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Canadian COLLEGES ROCK!

DELIVERED TO TARGETED HOUSEHOLDS AS AN INSERT TO METROLAND COMMUNITY NEWSPAPERS

editorial:

- Ontario Colleges Offer the Best!
- Safe and Sound: Safety and Security
- What's New? The Latest College Offerings Across the Province
- College Life: Not all Work and Not all Play
- Money Wise: Financing Your College Education
- Program Options: The Sky's the Limit

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Part-Time / Full-Time Casual
Georgetown / Acton area

Small Landscape Company specializing in upscale residential. Looking for hard workers who work well unsupervised and pay attention to detail. Will train. Please send resume to: P.O. Box 2568, 280 Guelph Street, Unit #29, Georgetown, ON L7G 4B1.

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To Assemble Products, Stuffing Envelopes, Mailing/Processing Circulars, Online Computer Work available. Up To \$1,500/Week. No Experience Needed! FREE information at:
www.Jobs-WorkConnection.com
Reference: 3-113

REAL ESTATE LAW CLERK

required for Milton Law Office. Excellent salary and benefits.
Fax resume to Sharon: 905-639-0459 or E-mail: sharon@haber-lawyer.com

P/T ADMINISTRATIVE ASSISTANT (Non-Smoker)

HOPE PLACE CENTRES HALTON RECOVERY HOUSE

(Trafalgar Road & Steeles)

Hope Place Centres requires a part-time admin assistant to the Executive Director. Responsibilities include: Administrative support to the ED, Monitor special events and reminders for the ED, Grant/Proposal writing, Filing confidential information, Website and email administration. Qualifications include: Minimum 3 years' experience of administration and secretarial functions; Knowledge of substance abuse and addictions; Strong organization, communication and written skills; Excellent skills in Word, Excel and PowerPoint.

E-mail Resume to: Jacqie@haltonrecoveryhouse.ca

OFFICE CLERICAL

Accounts Receivable, Order Entry and Invoicing support. Further duties include switchboard reception, mail and courier packaging, filing, etc. as assigned. The applicant must be personable, organized and detail oriented, with excellent verbal and written skills to work in this fast-paced environment.

Please send resume including references to: c/o Milton Canadian Champion Box# 25A - 555 Industrial Dr., 2nd Floor Milton, Ont., L9T-5E1

Administrative Assistant

Wanted for busy office. Must be efficient & eager to learn with good telephone manner. Technical training will be provided.

Fax/email resume: don@anitacutaia.ca fax: 905-878-7678

Medical Distribution Company

in Milton is currently seeking a temporary full time person to perform general office duties. Must have a good working knowledge of computers and any experience in MAS 90 software is an asset but not required.

Fax resume to 905-876-1004 Email: ca.harris@on.aibn.com

GEORGETOWN KIA

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Attention: Jewels, Service Manager
Or apply in person to:
314 Guelph Street Georgetown, ON

All applicants will be considered regardless of experience.

MERIDIAN AUTHORIZED ADT DEALER

(Milton-based) requires:

SALES / CUSTOMER SERVICE POSITIONS

Great opportunity for students. No experience necessary. Will provide training. Above average earning potential. Commission + Bonus.

Send Resumes to: Fax: (905) 876-4725 or Email: hr@meridianelectric.ca

Part-Time Counter Help required at The Dry Cleaner in Georgetown

Fridays: 5pm-9pm; Saturdays: 1:30pm-7pm; and Sundays: 10am-5pm

E-mail Resume to: evaob365@hotmail.com, Fax: 905-876-4132 or Apply In Person: Real Canadian Superstore - The Dry Cleaner

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Georgetown Location WALMART

Is seeking mature applicants for

OVERNIGHT STOCKER

Must be able to work 11:00 pm to 7:00 am. Apply in person with resume to Customer Service Desk, located at Mall entrance. Must be available

Crawford's

We are looking for friendly, out-going people to help with customer service in our bakery and specialty food shop on Saturdays, Sundays and holidays. A minimum of five years work experience is required for this permanent part-time position. Interested people may call Bob or Kelly at:

905-451-0347

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Laidlaw is an equal opportunity employer.

Wajax Industries has an immediate opening for a Shipper/Receiver.

The successful candidate will be responsible for the receiving and shipping of equipment and products at our Milton facility. Other duties such as helping clean equipment and shop will also be part of the job requirement. Candidate must be able to work with minimum supervision.

If you are interested in this position please send resume to Attention: Brian Nelles
Wajax Industries
Milton, Ontario, L9T- 5H3
E-mail: bnelles@wajax.com

A busy furn. Restoration co. req's high energy individuals to qualify leads. No telemarketing. Strong verbal communication skills a must. \$10/hr. Paid training. Up to \$14/hr. +bonus when fully trained. Days, evgs, wknds. Hwy's #7/ 50.
Send resume to: tmchrdept@hotmail.com

\$15/hour Telemarketer Wanted

Evenings 5-9
3-4 days a week for busy insurance office

Fax/email resume to: Nicole nicole@anitacutaia.ca fax: 905-878-7678

Full-time GROOM

On Horse Farm 7:00 am-4:00 pm
Call Peter at: **905-877-0545**

SUMMER MAINTENANCE ASSISTANT

Needed for Outdoor Education Centre, Georgetown. 17 week summer contract at \$11/hour
E-mail cover letter and resume to: Bill Elgie, Director - Norval Outdoor School belgie@ucc.on.ca

ORDER PICKERS

Entry Level Position

Evening shift for Milton Warehouse
Starting at \$11 - Must be dependable, passionate, hard working,
Own transportation recommended

OPPORTUNITIES FOR ADVANCEMENT

Fax resume to: 905-878-9010 Attn: Guy Ramsay

Full-time or Part-Time Help Wanted. We are looking for a responsible person that is available days and/or evenings.

Apply at: **DAIRY QUEEN**
188 Guelph Street - Georgetown

REDWOOD PET RESORT

Requires long-term permanent FT (mature)/PT (student) staff. Pet Experience an asset. Able to work outdoors/customer service skills/available weekends and holidays. Competitive wages. **If you are an energetic multi-tasker fax resume to Idona 905-878-1154 or e-mail to redwood@redwoodpetresort.com.**

RECEIVER

Manufacturer of Groundwater Monitoring Instruments requires a person to receive all inbound materials & purchases. Duties include data entry and inventory maintenance. Ability to operate a forklift truck would be an asset. Some light assembly work also required. Apply in writing to:

Solinst
Email: job10@solinst.com
Fax: (905) 873-1992

ASSEMBLY WORKER

Growing manufacturer of groundwater monitoring instrumentation requires a worker for light mechanical and electronic assembly.

Applicants should be mechanically adept, accustomed to working with small parts, have some electronics assembly and soldering experience.

Apply in writing to:

Solinst
Email: job2@solinst.com
Fax: (905) 873-1992

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EVENT COORDINATOR

To market Int'l Educational fairs to Colleges/Universities. 20hrs/wk start. Some travel req'd, operation based in Milton, ON.
Fax resume to: 905-864-0580 or E-mail: info@ICEunlimited.com