

505 Careers

**CAREER SEMINAR  
REAL ESTATE**

If you are currently on course, recently licensed; considering a change from your current brokerage or looking for a new career, you owe it to yourself to attend one of these free seminars.

- You Will Find Out About**
- Who should consider real estate (and who should not)
  - Provincial licensing course
  - Royal LePage training, personal development and support
  - How to get a quick start
  - How to maximize your income

**Tuesday April 20th, at 7:30 pm**

**LOCATION: ROYAL LEPAGE MEADOWTOWNE**  
6948 Financial Drive, Mississauga (401 & Mississauga Road)

Seating is limited, call now to reserve a seat!

<b>ROYAL LEPAGE</b>	Georgetown	905-877-8262
<b>MEADOWTOWNE REALTY</b>	Mississauga	905-821-3200
	Acton	519-853-8467
	Milton	905-878-8101

**Literacy North Halton Seeks  
PROGRAMMING ASSISTANT**

For Essential Skills Technology Program. 28 hours per week to include one evening. Contract to March 31st, 2011, with possibility of renewal \$16 to \$18 per hour under review. You must have:

- Excellent computer skills with excel / word
  - Excellent communication skills
  - Post Secondary Education
  - Strong organizational / administrative skills
- Background in working with small groups in education/non profit an asset.

Apply to Hiring Committee  
P.O. Box 218,  
Georgetown, Ontario L7G 4Y5

Email: [lnhposition@hotmail.com](mailto:lnhposition@hotmail.com)  
No phone calls please.  
We appreciate all applications.

Only those selected for interview will be contacted.

510 General Help

**Foster Parents Wanted  
for Impact Program**

An Innovative Attachment Model  
Foster Care Program

- ✓ Prompt Application Process
- ✓ Generous Financial Provision
- ✓ Comprehensive Training
- ✓ Intensive Support

Nairn Family Homes  
1-800-265-0368

[www.nairnfamilyhomes.com](http://www.nairnfamilyhomes.com)



**HERE WE GROW AGAIN!!  
Best Cleaning Company in Town**

Is seeking energetic individuals to be part of our wonderful team.

Please call Kim at 905-703-0321  
Must have own vehicle and available weekdays 8:30 am to 4:00 pm

**START TOMORROW**  
Busy Siding Company Looking For  
**EXPERIENCED INSTALLERS**  
Please call 905-691-7263

**Esdale Lawn Sprinkler Company**  
Looking for a **GENERAL LABOURER**  
Good wages, Lots of hours, Driver's licence a plus!  
E-mail resume to [service@esdale.ca](mailto:service@esdale.ca)

**LIFEGUARDS**  
PPL offers best wages at pools in Brampton & GTA,  
email: [tbtown@pplgroup.com](mailto:tbtown@pplgroup.com)



515 Skilled & Technical Help

**Dufferin Aggregates**

Our Limestone Quarry operation in Milton, Ontario is currently looking for individuals who are mechanically inclined, willing to work shift work and work outdoors. Welding experience would be an asset. Good verbal and written communication necessary. We offer a competitive compensation, benefit and pension package. Interested candidates should email their resumes by April 23, 2010 to: [letty.stevenson@holcim.com](mailto:letty.stevenson@holcim.com) or fax them attention L Stevenson at 905-878-3442.

Only Candidates selected for an interview will be contacted.

A division of Holcim (Canada) Inc.



**WEB and MARKETING ASSISTANT**

Intlvac is looking for a web developer to re-design our company's website. The candidate should have previous experience developing and maintaining company websites. We require the winning candidate to aid in the design of our company's marketing materials.

Email: [job032010@intlvac.com](mailto:job032010@intlvac.com)

**Experienced CONSTRUCTION LABOURER Wanted**

Salary tied to experience.

Send resume to: [indsurplus@rogers.com](mailto:indsurplus@rogers.com)

References Necessary

**Busy Bus Repair Facility**  
requires able-body **Bus Mechanics and General Labourers.**  
Excellent wages & benefits.  
Phone: 905-876-0669  
Fax 905-875-2566

**GOT CLASSIFIED? CALL KRISTIE 905 873-0301**

525 Office Help

**CORNERSTONE HEALTH CENTRE**

Has an immediate opening for a permanent, part-time receptionist for our health centre located in Georgetown. Evening hours and some Saturdays (approximately 10 to 15 hours per week). As our ideal candidate, you are efficient and organized; you have solid computer skills and great people skills. You are flexible enough in you schedule to cover staff holidays and illness. You are passionate about natural health and have a desire to learn. Quick books knowledge an asset. No students please.

Please email your resume to: [info@cornerstonehealth.ca](mailto:info@cornerstonehealth.ca)

525 Office Help

**Required by Georgetown Law Office for a full-time, one-year maternity leave position, starting in mid-June, 2010. Experience in family law (including Divorcemate) required. Salary commensurate with experience. Each applicant must submit an up-to-date resume and references by April 30th, 2010 to: Office Manager, Helson Kogon Ashbee Schajjo & Associates LLP, 132 Mill Street, Georgetown, Ontario L7G 2C6 (or Fax: 905-877-3948).**  
No telephone inquiries, please.

**Blud**  
**BOOKKEEPER**  
Full Time. Experience preferred. Milton area.

525 Office Help



**EMPLOYMENT OPPORTUNITY!**

Sheridan Nurseries in Georgetown is actively searching for an organized team player to join us as:

**Garden Centre Administration & Head Office Assistant**

This position is responsible for the handling of various marketing/advertising and administrative projects under the direction of the Garden Centre Administration Department and the Office Coordinator.

The ideal candidate can multi-task, coordinate several projects at once, is detail oriented and has good interpersonal skills. Reliable transportation is essential, as some travel will be required.

