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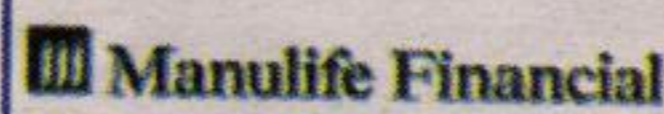
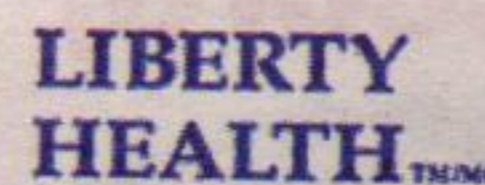
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### Long and winding road

Construction work on Hwy. 7 between the north and south junction of Trafalgar Road has reduced traffic to a single lane at times causing long traffic backups like this one. Work on the new four lanes expected to be completed this fall.

Photo by Ted Brown



TOWN OF  
**HALTON HILLS**  
Working Together Working for You!

### HUNGRY HOLLOW MANAGEMENT PLAN PUBLIC MEETING

The Town has acquired substantial land holdings in the Hungry Hollow Ravine, a feature recognized as having high environmental value.

A management plan is being prepared with the goal of determining how to protect and enhance natural features, determine priorities for restoration and accommodate appropriate use by the public.

A public meeting is being held on **Thursday, September 26, 2002 at 7 p.m.** in the Council Chambers at the Civic Centre. A brief presentation will be followed by an informal open house where the public may review information and provide comments.

For more information contact Warren Harris, Manager of Parks and Cemeteries at (905) 873-2601, extension 2274 or [warrenh@town.halton-hills.on.ca](mailto:warrenh@town.halton-hills.on.ca)

### EMPLOYMENT OPPORTUNITY

The Engineering and Public Works Department requires a full time **Administrative Supervisor**. Reporting to the Director of Engineering and Public Works, this multi-faceted and varied position including the following duties:

#### RESPONSIBILITIES

- Administration of the Town ActiVan Program (Special Transit)
- Administration and supervision of the Adult School Crossing Guard Program of 30 part-time staff
- Budget development and management support
- Management of work flow to ensure an effective clerical support system
- Engineering Department designate on Town committees
- Secretariat Coordinator of the Site Alteration Committee
- Administrative supervisory support for the Department Director

#### QUALIFICATIONS

- Executive Office Administration Diploma or a 2-year post secondary diploma in a business related field
- Minimum of three years progressive office experience at a Senior Level
- Strong organizational, analytical, customer service and supervisory skills, as well as a enthusiastic team player
- Superior Word, Excel, Access and PowerPoint skills
- A valid Ontario Class G drivers license

#### SALARY RANGE

The salary range for this full-time position is \$40,471 to \$48,180 per annum.

Qualified candidates may submit a detailed resumé in confidence to the undersigned by 4:30 p.m., **Wednesday, September 25, 2002.**

Ms. Jacqueline Bowles  
Manager of Human Resources  
The Town of Halton Hills  
1 Halton Hills Drive  
Halton Hills, ON  
L7G 5G2 Fax: (905) 873-1431  
Email: [humanresources@town.halton-hills.on.ca](mailto:humanresources@town.halton-hills.on.ca)

Personal information is collected under the authority of the Municipal Act, R.S.O. 1990, Chapter M.45, and will be used to select a candidate. Questions regarding this collection should be directed to the Manager of Human Resources. Only those persons being interviewed will be contacted.