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Career Development

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Careers

Careers

Careers

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HALTON SKILLED TRADES ACADEMY OPEN HOUSE & INFORMATION SESSION

JOIN THE TRADES TODAY BECOME A LICENSED GAS TECHNICIAN

Come and experience for yourself what an education at HALTON SKILLED TRADES ACADEMY is all about. Get introduced to the gas technician industry, meet our wonderful staff and instructors, and enjoy some light refreshments! Our classroom and state-of-the-art workshop will be open for tours.

Our instructors and staff will be on hand to answer any questions you may have about our program.

TUESDAY, NOVEMBER 4

**1:00PM - 7:00PM
HALTON CAMPUS**

2416 WYECROFT ROAD (UNIT 10), OAKVILLE

**HALTON
SKILLED
TRADES
ACADEMY**

**GETATRADE.COM
1-877-685-9393**

Minnow Environmental Inc. is a leader in Aquatic Environmental Consulting services, conducting studies in freshwater and marine environments across Canada. We are a small firm of aquatic scientists servicing the Canadian natural resource sector with offices in Georgetown, ON and Victoria, BC. We are currently seeking someone to join our team as an **administrative/ GIS staff member**. The position will involve assistance with preparation of GIS-based maps and data management including data entry and the provision of tables and figures to support our technical reports.

The successful candidate will be able to demonstrate exceptional organizational skills, an eye for detail, experience and competency with a variety of software applications including ArcGIS, MS Excel, MS Word, Adobe Illustrator and an interest/ experience in environmental studies. Experience within an office environment and with information management is an asset. Post-secondary education is preferred.

Minnow offers a competitive compensation and benefits package and an excellent work environment.

If interested, please submit your résumé in confidence to work@minnow.ca or fax to 905-873-6370 attention Human Resources. Résumés received prior to November 15, 2014 will be considered.

minnow
ENVIRONMENTAL INC.

HOWELL PIPE & SUPPLY

is a mature Canadian company, independently owned and operated, with a proven track record of success dating back to its formation in 1958. We are a multi-branch, industrial Pipe, Valve and Fitting distributor that prides itself on attacking the market through our superior customer service and dedication to employee growth and development.

Check us out on the web @ www.howellpipe.com

FINANCE ADMINISTRATOR

As the Finance Administrator you will be responsible for:

- Reconciliation of bank accounts;
- Planning cheque runs to optimize cash and maximize discounts;
- Managing the fixed asset register and depreciation schedule;
- Performing other reconciliations;
- Preparing and posting entries to bring accounts to trial balance.

Characteristics of the successful candidate include:

- Demonstrated advanced MS-Excel competencies;
- Proven ability to problem solve & balance competing deadlines;
- Quick learner, able to efficiently adapt to complex ERP systems.

If you are a customer-focused accounting professional seeking a smaller town location, where growth and ongoing development are encouraged, then please contact us in confidence at:

**Human Resources
HOWELL PIPE & SUPPLY
11 Armstrong Avenue,
Georgetown, ON L7G 4S1
hr@howellpipe.com**



Careers

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Hiring More Part-Time School Bus Drivers



If you're a safe driver who enjoys working with the public and helping kids, become a First Student School Bus Driver. It's a great way to help our community, help our kids, while maintaining a secure steady supplement to your pension or to your family income. **FREE TRAINING.**

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First Student

Dental

Level II Dental Assistant

FT position available in Georgetown.
Experience preferred.
Please forward resumes to dental99@hotmail.ca

General Help

CLEANING LADY NEEDED

Part-time for Homes in the Halton Hills area. Monday to Friday Car required. Call: 416-886-4789

Drivers

AZ DRIVERS

with Live Bottom Trailer experience and who want to work for a growing General Contractor required. Heavy civil construction projects in the Peel and Halton regions. Send resume to: careers@varconconstruction.com

Heavy Equipment Operator

Snow ploughing Req. with a min. 3yrs exp. Possible year-round work. DZ lic a must. AZ preferred. Email: cation@cogeco.ca



PAINTERS AND GEN. MAINT. NEEDED!

Mississauga Powder Coating Company. Send resume to: info@colourificcoatings.com

We want to meet you!

MGR CONSTRUCTION SERVICES

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Positions Start ASAP:

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-Carpenters
-Handyman/
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-Construction
Management**
*No phone calls please.

Fax or email us your resume at 905-913-2662 or hr@mgr-cs.com

Support Workers Required

Looking for individuals interested in working with children and adults with developmental disabilities and challenging behaviours in the Halton region. Provide parental relief and skill building. Successful candidates will be hired by the family.

For more information visit www.respiteservices.com/Halton
Email resume hssrespite@cwsds.ca

We're Growing! Cleaning Lady Needed!

for homes in Georgetown.
Monday to Friday.
905-877-5225



Part-time Opportunities

Legal Assistant

Looking for a Part Time Legal Assistant. 3 days/ week to start. Downtown Brampton Firm specializing in Personal Injury. Minimum 2 years experience. Send resume to: ronfolkes@folkeslaw.ca

Office/ Administration

Office/ Administration

MILTON TOYOTA

P/T Greeter/ Receptionists

For some days, evenings and weekends.
**Please fax your resume to:
905-875-1516
or email:
info@miltontoyota.com**
Positive attitude and flexible schedule required.



General Help

General Help

General Help

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