SALES ASSOCIATES** Full and Part Time

We offer flexible hours, a competitive rate and have a generous discount policy. An interior design background an asset.

Resumes to be emailed:  
[steve@ohh.to](mailto:steve@ohh.to)  
Or fax: 519-853-3232

**Swim in a big pond**



**PART-TIME SALES ASSOCIATES**  
369 Mountainview Road South

**WHAT YOU GET:** • Pet care knowledge • Retail training • Competitive wage  
• Employee discounts • Flexible scheduling

**WHAT YOU DO:** • Help pets, customers, broader pet community • Work with pet lovers

**WHAT YOU BRING:** • Flexibility • Enthusiasm for learning & growth in the pet care industry

**PET VALU**  
Better Pet Nutrition

PET VALU is a leading pet speciality retailer with 350 locations across Canada & USA

**E-MAIL: [hr@petvalu.com](mailto:hr@petvalu.com) • FAX: 905.702-0340**  
**Resumes will also be accepted at the store. [www.petvalu.com](http://www.petvalu.com)**