



TOWN OF
HALTON HILLS
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EMPLOYMENT OPPORTUNITIES

MANAGER OF DESIGN AND CONSTRUCTION Posting No. 201013

Reporting to the Director of Infrastructure Services and Town Engineer, this position is responsible and accountable for the management of the Design and Construction section of the Infrastructure Department, including reconstruction of roadways and structures.

Responsibilities:

- Provide effective management and supervision of the Design and Construction section.
- Monitor capital budget and operating budget expenditures.
- Coordinate preparation of the department's yearly Capital Budget and nine year forecast.
- Oversight of the Town's Infrastructure Management System including assessment and reporting of the cumulative engineering infrastructure deficit.
- Negotiate subsidy arrangements for capital reconstruction Connecting Link projects with the Ministry of Transportation Ontario.
- Author Reports to Council on construction related projects, and attend Council meetings as required.
- Retain and coordinate legal surveyors and geotechnical consultants in respect to departmental requirements.
- Hire, monitor and evaluate consultants carrying out engineering projects on behalf of the Town.
- Provide contract administrations and co-ordinate Halton Region staff on joint construction projects.
- Review, sign and provide Professional Engineer's stamp to engineering drawings prior to tendering.
- Review department engineering designs and quantity calculations for tender preparation.
- Attend Public Information Centres respecting Design and Construction Works.

Qualifications:

- Four year degree program in Civil Engineering or the equivalent of education and experience.
- Registered Professional Engineer in the Province of Ontario.
- 14 years of on the job experience.
- Strong knowledge of Infrastructure Management Systems (IMS).
- Sound knowledge of Ontario Provincial Standards, Engineering Design standards, structural and road reconstruction practices.
- Strong knowledge of applicable Federal and Provincial legislation.
- Knowledge of municipal property acquisition and disposal procedures
- Strong management and interpersonal skills.
- Strong contract management skill

- Strong mediation, negotiation and conflict resolution skills.
- Excellent communication skills, both written and verbal.
- Strong time management and organizational skills.
- Computer literate in Microsoft Office applications.
- Ability to ensure a high level of confidentiality is maintained.
- Valid Ontario Class G Drivers License with a clean driver's abstract and access to a vehicle

Salary Range:

The salary range for this permanent, full time position is \$94,384 to \$112,361.

Qualified candidates may submit a detailed resume in confidence to the undersigned by **4:30 p.m., Friday, May 21, 2010**. Please quote Posting No. 201013 on your resume. 53

MECHANIC Posting No. 201012

Under the direction of the Fleet and Transit Supervisor, the successful applicant will perform regular maintenance and repairs on all Public Works Recreation and Parks Equipment.

Responsibilities:

- Perform servicing, diagnostics and maintenance of all types of gasoline and diesel engines and the following:
 - all components of Class 7 and Class 8 trucks
 - cars, vans and trucks, from pickups to 3 tonne trucks
 - trailers and turf maintenance equipment
 - tractors, loaders and attachments
 - fire service vehicles and equipment
 - all hydraulic systems and electrical systems
 - specialized winter control equipment
- Perform basic welding and fabrication.
- Perform all work in a safe manner under the guidelines and regulations as outlined in the Occupational Health and Safety Act, including staying within the exposure limits to chemicals and fumes involved in the daily maintenance and repairs of equipment.
- Record in detail the servicing completed on each piece of equipment.
- Provide excellent quality customer service to staff, outside agencies and the public.
- Perform other related duties as required.

Qualifications:

- Secondary School diploma or equivalent education and experience.
- Possess a valid Ontario class D license with Z endorsement and maintain a clean driver's abstract.
- Must possess a valid 310S Automotive Service Technician's Certificate and a valid 310T Bus and Coach Certificate
- Must have a diesel endorsement certificate, air conditioning experience and Ozone Depletion certificate.

- Knowledge and experience on all the industry standards and their application.
- Sound knowledge of exposure limits to the chemicals and fumes involved in the daily activities and some knowledge of the proper usage of all personal protective equipment.
- Extensive knowledge and experience in the repairs of hydraulic, electronic and electrical systems.
- Basic welding and fabrication skills required.
- Good knowledge of computerized vehicle diagnostics equipment and ability to read basic schematics
- Ability to concentrate under stressful situations and adapt work priorities according to the critical role of the equipment in the daily Public Works activities.
- Ability to learn and develop new skills.
- Ability to work with minimal supervision and in a timely, efficient manner.
- Ability to operate a single axle snowplow truck with a sanding/salting unit.
- Maintain teamwork approach to all operations.
- Good public relations and communication skills, including written, verbal and listening.
- Ability to perform all physical requirements of public works activities on a daily basis including lifting 20-kilogram weight consistently.
- Familiar with the Town of Halton Hills road systems, parks and facilities.

