

510 General Help **510 General Help** **510 General Help**



ADESA Toronto, a division of ADESA Auctions Canada Corporation Ltd., owns and operates auto auctions in Canada and the U.S. and provides related services through which used cars and other vehicles are transported, reconditioned and sold to franchised automobile dealers and licensed used car dealers.

We currently have the following positions available at our Brampton location:

LOCKSMITH - must have experience cutting and programming keys for motor vehicles

CONDITION REPORT WRITERS - training will be provided

CAR JOCKEYS - must have a valid Drivers License and clean Drivers Abstract and be able to operate both automatic and standard vehicles

DATA ENTRY CLERKS - must have accurate data entry skills

Requirements for all positions are - successful completion of Grade 12, must be reliable and detail oriented and have the ability to work in a team environment.

We offer a competitive salary, extensive benefit package and a fun working environment. Interested applicants are invited to submit their resume in confidence to:

IMPORTANT: Please indicate which position you are applying for

ADESA Toronto
Attention Human Resources Dept.
55 Auction Lane, Brampton, Ontario, L6T 5P4
Email hrtoronto@adesa.com Fax (905) 790-0306

Only those selected for an interview will be contacted.

First Student Canada

formerly Laidlaw Education Services

A SAFER AND BETTER WAY TO THE SCHOOL DAY

Become a steady, part-time School Bus Driver with us and get \$500+* in Hiring Incentives

- Professional experience not required
- Absolutely free, friendly professional training
- Generous bonus for "B" licence
- Well maintained fleet (all automatic)
- Enhanced value-added employee discount program
- Be part of a world class organization
- Opportunities for extra work and advancement
- Great selection of routes and vehicle sizes
- Perfect for stay-at-home Moms and retirees
- Your pre-schooler can usually ride along with you

1-877-914-KIDS

canadajobs@firstgroup.com

*This is a limited time offer subject to terms that may vary by location.
** Valid from February 25 to March 31, 2008. With this ad.

24-7 Temp Personnel

CERT. C/B FORKLIFT OPERATOR

Required in the material area. Must be willing to pick orders, and do material handling.. \$13.50/hour.
* F/T * Days * Benefits
Tel: 905-790-8367 ~ Fax: 905-790-8003
E-mail: info@24-7temp.com
www.24-7temp.com

GLOBAL INTELLIGENCE RESEARCH

Is now recruiting mystery shoppers in your area. No experience necessary. Mystery shopping is part time work with flexible hours. If you are interested please fill our employment form at:

www.globalinresearch.com

- Drivers Class AZ & DZ &
- Moving Helpers

Required immediately for Milton moving company. Moving exp. preferred.

Call Steve at: 905-878-2823

515 Skilled & Technical Help

A manufacturing company west of the GTA is looking to fill the following position:

- Maintenance Manager**

Please forward all resumes to:
Email: resume.1@hotmail.com

515 Skilled & Technical Help

MECHANICAL ASSEMBLER

Responsibilities include:

- manual milling, drilling and grinding
- electro-mechanical assembly of precision components
- ability to read technical drawings
- energetic, self-starter with organizational skills
- flexible work time required

Dynamic global equipment manufacturer for the plastic injection molding industry offering competitive compensation including employee benefit package.
Submit resume: careers@mhsinc.ca Fax 905-873-0131

Bodyman Painter

Required to work on classic cars, top wages

Please call: 905-875-3740.

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CLEANER

Part-Time. Flexible Hours.

VAN DONGENS GARDEN CENTRE
6750 Trafalgar Road
(corner of Derry and Trafalgar)
905-878-1105

PET HOTEL and SPA in Georgetown

Seeking individual for **FULL and PART-TIME POSITIONS**

Please fill out an application at:
www.beautifulpets.com/jobs

HOMEWORKERS NEEDED!!

