

How to post your event listing on TheIFP.ca

Have an event coming up that you'd like to share with Halton Hills residents? Here's how to get it up on the IFP events calendar in a jiffy.

1) Register and log in to the site

To post an event listing, you are first required to register for the site. Once you have a login, you can use that every time you'd like to post a new event.

To log in or register for the site, click "Web Login" on the top right corner of the site. There, you will be able to log in (if you already have login information), register for the site (if you don't), or log in via your Facebook account.

Once you follow that step and are logged in to the site, you can click the events tab at the top of the site, then scroll down until you see the "Post Your Event" button.

Alternatively, once you are logged in, you can click on your profile (by clicking your log in name at the top right corner of the site), then select the "Submit Event" option in the My Content side bar.2) Begin posting your event To post your event, click on the "Post Your Event" (or "Submit Event") button, then fill out the required fields. Required fields are marked with a red asterisk (*).

Once you fill out the first page, click next. You will then be taken to the scheduling page.

3) Add the schedule

If your event runs for one day only, simply fill out the date and time that it runs.

If your event runs for multiple dates, click the "On" button beside the "Repeating Event" field. Then, choose your repeating pattern (does the event run daily, weekly or monthly?).

Next, fill out the date and time for the first date that it runs. (Note: Even if your event runs for multiple days, the start date and end date must be the same in order for your event to be posted properly.)

Once that is complete, indicate the total number of days your event will run for in the "Repeats" field. Then click "Save."

Now, naturally, if you have a repeating event, the times of the event may fluctuate depending on

The screenshot shows the homepage of TheIFP.ca. At the top, there's a navigation bar with links for FULL MENU, LOCAL NEWS, POLICE, COUNCIL, SPORTS, COMMUNITY, EVENTS, CLASSIFIEDS, OBITUARIES, and SEARCH. Below this, there's a section for EVENTS with a sub-header "Looking for things to do in Halton and area? Check out our Halton event listings calendar to find a fun event for your family and friends today." The main content area features "FEATURED EVENTS" for March 10 (Saturday) and March 05 (Monday). The March 10 events include "Bronte Creek Maple Syrup Festival 2018" and "Community Champion Award 2018 Nominations Open". The March 05 event is "Yoga for Seniors" at St. David's Presbyterian Church. To the right, there's an "EVENTS CALENDAR" for March 2018, showing dates from Sunday to Saturday.

Metroland/Photo

the day.

In order to edit times on specific days, click the "Manage Occurrences" button, which will be visible after saving your number of repeats on the previous page.

Then, click on each date that you would like to edit, and click "Edit." There, you will be able to add the proper time for each day. Save each date once you have changed the time.

Then click the "Return to Schedule" button, then click "Next," to continue filling out your event information.

4) Fill out contact information then venue

On the following page, you will be asked to fill out your contact information. Fill out the necessary fields, then click next.

The next page will ask you for a

venue. If you start typing the name of your venue in the "Venue" field, you will be able to see if it is already in our system. If it comes up as you are typing, you can simply use that venue information. However, if it is not in our system, you can click the "Add Venue" option and add it yourself.

The page will then look like this:
5) **Submit your listing**

Once that's done, you can click "Submit" and our editors will review it and publish it to our events calendar.

For further assistance while posting your own events, contact communities@metroland.com.

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theifp.ca

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Kelli Kosonic 905-234-1018
or email
kkosonic@theifp.ca

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I CHOSE YOU

To Jeremiah God said "before I formed you in the womb I knew you, before you were born I set you apart; I appointed you" (Jeremiah 1:5). Jesus also said "you did not choose me, but I chose you and appointed you" (John 15:16). God created you for a purpose and appointed you to fulfill that purpose. He has an assignment for you, to be a blessing to your family, your neighbours and everyone in your sphere of influence and by His grace bring them to the knowledge of God and His kingdom.

You have been called to the ministry of reconciliation, bringing many to Christ (II Corinthians 5:18). Coming to Christ is not about just going to church, but about have a relationship with Him. May the Spirit of God reveal himself to you and guide you in what to do to bring many to Christ. You shall not miss your reward.

House of Grace Georgetown
THE REDEEMING CHRISTIAN CHURCH OF GOD

Should you have any question or comments, please feel free to contact us at the address below, and we also invite you to worship with us. Thank you, and God bless you, amen.

Unit 5 - 332, Guelph Street
Georgetown, ON. L7G 4B5
houseofgracegt@yahoo.ca
416-826-4204

SUNDAY
Celebration Service, 10am - 11:30am

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CORRECTION NOTICE

In the ad beginning March 2, 2018, the 30% Off Regular Price Stickers & Select Washi Tape coupon was printed with the incorrect end date and French translation. The correct coupon valid dates are FRI 3/2 - THU 3/8/18.

We apologize for any inconvenience this may have caused.

... Lend Me Your Ears

By Cory Soal
R.H.A.D.

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