

ONTARIO DEPARTMENT OF AGRICULTURE
WOMEN'S INSTITUTES

Summer Series of Meetings

ANNOUNCEMENT OF SUPERINTENDENT
1929

Eleven hundred and twenty Branch Institutes throughout the province are co-operating with the Department of Agriculture in planning for the 704 meetings announced herein. In some communities two or more branches are holding a joint meeting. The Institutes Branch provides a lecturer thoroughly familiar with Institute aims, programmes and methods for each meeting, the local branch furnishes entertainment, and the district organization provides transportation; another example of the sharing of responsibility which has been an important factor in the extension and development of the work. The officers are asked to make it known that all women and girls (sixteen or over) will be welcome to attend the meetings, for which there is no charge. Do not forget, that government service is for the whole people, not the members of the Women's Institute only; so see that your invitations are general and genuinely friendly.

New Institutes have been formed at 27 centres since the first of January, with the prospect of many additional branches being organized during the coming months, and it may be that some who attend the summer series on invitation will be active in organizing at new centres.

In addition to the series of meetings being announced herein, arrangements have been made to hold special courses in household science judging at some 165 places.

Nutrition, Housing and Clothing will be taken up at these courses, which will be free to all women and girls who wish to take advantage of the same. At each course there will be a display of literature and illustrative material bearing upon a variety of subjects in which women and girls are vitally interested. Full announcement of this service will be made to all the Institutes in the districts concerned, and the branch Institutes surrounding the places chosen will be expected to have one or more of its members in attendance each day. The girls are specially urged to attend, and those who take advantage of the short courses will be expected to report important features to their respective branches.

INFORMATION FOR DISTRICT OFFICERS

The district officers will be required to arrange for the transportation of the speaker throughout the riding and to pay for the same. The branch officers should co-operate in planning for transportation, and this can often be arranged through the kindness of members and friends of the Institute without expense to the district Institute.

In some counties it is usual for one of the district officers to accompany the departmental delegate.

The district secretary should notify the delegate as to plans made for transportation, especially how to reach the first place of meeting in the district. She should also send the delegate copy of announcement of meetings.

It is requested that wherever possible the delegate be taken to the next place of meeting in the evening, thus giving her an opportunity to consult with the officers and members regarding the local branch before the meeting is held the next afternoon.

INFORMATION FOR BRANCH OFFICERS

Branch officers should see to it that definite plans are made for hall, entertainment of speaker and thorough advertising, and should notify the district secretary as to arrangements made for the local meeting. Those in charge

should see that the hall is clean, well-lighted and thoroughly ventilated. It is well for the president or the secretary of the branch to give a brief review of the year's work at the beginning of the meeting; this places the delegate in a position to give helpful advice in regard to the general work of the branch.

Each branch visited is responsible for the entertainment of the speaker for one day and night. Branch officers may be able to assist in the transportation of the delegate, although this is a responsibility which rests with the district officers.

The members should give invitations to other women and girls to attend. Branch secretaries should write direct to the delegate at her home address (letters will be forwarded) at least two weeks before date of meeting, notifying her of the topic chosen for the local meeting. Please, also, notify the delegate as to what provision has been made for her entertainment.

While lunches and picnics are an enjoyable feature of the summer meetings, the delegate should be given an opportunity for proper rest and regular meals.

ADVERTISING

We strongly advocate an afternoon meeting only, called for an hour at which meetings are usually held. The departmental delegate will not be available for two meetings a day, except where this has been arranged for direct with the Institutes Branch.

In advertising, the place of meeting, hour, name of Departmental speaker, and subject or subjects chosen, together with additional addresses and musical numbers, should be given. It is well to utilize the local papers in advertising a meeting, and an invitation should be extended to all women and girls in the community, whether members of the Institute or not. The branch and district officers should arrange definitely for advertising, and have a clear understanding as to their respective responsibility.

A leaflet announcing all the meetings in the district is usually gotten out by the district secretary and copies forwarded to each branch.

GENERAL NOTES

Ask questions at the meeting, not afterward, when all will get the benefit of the answers.

Bring notebook and pencil with you.

If the Institute has been a benefit to you, ask others to join.

Women and girls over fifteen will be made welcome at all meetings.

GEO. A. PUTNAM,
Superintendent.

SUMMER SERIES OF WOMEN'S INSTITUTE MEETINGS
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(Meetings will be held in the afternoon unless otherwise indicated.)

DIVISION No. 1—Mrs. W. J. Hunter, Box 626, Brampton, May 15 to 22.

Dr. Annie Backus, Port Rowan, May 27 to June 27.

Port Rowan	Norfolk South	May 15
Forrestville, Women's Institute Hall	" "	" 16
Woodhouse (and Walsh), St. John's Parish Hall	" "	" 17
Port Dover, Town Hall	" "	" 20
Marburg (and Lynn Valley), Shand's School.....	" "	" 21
Lynedoch, Private residence	" "	" 22
Clanbrassil, Private residence	Haldimand	" 27
Willow Grove, Home of Mrs. D. J. Gibson.....	"	" 28
Springvale, Home of Mrs. Orton Winger	"	" 29
Nelles Corners, Women's Institute Hall	"	" 30