

510 General Help **510** General Help **510** General Help

Need Help Finding Work?



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HOMEWORKERS NEEDED!!

To Assemble Products, Stuffing Envelopes, Mailing/Processing Circulars, Online Computer Work available. Up To \$1,500/Week. No Experience Needed! FREE information at: www.Jobs-WorkConnection.com Reference: 3-113

514 Salon & Spa Help **514** Salon & Spa Help

Experienced Hairstylists and ESTHETICIANS WANTED

New Salon opening in Georgetown
 • Good wages and commission
 • Ongoing advanced training
905-686-4128
1-800-618-9684

HAIR STYLIST
 and **EXPERIENCED NAIL TECHNICIAN**
 Call Chris
647-234-1846

Busy Milton Salon & Spa is currently hiring for the following positions:
Full-Time & Part-Time ESTHETICIAN
 Please call Toni or Vince at Shear Pleasure Salon & Spa: 905-878-5751

AESTHICIAN and RMT
 Required for Established Day Spa in Georgetown. Wages or Rent Space.
Call: 905-873-4907

520 Computer Data Processing **520** Computer Data Processing **520** Computer Data Processing **520** Computer Data Processing



Sheridan Nurseries

EMPLOYMENT OPPORTUNITY!

Sheridan Nurseries Head Office, Georgetown, is actively searching for an: **IT/POS ASSISTANT**

An energetic, detail oriented, self starter to provide end user support in a fast paced environment with various types of computer equipment and applications. A strong background in Point of Sales (POS) systems is an asset, preference given to candidates with OMNI POS experience. Also assisting the IT Department with a variety of administrative duties reporting directly to the IT Manager. This exciting position is based out of our Head Office with occasional travel to other Sheridan locations.

Accountabilities

- Responsible for answering support calls in a timely manner,
- Ongoing POS procedure development and documentation updates,
- POS software development and training as required,
- Crystal report development.,
- Install, maintain and troubleshoot POS hardware and software as per Company standards,
- On call for both evenings and weekends as scheduled,
- Database and spreadsheet development.

Skills Required

- Experience with POS system an asset (retail cash lane equipment),
- Knowledge of Microsoft Software Applications (Outlook, Excel, Word, PowerPoint),
- Excellent communication skills and good attention to detail,
- Ability to work independently and meet service objectives and deadlines,
- Must have valid drivers' license and reliable vehicle required. Travel expenses reimbursed as per policy.

Apply to
Lynda Ferguson, IT Manager, Sheridan Nurseries,
RR#4, 12302 10th Line, Georgetown ON L7G 4S7
Fax 905-873-2478
E-mail: lferguson@sheridannurseries.com

We want to thank all applicants for their interest; however only those selected for an interview will be contacted

TORONTO AUTO AUCTIONS NOW HIRING 12 Individuals For Part Time ONLY
 Tuesday days and Thursday nights approx. 6-24 hours per week. Candidates will work with auctioneers on sale days and assist them in taking bids on vehicles both at the block and on the internet (computer experience necessary). Must be able to multi-task in a fast paced environment. Full training provided.
Please fax resume to Judi @ (905) 875-2910 or e-mail to taajobs@manheim.com

TEMPORARY MERCHANDISER
 An Int'l merchandising company is seeking temporary set-up personnel (approx 35 hr/wk for 6 weeks) for the Milton area. Valid driver's license and vehicle required for travel, as well as the ability to lift approx 40 lbs. KM reimbursement offered. Previous merchandising experience preferred.
Please fax resume to 1-800-861-8292

CALEDON CATERING @ TRAFALGAR GOLF CLUB
 Is looking for
 •Exp. Cooks
 • Exp. Line Cooks
 Please Fax: 905-878-1699
 or Call: 905-878-5566

GEORGETOWN CHEVROLET INC.
 Is offering an incredible opportunity for a Licensed Auto Body Technician to join our professional grade team. Please forward resume to:
 Attention: Dawn
 Fax: 905-877-4418
 Email: edsouth@georgetownchev.com
 Or drop off to: 33 Mountainview Road, North

Help Wanted
 On farm in Halton Hills doing hay. Jun-Sept. Must be physically fit/able to lift 45lbs repetitively. Great for students. \$14/hr.