To Assemble Products, Stuffing Envelopes, Mailing/Processing Circulars, Online Computer Work available. Up To \$1,500/Week. No Experience Needed! FREE information at:
www.Jobs-WorkConnection.com
Reference: 3-113

HELP WANTED

Georgetown
General Labour Machine Shop

Previous metal working an asset, but willing to train. Occasional outdoor work.

Fax resume to: **905-877-9568**

GENERAL LABOURERS

Needed for busy Firestopping (caulking) company. Work involves various locations within the GTA. Must have transportation to carpool area at Trafalgar/401 or Mississauga Road/401

Please leave message **905-785-7638**

Hutchinson Farm
6202 Walkers Line
Burlington

Greenhouse work

planting geraniums, etc. PT, temporary, flexible hours
\$8-\$10/hr. Contact **Wendy 905-335-2515**
wendy@hutchinsonfarm.ca
hutchinsonfarm.ca for details

KIDS! KIDS! KIDS!

~~Ages 2+~~
Wanted for TV & Movie Jobs!
No Fees! Men/ Women 16-65 yrs.
Needed for same!
No extras
Parents call: (416)221-3829

515 Skilled & Technical Help

CARPENTERS, HANDYMEN and PAINTERS

Guelph-Eramosa Home Builder Seeking **CARPENTERS, HANDYMEN and PAINTERS**

Fax resume to: **519-856-4481**
Or email: cgarvin@charlestonhomes.ca

515 Skilled & Technical Help

OPPORTUNITY IS KNOCKING... IN CLASSIFIED.

525 Office Help **525 Office Help**

PART-TIME SHIPPING COORDINATOR / ACCOUNTING CLERK

A small and growing agricultural export company located in Georgetown is seeking a Shipping Coordinator / Accounting Clerk for approximately 20 to 25 hours per week. The position requires a detail-orientated individual with a positive, professional attitude. Excellent organization skills and the ability to meet deadlines are essential. The successful applicant will combine their strong accounting skills with high attention to detail in preparing purchase orders, invoices and reviewing accuracy of contracts and necessary documentation for export shipments. Proficiency with Microsoft Office and QuickBooks to maintain company financials is required. The candidate will utilize their outstanding communication skills (written and oral) in coordinating shipments with suppliers, Veterinarians, industry partners and foreign customers. The position will also provide administrative support to senior staff in coordinating business activities. French language skills and a livestock background would be definite assets.

Please email resume with salary expectations to:
paul@greavestongenetics.com
Application deadline: March 25th

Light House Promotions Inc. located in Miss. Ontario, a leader and innovator in the promotional industry has two immediate openings:

OFFICE MANAGER w/ Strong Financial Skills

The role encompasses producing accounts rec/pay, budgets, monthly financials and over seeing a rapidly growing team of 8. Preference will be given to those with accounting designations & knowledge of "Simply Accounting" but is not mandatory.

JUNIOR CSR

Minimum 1 year experience.

Please submit all resumes and salary expectation directly to: Bianca Postic
bpostic@lighthousepromo.ca

part-time INSURANCE ADMINISTRATIVE ASSISTANT

Required 20 hours per week.
Must have good computer skills.

Email resume to:
gary@mccaslinhorne.com

Are you looking for a Part time position?

A busy Income Tax Preparation office is looking for Tax Preparer Must have some basic Knowledge of Tax Preparations.

Please e-mail your resume in confidence to:
taxpreparations@hotmail.com

530 Sales Help & Agents

ATTENTION: DYNAMIC SALES REPRESENTATIVES

If you are the Sales Representative we are looking for, you will have high energy, be self-motivated, enthusiastic and want a position with no upper limit on your rewards for working hard.

We will require: Dedication, loyalty, ability to learn a wide variety of products in the automotive graphics industry, initiative, focused approach to meeting goals, ability to establish your own marketing plan.

If you are this passionate and energetic person, be ready to tell us why you are the ONE for this job when you call 905-299-0679.

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Unilock Ltd.

