

Computer Training

Corel Draw

new!

Prerequisite: Some computer experience. Enhance your work by creating outstanding logos, headlines, or personally created art and graphics on the PC. Review and use the extensive type selection (over 100 typefaces and styles) and detailed object editing that this package provides, understand the possibilities for personal creativity that the superb drawing powers of Corel Draw permit. \$

Oakville-Trafalgar H.S. **COROTH**
 Mon
 Instructor: Duncan Gibson
 8 wks (7:00-9:30 pm) \$124

Software Sampler

new!

Your home computer offers a wide range of entertainment and practical uses. Try affordable software programs appropriate for home use with the guidance of a qualified instructor. Try out Microsoft Works, Windows 3.1, The New Print Shop, an excellent educational game called Sim City and more. \$

Lockhart Education Centre **SAMLEC**
 Tues
 Instructor: Duncan Gibson
 8 wks (7:00-9:30) pm \$124
 A repeat session is offered in the Spring -begins Apr 13

Introduction To Windows 3.1

new!

Thinking about buying Windows? This course will start by covering mouse skills (click, double click, drag), and take you through the basic functions of Write, Paintbrush, Notebook, Cardfile etc. A great opportunity to maximize the use of your computer. \$

Lockhart Education Centre **WINLEC**
 Mon
 Instructor: Mike Bromilow
 8 wks (7:00-9:30 pm) \$124

Introduction to the Macintosh Computer

Curious about the Macintosh computer? Introductory course covers many topics: word processing, graphics, database and Hypercard, including sound and video digitization. Find out how to use the Mac to produce great programs and documents. Geared for the new or prospective Macintosh owner. \$

Centennial P.S.-Mon **MACCEN**
 Instructor: Greg Golding
 J.T.Tuck-Mon **MACJTT**
 Instructor: Rob Malkovich
 8 wks (7:00-9:30 pm) \$124
 A repeat session is offered on Tues in the Spring J.T.Tuck only- begins Apr 13

Hypercard on the Mac

new!

This course will introduce you to Apple's unique and versatile visual programming tool, Hypercard. Hypercard lets you create your own applications with words, charts, pictures, sound and animation without being a programmer. The course will introduce you to all the basic parts of Hypercard, and we will create several projects, including an educational program and a visual database. This course is designed for someone who has no previous Hypercard experience. \$

J.T. Tuck - Wed **IOHJTT**
 Instructor: Rob Malkovich
 8 wks (7:00-9:30 pm) \$124

Introduction to Computers Using Microsoft Works

This integrated software package will be used to write letters, draw pictures, prepare household budgets or contact your local library using a modem. Discussions will occur on how to buy a computer and various software groups. \$

General Brock-Tues **ICHGBH**
 Instructor: Rob Malkovich
 ACT Centre Milton-Mon **ICHACT**
 (New location)
 Instructor: Lynn Groves
 8 wks (7:00-9:30 pm)
 Lockhart Education Centre **ICHLEC**
 Sun
 Instructor: Duncan Gibson
 8 wks (1:00-3:30 pm) \$124
 A repeat session is offered in the Spring Lockhart only begins Sun Apr 18

Computerize Your Home Based Business Using Microsoft Works

Prerequisite: A working knowledge of Microsoft Works or knowledge of spreadsheets, database and wordprocessing. An integrated program called Microsoft Works will be employed to teach spreadsheets, database, wordprocessing, and telecommunications. Examples of business plans, cash flow analysis, financial performance, and customer contacts will be used on the computer in an integrated fashion. \$

Lockhart Education Centre **CHOLEC**
 Thurs
 Instructor: Mike Bromilow
 8 wks (7:00-9:30 pm) \$124

We wish to express our appreciation to our clients who have taken the time and effort to complete our surveys and evaluations. We listen to your comments and suggestions and have used them to improve the content and delivery of our courses.

- GST is included in the price of the course.
- \$ = supplies extra (to be collected in class).

"Looking forward to the next course"

- Joe Devarennes
 Senior's computers
 at Lockhart
 Instructor: Lionel O' Reilly

For more information call:
 333-3499/878-1240

To register,
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