FIFTH WHEEL FUEL BAR is accepting applications for:
FULL-TIME MIDNIGHT CASHIER & PART-TIME CASHIERS
Please Fax resumes: 905-878-9303
Attn: Dave or drop off in person to Fifth Wheel Corporation, 40 Chisholm Dr., Milton, ON L9T 3G9

515 Skilled & Technical Help

ThermalAir
Licensed HVAC & Refrigeration
 Must also have G-1 gas licence. Let us know \$\$
For interview call 905-843-9220 or fax info to 905- 843-0912

Part-Time/Full-Time ESTHETICIAN

Busy Milton Salon, requires a p-t/f-t Esthetician. Negotiable wage.
Call: 905-693-0878
Ask for Norma or E-mail resumes to: neocentrix@bell.net.ca

515 Skilled & Technical Help

FULL-TIME Experienced Carpenter Required For RENOVATION COMPANY
 Must be reliable, have own transportation and tools. Experienced applicants need only reply. Please call Doug
519-855-6201 or 905-703-1203

525 Office Help

Payroll / Accounts Payable Administrator
 Prepare computerized payroll for 100 salaried and non-salaried employees and related remittances. Review eligibility of hourly paid employees for wage increases and benefits eligibility. Process all payments of invoices and staff/volunteer expense reports. College diploma in accounting or payroll. Minimum of 3 years experience with full cycle payroll processing. Strong skills in Simply Accounting and Excel. Knowledge of CIMS-HR an asset.
Forward your resume by 4pm, June 8, 2007 to: Links2Care 36a Armstrong Avenue, Georgetown, ON L7G 4R9 Attn: Victoria Drew, Finance Supervisor Fax: 905-873-6195 We thank everyone for their interest but only those selected for an interview will be contacted.

OFFICE HELP PART-TIME SECRETARY/ RECEPTIONIST REQUIRED FOR BUSY MILTON REAL ESTATE OFFICE
 Real Estate experience preferred, but would be willing to train the right person.
Please fax resume to: 905-878-7029
Attention: Christina Strating or email: cstrating@remaxcentre.ca

ELECTRICIAN WANTED
 Local busy electrical contractor looking for an **ELECTRICIAN**
 Good wages. Commercial / residential work.
 Please fax resume to:
905-873-3993

ADMINISTRATOR
 With strong leadership skills for Medical Rehab. Clinic
 Fax Resumes to: **905-877-1190**
 Or email to: georgetown@medrehabgroup.com

525 Office Help

Sheridan Nurseries
EMPLOYMENT OPPORTUNITY!
 Sheridan Nurseries Head Office, Georgetown, is actively searching for an:
ACCOUNTS PAYABLE ASSISTANT
 An individual with exceptional data entry skills and strong attention to detail to compute, classify and record numerical data to keep financial records complete. Perform a combination of routine calculating, posting, and verifying duties for use in maintaining accounting records

Responsibilities

- Data entry and filing of invoices,
- Cheque matching;
- Handle A/P related phone calls,
- Travel to garden centres in Greater Toronto Area during peak times to assist with invoice and OMNI account receivable data entry,
- Assist other departments/locations with projects, managing multiple priorities as required,
- Relieve head office receptionist as needed,
- Other duties and projects as assigned.

Skills Required

- Basic accounting skills,
- Intermediate computer skills,
- Flexible with strong ability to multi-task,
- Must have own vehicle and valid drivers license.

Apply to:
Laurie Paulikot, Accounts Payable Supervisor,
Sheridan Nurseries, R.R. #4 12302 10th Line
Georgetown, ON L7G 4S7
Fax: 905-873-2478
E-mail: lpaulikot@sheridannurseries.com

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GENERAL LABOURER
 Required for Pallet Company located in Erin
 Full-Time Days
 Transportation required.
 Wage Review after 30 days.
 Fax resume to: **519-833-0644**
 Or call: **519-833-0255**

Here's The Scoop.....
 Craig's Ice Cream is looking for students for the summer ice cream season.
 Forward your resume to:
 The Independent Free Press
 P.O. Box #2552
 280 Guelph Street, Unit #29
 Georgetown, ON L7G 4B1

HELP WANTED
 Post Secondary Students and mature persons required on Strawberry Farm in Huttonville area for customer service. Beginning mid-June for approximately 4 weeks.
 Please call: **905-455-8155**

OPPORTUNITY IS KNOCKING... IN CLASSIFIED.

525 Office Help

RECEPTIONIST
 Required Saturdays 10am - 3pm Year-round.
 Please send resume to:
nick@legendarymotorcar.com