PROJECT ADMINISTRATOR

Unilock Ltd., the leading manufacturer of concrete paving stones and retaining walls, has an immediate opening for the position of Project Administrator at our Georgetown Head Office.

the primary job functions include

- Commercial projects sales support and assistance to the Unilock sales team
- Follow through with project lead generation and tracking from various sources
- Maintaining project files, ensuring pricing approval by the Ontario Sales Manager
- Supporting communication between the Territory Managers and their customers
- Fulfill literature request
- Staff trade and retail shows where required

required education and skills

A minimum college level graduate with preference to those with a diploma in Certified Architectural Technology, Certified Landscape Technology, Certified Engineering Technology or Interior Design. A valid Ontario driver's license. Have a professional approach to problem solving with a high level of verbal and written communication skills with competency in Word and Excel.

Unilock Ltd. offers a competitive salary and excellent employee benefits. If you are interested in a challenging position, and pursuing a career in a fast paced sales environment, we'd like to hear from you.

Interested applicants, please submit resume with salary expectations in confidence to:

Dave Laurie, Sales Manager
Commercial Sales
287 Armstrong Avenue Georgetown, ON, L7G 4X6
Email: dave.laurie@unilock.com

Unilock regrets that due to the volume of applicants only those selected for an interview will be contacted.

535 Hospital, Medical, Dental

Compassionate Care Health Services

Is seeking PSW's and HCA's for Georgetown and surrounding areas. Must have own transportation, be reliable and available to work some week-ends/holidays and variable hours.

Please send resumes by e-mail to:
tammycompassionatecare@cogeco.ca
Or fax to: 905-702-7044

535 Hospital, Medical, Dental

DENTAL ASSISTANT LEVEL II

FAST PACED OFFICE

Some Experience Preferred.
Saturdays and evenings required.

Reply to Box office# P.O. Box #2558
280 Guelph Street, Unit #29
Georgetown, ON L7G 4B1

530 Sales Help & Agents

EXPERIENCED STORE MANAGER INSIDE / OUTSIDE SALES REPRESENTATIVES

Full-Time and Part-Time

Fox Digital are currently recruiting enthusiastic sales reps, and management trainees for the Georgetown area to join our team. Must have cellular and 2-years sales experience.

Please fax resume to: **416-630-7181**
Or email: humanresources@foxwireless.ca

530 Sales Help & Agents

540 Hotel Restaurant

Experienced Servers & Bartenders

family restaurant, in Georgetown.
Fax 905-702-8824
email smittysrestaurant@bellnet.ca

540 Hotel Restaurant

Looking for Part-Time Wait Staff

Smart Service Cert.
Drop off resume at: Chasers, 327 Bronte St. S. or email to: traceyberube@yahoo.ca

700 Home Improvements

AQUARIUM cleaning and regular maintenance. Free estimates! Call Craig 416-587-6750.

700 Home Improvements

ASHGROVE Chimney & Masonry Repairs. Chimney rebuilt's. Seniors discount. Jim Stroud, cell 905-864-5045.

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Please fax resume to: **416-630-7181**
Or email: humanresources@foxwireless.ca

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545 Teaching Opportunities

Growing Education Company seeks QUALIFIED TEACHERS

To join a winning team of professionals.

- Adult Students • Reduced Class Size
- Attractive Wage • Benefits Package

If you enjoy the challenges and rewards of teaching, apply today:
Email: careers@summitlearning.ca
Fax: 905-648-3367
No Phone Calls Please

545 Teaching Opportunities

HALTON HILLS CHILD CARE CENTRE

Requires **Supply Staff**
experience with children would be an asset

Please fax resume to: **905-877-9111**
Attention: Grace

GARAGE Door and Opener Services. Fast and professional repairs and installations. Easy Up Doors. 905-873-9867.

KITCHEN renovations, ceramic tile, laminate flooring, drywall repairs, painting. Call 416-807-8308.

MARK Guitard Paint and Drywall. Free Estimates! Call 905-873-2713.

Check it out in the classifieds!