Regular hours of Work:

- Monday to Friday, 7:30 a.m. to 4:00 p.m.
- Summer Hours Monday to Friday 7:00 a.m. to 3:30 p.m.
- Some shift work may be required as necessary

Salary Range:

\$26.96 as specified in Schedule A of the Collective Agreement between the Town of Halton Hills and C.U.P.E. Local 73

Qualified candidates may submit a detailed resume in confidence to the undersigned by **4:30 p.m., Wednesday, May 26, 2010**. Please quote Posting No. 201012 on your resume. 54

Ms. Jacqueline Kerr
Manager of Human Resources
Town of Halton Hills
1 Halton Hills Drive
Halton Hills, ON L7G 5G2
Fax: (905) 873-1431
Email: humanresources@haltonhills.ca

We thank all those who apply, but advise that only those applicants selected for an interview will be contacted.

Personal information is collected under the authority of the Municipal Act, 2001 (S.O. 2001, c.25) and will be used to select a candidate. Questions about this collection should be directed to the Manager of Human Resources.

AN EQUAL OPPORTUNITY EMPLOYER

1 Halton Hills Dr., Halton Hills ON L7G 5G2
Tel.: 905-873-2601 • Fax: 905-873-2347

Halton Place meets criteria for horse shows to be held

By **CYNTHIA GAMBLE**
Staff Writer

Halton Place, the 15 Sideroad horse farm, has fulfilled all outstanding issues related to a Town site plan agreement before time ran out.

This allows the farm's planned equestrian events for this spring and summer to go ahead as scheduled, as approved under a Niagara Escarpment Commission (NEC) development permit issued last year.

In March, council directed that Halton Place must have all outstanding Town site plan matters, related to pavement and stormwater management, resolved at least 30 days before the first event of the 2010 season— May 26.

The Town signed off on the site plan on April 23.

Halton Place received approval of the required pavement and stormwater studies, completed site plan amendments as a result of these studies' recommendations, and secured and certified the completion of the site works.

In future years, Halton Place will not be required to get a new site plan, as long as the scale of the event-related facilities and infrastructure remains unchanged.

Unlike previous council reports dealing with Halton Place there were no residents opposing Halton Place's actions or solicitors speaking on behalf of the farm. This report, an add-on to the agenda, was dealt with without comment by council members. However, Regional Councillor Clark Somerville asked if people were notified about its inclusion on the agenda. Staff replied Halton Place's owner and legal counsel, residents who live on neighbouring properties, the NEC and Conservation Halton were all contacted about the report's inclusion.

Meanwhile the NEC is dealing with a controversial— between Halton Place and opposing neighbours— noise attenuation berm as a separate issue from Halton Place's development permit for the 2009-10 events.

Ward 2 incumbents to run

Ward 2 incumbents Bryan Lewis and Joan Robson filed their nomination papers Thursday to seek re-election to Halton Hills Council on Monday, Oct. 25.

Both Robson and Lewis were first elected to council in 2000, were both acclaimed in 2003, and survived one challenger in 2006.

Since January, seven of the 11 members of the current council have filed papers for re-election: Mayor Rick Bonnette, Lewis, Robson, Wards 1& 2 Regional Councillor Clark Somer-

ville, Ward 3 Councillor Dave Kentner, and Ward 4 Councillors Bob Inglis and John Duncan.

Halton Hills Catholic school trustee Rosanna Palmieri and Halton Hills public school trustee Gerry Ockenden are also seeking re-election as is Halton Region Chair Gary Carr.

The last date to file nomination papers is Sept. 10. More information on how to become a candidate in the 2010 municipal election is available on the Town's website, www.haltonhills.ca.



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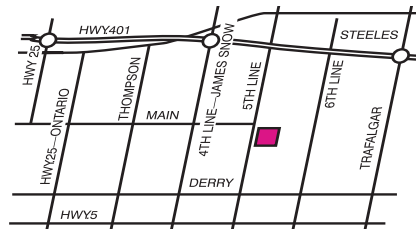
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