

505 Careers



Established in 1991, Credico Marketing is the number one credit card acquisition company in Canada. Credico Marketing specializes in marketing financial products for an elite and expanding client collective: BMO, TD, CIBC, Visa Desjardins, as well as large retail chains such as Wal-Mart & Canadian Tire. Credico Marketing is a multinational enterprise with offices throughout North America and Europe.

**IF YOU ARE LOOKING FOR:**

- An exciting sales career opportunity working with a highly successful company
- The freedom to create a schedule that meets with your needs
- The opportunity to grow in a stimulating environment (financially & professionally)

YOU HAVE COME TO THE RIGHT PLACE! We currently offer career solutions in the field of credit card procurement.

**For more information, contact:**  
**ben.campued@credico.com**  
**1-866-273-3426 Ext. 275**  
**www.credico.com**

510 General Help



**TOYOTA GEORGETOWN**

requires

**PARTS ADVISOR**

**Rapidly growing dealer, very busy shop.**  
**Toyota experience an asset.**  
**Fax resume in confidence to:**  
**Doug Dockstader**  
**905-877-4619**



We are an ever growing progressive Cartage company in business since 1949. We are located in the west end of the city and are looking for a **Licensed Truck and Coach Mechanic**. We offer an excellent wage, benefit and shift bonus package. You must be a team player able to work with minimal supervision.  
**Please forward all resumes:**  
**attn. S. Pascoe** By fax **416-239-3394** or email: **spascoe@generalcartage.com**

510 General Help



**Exciting New Career Opportunity**

North America's fastest growing health and wellness company is now looking for Managers and Management Trainees. Opportunity of a lifetime. Remuneration from \$22K for Trainees to \$55K+ for qualified Managers.  
 Please send resumes to:  
**centerjobs@truestarhealth.com**



**Our Acton Location**  
 (located in the SOBEY'S Plaza)  
 is currently looking for a  
**HEALTH COUNSELLOR**  
 Permanent Full-Time Career Opportunity.  
 Please fax resume to: **519-853-8124**

The Drycleaner which is located in the new Real Canadian Super Store is accepting applications for counter help.  
 Shifts are as follows:  
 8:00am-3:00pm Monday-Friday  
 3:00pm-9:00pm Monday-Thursday  
 3:00pm-9:00pm Friday 8:00am - 1:30pm Saturday  
 1:30pm-7:00pm Saturday 10:00am - 5:00pm Sunday  
 Email resume to **stopps\_drycleaners@sympatico.ca**, mail to Stopp's Drycleaners, 885 Main Street, Milton ON L9T 5A7. More info 905-876-4245

510 General Help

**HOMEWORKERS NEEDED!!**

To Assemble Products, Stuffing Envelopes, Mailing/Processing Circulars, PC/Clerical Work Available. Up To \$1,500/Week. No Experience Needed! FREE information at:  
**www.CanadianWorkFromHome.com**  
 Reference: 3-113

**THE CLEANING COMPANY**

requires  
**FULL or PART-TIME CLEANERS**  
 Please Call: **905-877-8883**  
 or Fax Resume to: **905-877-5881**

**NEED A JOB?**  
 Are you 16-24 years old?  
**WE CAN HELP!**  
**JOB CONNECT at SHERIDAN**  
 Call 905-873-8990

525 Office Help

**GENERAL ADMIN POSITION**  
 25k salary  
 Must be computer literate  
 Email resume to **stephen@afi-international.com**

525 Office Help

The Ministry of Attorney General, Superior and Ontario Court of Justice seeks an individual to provide clerical, cashier and counter services for the efficient operation of a court office.

**CLIENT SERVICES REPRESENTATIVE**  
 You Will: receive/process/issue court documents at a public counter; respond to telephone/counter inquiries; provide information to clients, legal profession etc.; prepare, issue/sign court orders; receive/review/process court orders; compose routine correspondence; operate cash register; collect fees; input/update cases on Court Computerized Systems; maintain filing systems.

**QUALIFICATIONS:**  
 Ability to learn court procedures, rules, acts, statutes, legislation. Knowledge of office procedures/practices, cash control practices; ability to handle cash and operate cash register; mathematical, organizational, interpersonal, communication, analytical skills; ability to use PC and related software such as MS Word/Excel and computerized systems; ability to set priorities. Training provided.  
**Competition: Client Services Representative**  
**Attn: Sandra Madeira**  
**Fax: (905) 693-4201**  
**e-mail: Sandra.Madeira@jus.gov.on.ca**  
**APPLICATIONS MUST BE RECEIVED BY:**  
**January 27, 2006 by 5:00 P.M.**

