



RWTO presents chalk chats

Halton Hills Public Library Director Jane Diamanti (right) recently accepted a copy of *Chalk, Challenge and Change*, a book produced by the Retired Women Teachers of Ontario (RWTO). The 400-page book is a collection of stories aimed at capturing the heritage of classrooms across the province from 1920 through 1979. Of the stories, many were taken from RWTO members over 90 years of age, and local member, June Durrant (centre) has some of her reminiscences in the book. She was joined by Jo MacLean, (left) president of the Lydia Snow Branch of RWTO as they recently presented the book.

Photo by Ted Brown

Acton student wins biz plan prize

April Mitchell of Acton High School was a winner in Halton Region's 2006 RBC Business Plan Competition

Mitchell won the fifth place prize of \$100 for Young Gogh Co., an art program for youth to explore and expand their artistic abilities;

The top prize of \$1,000 went to an Oakville student for his plan for a retail clothing store specializing in high-quality denim products and superior customer service. The Halton Region Business Development Centre invited all Halton high schools to submit their best plans, which were then judged by members of the business community.

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EMPLOYMENT OPPORTUNITY

BUILDING PERMIT COORDINATOR
Posting No. 200629

Responsibilities:

- Respond to counter and telephone enquiries related to building permit applications.
- Process all permit applications, organizing submitted documentation and inputting in the Amanda tracking system.
- Circulate through the approval stages - to internal department staff and to external departments and agencies. Coordinating, tracking, monitoring and expediting the application review process.
- Provide administrative support to Plans Examiners and the Intake Analyst as required.
- Receive payments for permits and applying payments in the Amanda system.

Qualifications:

- 2-year diploma in a business, administrative and/or related technical field or equivalent is required.
- Minimum of 4 years experience in a related environment.
- Excellent communication, interpersonal, organizational and customer service skills.
- The candidate will possess excellent documentation and record keeping skills with an aptitude for figures.
- Knowledge of municipal law in relation to risk and liability issues is preferred.
- Must satisfy and complete mandatory courses given by Ontario Building Officials Association (General Legal/process).
- A demonstrated ability to work under time constraints and workload pressure is necessary.
- Must have excellent computer skills with proficiency in Microsoft Office and the Amanda System.

Salary Range: The salary range for this full time position is \$41,309 - \$49,177 per annum

Qualified candidates may submit a detailed resume in confidence by 4:30 p.m., Friday, August 4, 2006. Please quote Posting No. 200629 on your resume.

Ms. Jacqueline Kerr
Manager of Human Resources
Town of Halton Hills
1 Halton Hills Drive
Halton Hills ON L7G 5G2
Fax: 905-873-1431
Email: humanresources@haltonhills.ca 101

We thank all those who apply, but advise that only those applicants selected for an interview will be contacted.

Personal information is collected under the authority of the Municipal Act, 2001 (S.O. 2001, c.25) and will be used to select a candidate. Questions about this collection should be directed to the Manager of Human Resources.

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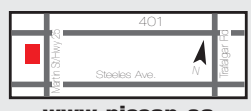
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