Proficiency in a PC and/or MAC based environment and some experience with Microsoft Excel, Word, Power Point and general computer techniques is required.

Apply in writing to: Erika Eisenbichler  
Executive Assistant, Finance and Administration  
R.R. #4 12302 10th Line  
Georgetown, Ontario L7G 4S7

Fax: 905-873-2478

E-mail: [eeisenbichler@sheridannurseries.com](mailto:eeisenbichler@sheridannurseries.com)

Only those candidates selected for an interview will be contacted.

**Payroll/ Pension Administrator**

A large company is seeking a Senior Administrator / Manager who will become the leader of our Payroll Group with responsibility for all payroll functions including monthly and year-end payroll and pension reporting and GL financial reconciliations.

Initially, this individual will guide a project to review our current in-house Payroll/HR and Time & Attendance systems. Our goal is to ensure forward planning and continuous improvement for these systems.

Your previous experience will include a variety of payroll systems (in-house & out-source) and you will have lead a successful payroll conversion project.

You will have a CPA - CPM or CGA designation - and previous pension administration and management experience. Proficiency in all aspects of Microsoft office (2007) is required.

Please send your resume with confirmation of relevant designation to [hr987@hotmail.com](mailto:hr987@hotmail.com)

**ADMINISTRATIVE ASSISTANT**

Our small, fast-paced marketing agency requires a person who can handle multiple tasks and varied responsibilities, for approximately 20 hours per week.

The successful candidate will be skilled using Macintosh computers and have excellent word processing and data management skills (Word, Excel and accounting software); be Internet savvy and demonstrate superior written and verbal communication ability. Dictation skills are an asset. \$13 to \$15 per hour.

Send resume via fax: 905-873-9499  
Or by email: [info@lawlor.com](mailto:info@lawlor.com)

While we thank you for your interest, only those selected for an interview will be contacted.

**OFFICE ADMINISTRATOR / BOOKKEEPER**

Required immediately, full-time for busy home office. Suitable applicant must be proficient in all aspects of office administration, basic bookkeeping, good communication skills, computer literate, fast learner and team player. Great opportunity!

Email resume to: [denise@icepest.com](mailto:denise@icepest.com)

525 Office Help

525 Office Help

**CALL CLASSIFIEDS  
905-873-0301**

530 Sales Help & Agents



**TEAM HONDA POWERHOUSE OF MILTON WANTS YOU**

We are a new and growing dealership that sells and services everything Honda manufactures. We need highly skilled, career oriented and dynamic individuals to add to our team. Are you motivated, organized with an outgoing personality? Do you strive in a fast paced environment? Then we want to hear from you!

We offer- A friendly working environment, training and encourage feedback from our employees. Long term employment with great potential for advancement.

**Currently Hiring For:  
New/ Used Vehicle Sales**

Don't delay, make a change today!

Please submit resume to:  
[danderson@teammhonda.ca](mailto:danderson@teammhonda.ca)  
or fax: 905-864-7192

530 Sales Help & Agents

540 Hotel Restaurant

540 Hotel Restaurant

**CHEF and WAITRESSES / WAITERS**

Minimum 2-years experience for all positions. SmartServe required for waitstaff.

**The Duke of Hillsburgh Tavern**

Call 519-855-1778

Or fax resume to: 519-855-9537

**Martindale Gardens Retirement Residence, Milton P/T LINE COOK**

1-2 years experience in a full service restaurant. Must have general knowledge of all positions in the kitchen.

E-mail resume to: [tmarcon@martindalegardens.com](mailto:tmarcon@martindalegardens.com)  
Fax: 905-693-9362

555 Domestic Help Available

**EXPERIENCED** European cleaning lady available for weekends. Responsible and reliable, reasonable rates. 905-873-2939 or 416-677-0620.

**KEEP** weekends to yourself, let Kimaid cleaning do it through the week. 905-877-4595. Insured and bonded.

**PRIVATE** cleaning lady, 6-years experience. Have great references. Call Sue 416-460-1190.

556 House Cleaning

I'LL make it shine! House cleaning services. Police check available. Call 905-703-1404.

**SPRING** is here. It is time to enjoy your yards and get outside. Let us take care of the indoors. Cleaning homes since 1994. Call for your FREE estimate 905-873-4993 references available.

700 Home Improvements

**ASK** my happy customers: I consistently deliver quality, integrity, value since 1986. Painting, drywalling, taping, carpentry, house repairs. Mike, 905-873-1036, 416-558-8444.

700 Home Improvements

**GARAGE** Door and Opener Services. Fast and professional repairs and installations. Easy Up Doors. 905-873-9867.

**SPECIALIZING** in framing, drywall and taping. No job too small! 17 years experience, basements, additions, hardwood floor refinishing, finish carpentry, ceramics etc. Call Gary 416-566-0492.

702 Garbage Removal & Hauling

A Dump run for garbage and junk at contractor rates! Compact bin, tree n shrub removal and weekly lawn cutting available. We also load and remove old furniture /lumber/yard waste/etc. Dump fees may not apply. Licensed by Ministry of Environment since '82. LS Contracting. (Larry) 905-873-4438 cell 905-299-7000.

**A1-JUNK** Rubbish removal, old furniture / appliances / unwanted items. Garage/basement clean-outs / renovation and yard waste. We load, we haul. Call The Junk Boys 905-877-7257 or cell 416-576-5776.

**JUNK** removal, weekly lawn cutting, garden work, eavestrough cleaning, spring lawnmower tune-up. Free pickup and delivery. Ray's Property Services. 905-877-7774.

**THE** Junk Truck. Cleans up your garage, basement, yard. Whatever you don't want anymore. Pricing includes all labour and disposal costs. Call Denise 905-702-3795.