**RECEPTIONIST/DATA ENTRY**

**Job Description:**  
 Full Time Reception/Data Entry Person required for a growing organization. This Milton based company is offering competitive remuneration in an open concept, dynamic, team environment.  
**Primary Responsibilities:**  
 Reception duties include telephone and front desk administration, mail and courier coordination, faxing, filing. Data Entry duties include word processing, spreadsheets, database entry into Microsoft Office products.  
**Requirements:**  
 Have the ability to type accurately and successfully multi-task in a fast paced environment. Must have experience using MS Word, MS Excel, and MS Outlook. Valid driver's license.  
**Email: jeff@twostage.com**

**FAMILY LAW CLERK**

Simmons, da Silva & Sinton is seeking a **FAMILY LAW CLERK**  
 Applicants must have a minimum of 3 years experience, be familiar with the Family Law Rules and have excellent technical skills, including Word and Divorcemate. We are looking for a team player who can handle pressure and deadlines. Please forward your resume, to **mary@sdslawfirm.com**. All inquires will be held in strict confidence.

**RECEPTIONIST NEEDED**

Milton based small trucking company is currently looking for office help. We will provide training. Computer skills, with good manners to communicate, some knowledge of transport industry preferred. Flexible Hours available.  
**Please fax resume to:**  
**905-693-1225**

510 General Help

**YOUR FIRST STEP TO EMPLOYMENT**

**vpi** offers a **NO COST** Employment Service to help you find the right job.

Services include:

- One-on-One Employment Sessions
- Assistance with identifying Skills Training needs
- Information on various Community Resources
- Ongoing support to help you reach employment

There are now **7 new locations** to serve you better:  
 Brampton • Burlington • Caledon • Georgetown  
 Milton • Oakville • Orangeville



Call us today to book an appointment:  
**1-888-336-9550**

This project is funded by the Government of Canada



510 General Help

**FREE TRAINING**

Laidlaw is looking for **RETIREES** and **HOMEMAKERS**  
 To join our **GREAT TEAM** of School Bus Drivers  
**905-877-2251** or **905-877-4448**

510 General Help

**PARTS CLEANER for STEEL**

Person needed to work nights 10:00pm-7:00am. Sunday Night to Thursday Night.  
 Please apply with resume to:  
**OXYTECH INDUSTRIES**  
 35 Sinclair Avenue (back entrance), Georgetown  
 Or call: **905-877-1225**

510 General Help

**LOCAL GREENHOUSE**

requires **SEASONAL HELP**  
 Starting February 1st. Duties will include: **Planting and Customer Service**  
 Fax resume to: **905-455-9920**  
 Or apply in person to:  
 9774 Winston Churchill Boulevard, Norval

510 General Help

**\$20/ HR. AVERAGE**

**Registration Positions available immediately.**  
**Good communication skills required.**  
**416.640.2105; 866.940.0970**  
**davidh@telgaservices.com**

**COOK REQUIRED**

Eden House invites you to become part of their health care team. We are currently in need of a full-time/part-time cook.  
 Please fax your resume: **519-856-1274**  
 Or email: **admin@edenhousecarehome.ca**  
**Eden House Care Facility**  
 R.R. #2 Guelph, Ontario N1H 6H8  
 (Wellington County Road #29)  
 Emergency Number: EM5016  
 Visit our website **www.edenhousecarehome.ca**  
 We appreciate your interest, but only those considered for an interview will be contacted.

**ARNOLD BROS. TRANSPORT LTD**

**On the road and on time!**  
**YARD/MAINTENANCE ASSISTANCE**  
 We are seeking a self motivated individual, who reporting to our Maintenance Floor Supervisor would be responsible for general yard and facility work. Parts pick up, trailer monitoring, and service technician assistance to the ability of the individual.  
 Valid G license required.  
**8100 Lawson Road Milton, ON L9T 5C4**  
**Julie Francis - Fax 905-693-1668**  
**julief@arnoldbros.com**

**CABINET MAKER REQUIRED**

For custom millwork shop in Georgetown.  
 Fax resume to:  
**905-495-4655**  
 or Call  
**416-829-3929**

**FRAMER NEEDED**

Minimum 2 - 3 years experience  
**Construction of houses**  
 Must be willing to travel, own transportation not necessary. Competitive wages.  
 Phone: **519-853-8471** after 6:00 pm

**Customer Service/ Order Desk**

A successful Georgetown manufacturer in the auto repair, aftermarket sector has an excellent opportunity for someone who enjoys working in a small team environment. The main responsibilities include answering incoming calls, entering orders, and providing technical assistance. Previous customer service experience, the ability to multitask and excellent communication and computer skills are essential in this fast paced environment. Industry experience is a definite asset.

Please reply to: **bks.hr@sympatico.ca** or fax to 1-905-668-9630 referencing the **Customer Service/Order Desk** position.

**ON SALE NOW: CLASSIFIED WHITE SPACE**